



Chairman
Nick Spencer
Parish Clerk
Andrew Moll

FREETHORPE PARISH COUNCIL

serving Freethorpe and Wickhampton

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41-43 The Green
Freethorpe
NORWICH
NR13 3NY

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 15th January 2024** at **7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 9th January 2024

1. To consider apologies for absence

None

2. Public Forum

- a. County Councillor Report (LH)
- b. District Councillor Report (GN)
- c. Tree Warden Report (JF/AR)
- d. Marshes Ward Cluster Meeting – 17th January at Freethorpe (AM/GN)
- e. Police Priorities – antisocial behaviour and road safety – next meeting 27th March
- f. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 20th November 2023

5. Matters arising from the previous meeting

- | | |
|---|-----------------------|
| a. (2a) Highways issues – raise flooding on the Common (AM) | Done, email sent |
| b. (2b) Arrange cluster meeting (AM) | Done |
| c. (5d) Advice on fencing around Wickhampton pond (AM) | C/F |
| d. (8a) Highways advice on parking at school (AM) | Done, awaiting advice |
| e. (8a) Approach developer about parking at Green View Way (AM) | Done |
| f. (9a) Planning application response 2023/0129 (AM) | Done |
| g. (11b) Request proper use of recycling bins (AM) | Done |
| h. Other matters arising | |

6. Clerk's Report

- a. NALC update
- b. NALC gov.uk option - £126 p.a. for domain, website, all councillor emails become .gov.uk. Reduces data protection risks and improves accessibility compliance.
- c. NALC Payroll option - £96 p.a. for Payroll service

For information

For decision

For decision

7. Finance

- a. To review and approve monthly finance update
- b. To consider payments set out in appendix A
- c. To note receipts set out in appendix B
- d. To set budget & precept for 2024-25
- e. Quarterly Finance Checks – in train (MB)
- f. Recycling credits 2023 2.74 tonnes (7.7 tonnes in 2022)

For approval

For approval

For information

For decision

For information

For information

Appendix A

Appendix B

8. Correspondence

a. For decision i. None	
b. For information i. Norfolk Befriending Service request for volunteers	Website

9. Planning

a. New applications	2023/3706 39 Chapelfield – conversion of garage for holiday let or annexe	For decision By 15/01
b. Decisions	2023/1975 39 Chapelfield – approved	For information
c. Enforcements	One open case – note further occurrence of motor bikes on 31 st December	For information

10. Update on Ongoing Matters and Projects

a. Speed management statistics		For information
b. Play Area Inspections – quotation sought for six small works items		For information
c. Electronic Vehicle Charging Point –Village Hall's insurer will increase premium by £200 p.a. Would Parish Council pay for this?		For decision
d. Wickhampton Pond – awaiting Land Registry		For information
e. Rampant Horse update (PC)		For discussion
f. Bowls Club donation – await Village Hall meeting in February		For information

11. Other Matters

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 19th February 2024 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
	1-4 cheques signed by Chair &	Vice-chair 18/12/2023	
1	Norfolk County Council	NP Law charges (Wick Pond) INV 10056451 Date 21/11/2023 VAT 53.54 VAT Reg GB106995152	324.04
2	Freethorpe Village Hall	Booking Fee for Pavilion for Cluster Meeting 17/01/24	15.00
3	NGF Play Ltd.	Deposit swing surface – INV 5526 Date 28/11/2023 VAT 525.20 VAT Reg: GB813527639	3151.19
4	Countrystyle Recycling Ltd.	Bottle bank emptying INV 419768 Date 30/11/2023 VAT 5.00 VAT Reg 837144132	29.99
5	Andrew Moll	Salary Nov & Dec + Pay Award arrears as agreed at November meeting	506.43
6	Andrew Moll	Administration – postage expenses Nov & Dec	8.75
7	HMRC	PAYE	126.60
8	Countrystyle Recycling Ltd.	Bottle bank emptying INV 420799 Date 31/12/2023 VAT1.00 VAT Reg 837144132	6.01
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4 (Dec)	24.00
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4 (Jan)	24.00

APPENDIX B Receipts for information

Ref	Payer	Description	Amount (£)
1	Broadland District Council	Community Grant Scheme (via GN)	1718.00