

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
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NOTICE OF THE ANNUAL PARISH MEETING

FREETHORPE VILLAGE HALL - MONDAY 16th MAY 2016 - 7.45pm

Prior to the meeting, Voluntary Norfolk have been invited to make a short presentation about their work within the County

1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	MINUTES	The Minutes of the 2015 Annual Meeting will be presented for approval, amended as necessary and duly signed.
3	FREETHORPE PARISH COUNCIL	Time is allocated for the Chairman, any Parish Councillor and the Clerk to report on the past year. The Clerk will convey end of year finance report
4	NCC/BROADLAND REPORTS	Time will be made available for any reports from Norfolk County Council and Broadland District Council
5	NORFOLK POLICE	Time will be made available for any report from Norfolk Constabulary
6	TREE WARDEN	Time will be made available for a report by Mr. John Fleetwood
7	COMMUNITY REPORTS	Any group, club, individual or organisation operating within Freethorpe are welcome to report as appropriate.
8	PARISHIONERS QUESTIONS	An open forum with time allotted as appropriate. This item can also be utilised for additional items advised by Parishioners

Signed:

Stephen Williamson

Parish Clerk
6th MAY 2016

NOTES:

**ANY PARISHIONER AND/OR GROUP WISHING TO ADD AN AGENDA ITEM
PLEASE CONTACT THE CLERK (Contact details above)**

Any group wishing to report but unable to attend personally may forward report to the Parish Clerk (e-mail as above)

On Item 8 – Time will be allowed for any group/institution to present their report personally, and every endeavour will be made to read reports submitted by post/e-mail, however depending on the number of reports received the Parish Council reserve the right to Minute that a report has been received without reading it in full, and making copy available to any Parishioner on request.

If at all possible it is desirable that a copy of your report is electronically forwarded in advance of, or soon after the meeting, to the Parish Clerk, for inclusion within the Minutes.
Alternatively please supply a legible copy to the Clerk at the meeting.

Copies of any report made are available on request to any Parishioner, and will be sent electronically where possible, or by post/personal delivery if necessary

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016-2017		
MINUTES OF THE ANNUAL PARISH MEETING MONDAY 16th MAY 2016		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair), P. Bacon, J. Church, G. Thompson, L. Turner. Clerk: S. Williamson. Tree Warden: J. Fleetwood. 26 Members of the public		

The Meeting commenced at 7.45 p.m.

TREE WARDEN PRESENTATION John Fleetwood (Tree Warden) spoke about the scheme, the first of its kind in the country, to institute Junior Tree Wardens with the help of Freethorpe School. He remarked how successful the scheme had proved to date and felt there was a real chance that one day one of the junior tree wardens would become a full and local tree warden. Special custom made t-shirts (donated by the Parish Council) had now been distributed and Mr. Spencer presented certificates to all junior wardens present as well as special merit award certificates to two youngsters and Junior Tree Wardens of the year who had worked very hard and taken a great interest.
VOLUNTARY NORFOLK PRESENTATION Kate Downer for ERS gave a brief presentation regarding the provision of transport to patients attending hospital for procedures, this amounted to sometimes as many as five hundred per day. Since August 2015 20,379 patients as well as 1,079 approved escorts had benefitted from the service and 789,000 miles had been covered by volunteer drivers, averaging out at around 65,000 miles per month. Ms Downer stated that new volunteer drivers were always need and left some leaflets for those who may be interested.

The Full Meeting Agenda Commenced at 8.04 p.m.

1:	APOLOGIES FOR ABSENCE Prior apologies received from David Lake, NCC Councillor Brian Iles, PCSO Mullinger, Walpole Almshouses, Rachel Quick (Freethorpe School) and First Responders.
2:	MINUTES The Minutes of the 2015 meeting had been viewed a year earlier and circulated generally more recently. The Minutes were confirmed as being a true and accurate record and duly signed.
3:	FREETHORPE PARISH COUNCIL There was no report from the Chairman, who thanked the Councillors and Clerk for their help and support during the year just ending. Similar thanks were made by the Clerk/RFO who stated that the financial position was excellent with £6,702.55 within the current account and a further £10,059.61 in the Reserve account. The Clerk/RFO stated these were year-end figures (31 st March) and did not include and part of the 2016-2017 Precept, not further sums due including recycling credits and VAT refund later in the year.
4:	NORFOLK COUNTY COUNCIL/BROADLAND DISTRICT COUNCIL REPORTS NORFOLK COUNTY COUNCIL In the absence of Councillor Brian Iles the report was read by Clerk Stephen Williamson. Main events during the year had concerned ongoing cuts to Government funding for the County with £110 million needing to be saved by 2020, some £42 million of which was due during the new financial year. A balanced budget had

been achieved by negotiation which involved most parties giving up some important expenditures. Mr. Iles' report focused briefly on the planned devolution of East Anglia, and went on to mention secondary issues such as reversing the closure of fire stations, restoring the Arts Service Grants and Norfolk Records Office search room and re-opening Docking Recycling Centre. On other matters the report informed of £338,000 for small highway schemes, the start of the Northern Distributor road and the doubling of Norfolk's better Broadband service. The fly in the ointment was still Children's Services, but improvement work was in continuance. Locally Mr Iles' report informed that a review of Herondale was underway, extra funding had been agreed for pot-hole repairs and a new agreement until 2020 had been formed with Suffolk CC for refuse disposal. Within Freethorpe pathways still a major issue, a Committee for permissive footpaths being formed.

COPY OF FULL NCC REPORT IS WITHIN MINUTE BOOK & AVAILABLE ON REQUEST TO THE PARISH CLERK

BROADLAND DISTRICT COUNCIL

Mr. Grant Nurdin presented his report which stated that it was now a year since his election and how much he had enjoyed meeting members of various Parish Councils including Freethorpe. Discussions were ongoing about proposed devolution and on budgets it was pointed out that Broadland had a much smaller budget than that of Norfolk County, just under £12 million, service review currently underway. A further £560,000 was going towards better broadband, there had been a rise in the number of Norfolk's young people in education or training, new recycling arrangements (since 2014) were proving successful, Broadland's site allocation plan was adopted on 21st April 2016, Broadland District Council has re-started building houses for the first time in 30 years, rates collection was amongst the best in the country standing at 98.9%. Community Safety partnerships were working well with district and county low crime rates and low ASB also.

COPY OF FULL BDC REPORT IS WITHIN MINUTE BOOK & AVAILABLE ON REQUEST TO THE PARISH CLERK

5:

NORFOLK POLICE

No report and no apology for absence had been received on behalf of the Acle SNT/Norfolk Police

6:

TREE WARDEN

Mr Fleetwood first referred to the appointment of Andrea Rowlands as his assistant/deputy, in the short-term this had already proved worthwhile, in the longer term it would provide smoother transition when John Fleetwood retired. Mr Fleetwood touched on the help given to and co-operation from Freethorpe school and also thanked Broadland for donation of plants and other items for use by Junior Tree Wardens. The juniors were quickly learning what tree-planting was all about. Thanks were given to the Parish Council for funding work to two potentially dangerous oak trees. The Poplars around the playing field had been a contentious issue and he had advised the Hall Committee on actions to take. Miner and Canker continued to threaten horse chestnut trees. Mr Fleetwood believed that the fruits of the labours with the school would be seen to all in years to come.

COPY OF FULL REPORT IS WITHIN MINUTE BOOK & AVAILABLE ON REQUEST TO THE PARISH CLERK

7:

COMMUNITY REPORTS

FREETHORPE PRIMARY SCHOOL

Prepared by Head Teacher Rachel Quick read by Nick Spencer. The school remained one of Norfolk's medium sized schools with 176 children on roll. This number allowed the school to have a more stable what is distinctive about a smaller school setting. Careful budgeting had allowed splitting into groups for Maths, English and PE allowing core subjects to be taught to smaller groups. In September 2015 the majority of Year 6 pupils moved to Acle, Hobart (Loddon) with others going to Norwich and Flegg High. The trend appeared to be changing with some 50% going to Acle, a slightly smaller percentage to Flegg and the remainder to other schools including the new Great Yarmouth Trafalgar. The school continued to work with teaching establishments including UEA and Sheringham. Results in 2015 placed Freethorpe within the Norfolk Top 20 with results well above the national average. Good progress had been made by children monitored in Years 2 and 6. The Wildlife area and other projects within the school instigated by John Fleetwood were very popular and developing well. Thanks were given to Mr. Fleetwood, Broadland District Council and Freethorpe Parish Council for ongoing support and co-operation.

WALPOLE ALMSHOUSES

The accounts for 2015-16 were currently at audit and financial statements are available on request. The Almshouses are fully occupied and several smaller jobs have been undertaken, all are in good order. Following the retirement of Edith Moll Michael Blake has become Treasurer and Rev. Lorna Allies a Trustee.

FREETHORPE METHODISTS

In their report the Methodists gave thanks to the Parish Council grateful thanks for the funded restoration work to the village war memorial as well as help towards grass cutting. Sunday worship now includes 'Messy

Church' every four weeks in order to cater for all ages. A number of social events planned for 2016 include beetle drives/coffee mornings as well as Thursday afternoon pop-in sessions to let people get to know others.

FREETHORPE FIRST RESPONDERS

Report prepared by Margaret Ditcham and read by Janet Church Currently the First responders have nine volunteers and it was hoped that more people would come forward in coming years as several of the current persons were nearing retirement. Between April 2015 and March 2016 the Responders had attended a total of 129 calls, 41 of those in Freethorpe and Wickhampton, it was not always a 'given' that a Responder would attend following a 999 call, this depended on several criteria. The majority of call outs were for shortness of breath or breathing difficulties but falls were also accounting for a large percentage of attentions. As a group over 1000 hours per month were being provided for. The group continues to check and maintain the three defibrillator installations at Cantley, Freethorpe and Reedham Riverside but relied a lot on the public reporting a problem. During the past twelve months defibrillators had been purchased for Beighton, Halvergate and Reedham Village Hall. Thanks were given for various donations including the main sponsor Humpty Dumpty Brewery. Junior first aid training was in continuance with the best first-aider receiving shield in memory of Liam Smith who died at a very early age whilst a pupil at Reedham.

ALL SAINTS CHURCH/WICKHAMPTON CHURCH

On the 1st June 2015 All Saints Church & Wickhampton became part of the Acle Benefice and the Yare to Bure Parishes Group comprising eight Parishes. Dr. Lorna Allies has become Associate Priest. There is a good Fellowship in Freethorpe Church which helps to make it a pleasant and warm place to visit. The Benefice team in Freethorpe comprises Dr. Allies & Rector Rvd. Martin Greenwood. The Church continues to take a Bible story into Freethorpe school each week. Two weddings have been conducted so far in 2016 as well as several baptisms. The Parish Council donation to grass cutting at both churches is truly appreciated. Funding of some £4,700 will be needed for essential work together with a further £22,500 for other priorities. Wickhampton is a much visited church and although the congregation is small a Friends of Wickhampton Church is going to be set up to help with future funding. A regular monthly Communion service is held and other celebrations during the year include Carol Service, Plough Sunday and Harvest Festival.

COPIES OF ALL REPORTS ARE WITHIN MINUTE BOOK & AVAILABLE ON REQUEST TO THE PARISH CLERK

9:

PARISHIONERS QUESTIONS

No further matters were brought to Council attention and no further questions asked.

The meeting closed at 8.48 p.m.

Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy

Dated:

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
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NOTICE OF THE ANNUAL PARISH COUNCIL MEETING
FREETHORPE VILLAGE HALL - MONDAY 16th MAY 2016
MEETING TO COMMENCE AT CONCLUSION OF PRECEDING MEETING
PLEASE NOTE: As with all Parish Council Meetings, this meeting is open to the public, however no opportunity to speak or address Council will exist
ANNUAL PARISH COUNCIL MEETING AGENDA <i>Item 1 may be chaired by the existing Chairman or any elected member.</i> <i>The newly elected or re-elected Chairman will Chair from Item 2 Onwards</i>

1	Election of Chairman:	<i>Nominations are invited for the post of Parish Chair for 2016/2017</i>
2	Apologies For Absence:	<i>Apologies with reasons for absence will be taken/recorded.</i>
3	Election of Vice Chair:	<i>Nominations are invited for post of Parish Vice-Chair for 2016/2017</i>
4	Declarations:	<i>Councillors to confirm for the Minutes that Code of Conduct declarations passed to and held by Broadland District Council are (to best of knowledge & belief), complete and up to date</i>
5	Financial:	<i>Confirmation of RFO / External Auditor/ Accounts Monitor (Optional) also to confirm for the Minutes names of cheque signatories</i>
6	Committees:	<i>Any existing Committees to be confirmed, or new ones formed</i>
7	Working Parties:	<i>Any existing Working Parties to be confirmed, or new ones formed</i>
8	Standing Orders:	<i>Council will adopt and/or agree to amend Standing Orders</i>
9	Financial Regulations:	<i>Council will adopt and/or agree to amend Financial Regulations</i>
10	Code Of Conduct:	<i>To confirm continuing acceptance of Broadland District Council Code</i>
11	Risk Assessment:	<i>Council will adopt and/or agree to amend any Risk Assessment</i>

Signed: 11 May 2016		Parish Clerk 01493 789422. freethorpe.pc@gmail.com
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PARISH COUNCIL YEAR 2015-2016		
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING MONDAY 16th MAY 2016		
PRESENT AT THE MEETING		
Mr. N. Spencer (Chair) P. Bacon, J. Church, G. Thompson, L. Turner Clerk: S. Williamson. 5 Members of the public remained		

The meeting commenced at 8.48 p.m.

1:	ELECTION OF CHAIR
Mr. N. Spencer was nominated by Mrs Church, Seconded: Mr. Thompson. Mr. Spencer agreed to continue his role and was duly elected unanimously and unopposed.	
2:	APOLOGIES FOR ABSENCE
Parish Councillor David Lake. Apology duly accepted. Apologies also from NCC Councillor Brian Iles.	
3:	ELECTION OF VICE-CHAIR
In his absence Mr. David Lake as Proposed by N. Spencer, Seconded: Mr. Thompson. Subject to his agreement to continue his role Mr. Lake was duly elected unanimously and unopposed. The formal signature of acceptance of role to be completed at June meeting.	
4:	DECLARATIONS
The five Parish Councillors present all signed continuance forms based on material required from NALC whereby each Councillor stated that either nothing in their declaration had changed since the APCM of 2015 or if changes had taken place Broadland District Council had been informed. As with Item 3 (above) Mr. Lake would be required to sign a similar declaration at the June meeting.	
5:	FINANCIAL
Stephen Williamson (Clerk) to remain as Responsible Financial Officer (RFO). Mr. Thompson to take over from Mr. Noakes as third cheque signatory (once Santander had sorted out paperwork. Other two cheque signatories (remaining) – Messrs. Spencer and Lake. Linda Boyle to continue as Internal Auditor.	
6:	COMMITTEES
There were none currently in existence, and no immediate plans to form any.	
7:	WORKING PARTIES
There were none currently in existence, and no immediate plans to form any.	
8:	STANDING ORDERS
Council unanimously accepted and re-affirmed adherence to existing Standing Orders for the time being, this until such time as updated Standing Orders (to 2016) were ready for adoption	


9:	FINANCIAL REGULATIONS
Council unanimously accepted and re-affirmed adherence to existing Financial Regulations for the time being, this until such time as updated Financial Regulations (to 2016) were ready for adoption	
10:	CODE OF CONDUCT
All Councillors agreed to continue adherence to the Broadland District Council Code of Conduct, originally issued and accepted in 2012	
11:	RISK ASSESSMENT
The Clerk informed that the last risk assessment completed (2014) was probably not sufficient to satisfy aql legal requirements – he would stdy this during coming weeks and update as appropriate.	

The Meeting closed at 8.54 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL - MONDAY 16th MAY 2016		
The Meeting will commence at conclusion of preceding meetings		

AGENDA

SPECIAL NOTE - PUBLIC PARTICIPATION		
<i>As members of the public had opportunity to address Council within the earlier Annual Parish Meeting, no time allocation is made within this meeting. However should a member of the public have missed this opportunity or wish to speak about Planning, please ask the Chairman/Parish Clerk</i>		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 21 st March 2016 (<i>no April meeting was held</i>) will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
5	PLANNING <i>View Online</i> www.broadland.gov.uk/plans <i>Then enter Ref Number</i>	75 The Green (former Aitcheson Bros Garage) – Redevelopment Ref: 20160632. Land Adj. 84 The Common – New Bungalow Ref: 20160684. Any further new applications received prior to meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications will be heard.
6	VILLAGE MATTERS	Any general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate.
7	LIMPENHOE HILL	At the request of a local resident, the Parish Council may wish to comment as per letter received – this has already been viewed by Reedham Parish Council
8	APM/APCM	This item exists in case any item raised in either of the two previous meetings need discussion and/or a vote.
9	FINANCIAL MATTERS	To approve payments (<i>separate list will be provided</i>).
10	CLERK INFORMATION	The Clerk will bring to notice any items of correspondence received.
11	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of the Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		 Parish Clerk 11 May 2016

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 16th MAY 2016		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair). P. Bacon, J. Church, G. Thompson, L. Turner. Broadland District Councillor: G. Nurden 5 Members of the public remained		

The Meeting commenced at 8.55 p.m.

PUBLIC SECTION		
Tree Warden John Fleetwood informed those present that there was no longer a Conservation/Arboriculture department at Broadland and that everything was now being run by one full time and two part time staff, this effectively meant that no one would be available on at least two possible three days a week. Mr. Fleetwood had been assured that budget had been retained. Grant Nurdin had not heard of this but promised to check. Mrs Freda Pipes raised concern about the state of the old pump house on The Green.		
1:	APOLOGIES FOR ABSENCE	
Councillor David Lake. Apology duly accepted. Apology also received from NCC Councillor Brian Iles		
2:	DECLARATIONS	
There were no declarations additional to those registered with Broadland District Council		
3:	MINUTES	
The Minutes of the meeting held on March 21 st had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.		
4:	MATTERS ARISING	
There were no matters arising that would not be covered within other agenda items.		
5:	PLANNING	
The following applications were considered:		
20160632	75 The Green (Former Garage) Redevelopment	Faberdean Ltd.
Based on previous comments it was noted that modifications had been made and was now for 19 properties as well as keeping then existing bungalow. Council were not happy about the retained commercial element and could see no reason for keeping the existing buildings. Council also wished to state opposition to any planned street lighting. It was agreed that keeping the old bungalow was not in keeping with remainder of development, otherwise Council supported the scheme.		
20160684	New Bungalow, Land Adj 84 The Common	Hill
Council had no objection to this application and supported same.		
BA/2016/0177/HOUSEH	Sunset, Low Rd. Demolition & new property	Bray
This application was brought to PC attention by a neighbour (Mr. Ottaway), the Broads Authority paperwork had apparently been sent to the PC at an incorrect address. After due consideration and listening to the neighbour, the PC unanimously agreed to support his concerns, a copy of which is placed within the Minute Book. Clerk to contact BA and ensure correct address used in future.		
There were no other planning matters of any concern, however the Clerk did relay the thanks on behalf of NCC Highways for suggestions on extending local speed limit. These suggestions had been taken up.		

6:	VILLAGE MATTERS
The Clerk informed that the response and permission for the proposed siting's for a speed indication machine (SAM2) were awaited, after which a full quote could be obtained.	

7:	LIMPENHOE HILL
This matter was brought to Council's attention by a concerned local resident who had already visited a Reedham meeting to outline these concerns. Essentially Cantley Parish Council were set to dispose of certain land which would mean the end of the village green. Limpenhoe were no longer able or willing to fund maintenance and were proposing a land swap, with a village hall on a smaller piece of land. Council broadly shared the concerns and it was pointed out that so consultation had been mooted with either Reedham or Freethorpe (adjoining Parish Councils). Mr. Spencer agreed to compose a letter to the department.	

8:	APM/APCM
This item had been set on the agenda in case and matters arose from the preceding meetings, none were.	

9:	FINANCIAL MATTERS
The Clerk informed that things were still (apparently) not sorted out with change in bank signatories. In the absence of David Lake it was agreed to hold on to the one outstanding invoice being the NALC subscription and pay this in June. Insurance was also due but no paperwork received – Clerk to investigate.	
S.A. Williamson – Salary (£158.00) plus allowance (£27.08) scheduled 18 th May	
	£185.08
	TOTAL
	£185.08

CURRENT ACCOUNT BANK BALANCE AT LAST STATEMENT (2/5/16)	£15,532.99
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9:	CLERK INFORMATION/CORRESPONDENCE
The Clerk had no further information to relay	


10:	COUNCILLORS COMMENTS/FUTURE AGENDA
It was mentioned that guarded concerns had been raised about caravans on land belonging to Mr. Spencer.	

The Meeting closed at 9.55 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 20th JUNE 2016 – 7.45 p.m.		

AGENDA

PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the APCM meeting held on 16 th May will be amended as considered necessary, approved and signed. Minutes of the regular meeting held on 16 th May will be amended as considered necessary, approved and signed. Draft Minutes for the APM held on 16 th May) can be checked and amended if deemed appropriate (to be signed in 2017)
4	CHAIR UPDATE	On behalf of the Chairman (who will be absent) the Clerk will update on and matters that have been dealt with/in continuance etc.
5	OTHER MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
6	PLANNING View online at www.broadland.gov.uk/plans insert ref no. shown	20161028 2, Halvergate Road. (Various extensions) Any further applications received prior to meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications will be heard.
7	VILLAGE MATTERS	Any general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate.
8	VH WREN GRANT	Council need to confirm ability and willingness to pay the VAT (approx. £9,652) which can be reclaimed on the proposed expenditure – this is still subject to WREN approval of the proposed grant.
9	FINANCIAL MATTERS	To approve payments (<i>separate list will be provided</i>).
10	CLERK INFORMATION	The Clerk will bring to notice any items of correspondence received.
11	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of the Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		Parish Clerk 15 June 2016
		

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PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 20th JUNE 2016		
PRESENT AT THE MEETING		
Councillors: D. Lake (Vice-Chair). P. Bacon, J. Church, G. Thompson, L. Turner. NCC Councillor: B. Iles Broadland District Councillor: G. Nurden No Members of the public		
<i>Prior to the commencement of the meeting, Mr. David Lake confirmed acceptance of the post of Vice-Chair to Freethorpe Parish Council (nominated in his absence at May APCM meeting) and also signed the 'no change' declaration form.</i>		

The Meeting commenced at 7.47 p.m. - David Lake (Vice-Chair) Chairing the meeting.

PUBLIC SECTION	
<p>Reporting for the NCC, Councillor Brian Iles informed of three main points – on devolution there was to be a vote on 27th June in order to recommend what is said to the public, and what form any consultation should take. Further negotiations were in continuance and there would be an initial payment of £25 million which would also need to cover the appointment of a Mayor, as to whether this should be a 'small mayor' with limited powers and duty to report back or a 'large mayor' with more personal power had yet to be decided, as had the matter of where he should 'sit'. The NCC had agreed in principle to provide explanatory leaflet to the public. The time scale was still towards mayoral elections in May 2017. On the Flexi-bus Mr. Iles stated that in villages this was operative things were working well, but he feared that more promotion for the service was necessary. On footpaths Mr. Iles stated that negotiations for a new agreement were being looked at but no 'spare' money was available. In the meantime it was wrong to expect landowners to allow persons (particularly with dogs) on land with the resultant mess etc. without receiving adequate financial incentive.</p> <p>Mr. Grant Nurden reported for Broadland District Council, he had checked on the conservation/tree preservation problems notified last time, and stated that internal staffing was still a sensitive issue as one person had been dismissed, he could however confirm that said person would be replaced, and it was hoped that the situation would improve in the near future. The situation on 'Streetscene' was changing with such items as street sweeping/leaf collections etc. being maintained but with reductions in frequency. Certain reductions had worked well in trial locations, it was also hoped that developers could be made to install dog bins on any new developments. On street signs, many problems were simply collapse or breakage of wooden nameplate struts, and over time these would be replaced using stronger re-cycled plastic.</p>	

1:	APOLOGIES FOR ABSENCE
Mr. Nick Spencer (away on business)	

2:	DECLARATIONS
There were no declarations additional to those registered with Broadland District Council	

3:	MINUTES OF LAST MEETINGS
The Draft Minutes of the Annual Parish Council Meeting held on May 16 th were circulated, no alteration or amendment was found to be necessary. The Minutes were duly accepted as a true and accurate record and signed by the Vice-Chair. The Minutes of the monthly meeting held on May 16 th were circulated. One minor alteration was requested together correction of one spelling error. The Minutes were then duly accepted as being a true and accurate record and signed by the Vice-Chair.	

4:	CHAIR UPDATE		
Owing to his absence the Chairman had provided a copy of the paperwork relating to Limpenhoe Hill, this ran to several pages but would be circulated to other Councillors as soon as possible. The closing date for any submissions had been extended to July 5 th .			
5:	OTHER MATTERS ARISING		
Those present were reminded about the Council's intention to repair and re-instate the old Pump House on The Green. Initially it was agreed to place a request within the Freethorpe Village News section of GY Mercury and if this brought no results to return to the matter at the next meeting. There were no other matters that would not be covered by other agenda items			
6:	PLANNING		
20161028		2 Halvergate Rd – various extensions	Woodards
Councillors had the opportunity to view the plans as sent to Broadland District Council although some had already viewed via the Internet. The Council had no objections to the proposals and fully supported. The Clerk also mentioned that on Enforcements the matter of the static caravan on land adj. to The Fields, 19, The Green Freethorpe was still open on the enforcements register with no progress apparently made. Although not within the Parish another enforcement (new) matter related to a building without planning permission on Wickhampton Road, Halvergate.			
7:	VILLAGE MATTERS		
The Clerk commented that he still awaited confirmation of selected sites for the propose SAM 2 speed warning machine, until this was received there was little point in obtaining a full and final quote. There was also mention that there had been no further news relating to in-fill of three plots on recent development.			
8:	VILLAGE HALL GRANT APPLICATION		
Three matters relating to the recent Village Hall application or a grant from WREN towards new play area equipment at The Village Hall needed to be confirmed. (1) The matter of ongoing maintenance of the newly installed play equipment, it was felt that this would cost between £160 and £200 per annum (2) The willingness and ability of the Parish Council to fund and later re-claim VAT on the equipment/installation which was a total figure of £9,652.00 (3) Confirmation of who would be paying the third-party contribution, amounting to £5,188.00.			
On Items 1 & 3 The feeling of the Parish Council was that they could listen favourably to any request for help towards funding, although the actual provision of the third party money (3) and ongoing maintenance (1) was effectively the responsibility of the Hall Committee. The Clerk mentioned that the Parish Council had just received a Community Infrastructure Levy (CIL) payment from Broadland District Council amounting to some £3,000 and although there were no specific ways or restrictions on using this money, the overall requirement of CIL was to fund items that were good for the village – it was felt that new play equipment as well as a speed awareness machine certainly fell into that category. On Item 2 The Council were happy to confirm that VAT payments could be made by the Council and later re-claim from HMRC. The Council have a Reserve account in addition to the day-to-day current account and the Reserve account currently has sufficient funds for said purpose – transfer would probably take some seven days. As with most Village Halls in the country Freethorpe Village Hall is owned by the Parish (Council), thus for the Parish Council to re-claim VAT is perfectly legitimate, it was pointed out that all invoices would need to be in the name of the Parish Council.			
9:	FINANCIAL MATTERS & PAYMENTS		
The Clerk stated there was really nothing to report of any great significance other than (as most of you know) Linda is continuing as internal auditor. All necessary material will be with her shortly and we can (all being well) sign off 2015-16 accounts in July. Payments received since the start of the new Council year amount to £9,103.30 made up of £6,057.50 being the first half of the 2016-17 Precept, £3,008.02 being a CIL payment (formerly Section 106) and also £37.78 for material recycling. Further recycling payments should be forthcoming as well as the 2015-16 VAT claim – neither yet applied for. These are unlikely to be huge sums but every little helps. As you will see below the Council is in good financial shape. I have yet to check if my May/June salary has been received but have no reason to believe there may be a problem (it was due last			

Saturday and will have probably been paid today). Other bills for payment are mentioned below, no further explanations necessary		
<i>S.A. Williamson – period to 18 April 2016 – Standing Order due 18th Salary - £158.00 Plus Expenses/Allowance £27.08</i>		£185.08
Annual NALC Subscription		£177.08
Annual Insurance renewal		£886.72
	TOTAL	£1,248.88

BANK BALANCE AT STATEMENT (CLOSE OF BUSINESS ON 2nd June 2016)		
MAIN CURRENT ACCOUNT	£15,385.69	
BANK BALANCE OBTAINED BY TELEPHONE (20/6/16)		
RESERVE ACCOUNT	£10,059.61	

9:	CLERK INFORMATION/CORRESPONDENCE
The Clerk informed that a copy of the NCC Highways Order to implement the 30mph speed limit at The Common/Chapelfield had been received and announced in the press. The Broads Authority were seeking applications to be part of the Independent appointments for the running of the organisation. Broadland District Council had informed that in future recycling credits for paper/textiles would be annual on April 1 st .	


10:	COUNCILLORS COMMENTS/FUTURE AGENDA
Mrs Church informed that a man at Aitcheson Garage had informed that they had been told that the bungalow with commercial use must remain within the redevelopment plans. There was talk about resurfacing the Village Hall car-park and Mr. Lake offered to measure the area. There was also mention of the grass at the Wickhampton play area, although believed that the contractor's mower had broken down.	

The Meeting closed at 8.50 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 18th JULY 2016 – 7.45 p.m.		

AGENDA

PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 20 th June 2016 will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
5	PLANNING	<i>No new applications received.</i> Any new applications received prior to meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications will be heard.
6	WICKHAMPTON	A request has been made via the Clerk to ascertain if the Parish Council are willing and able to assist with repairs/re-varnishing now required
7	OTHER VILLAGE MATTERS	Any general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This is likely to include any requests for NCC Highway attention
8	ACCOUNTS & AUDIT RETURN	Council to discuss finances and approve the accounts and audit return for the period ending 31 st March 2016
9	OTHER FINANCIAL MATTERS	To approve payments (<i>separate list will be provided</i>).
10	CLERK INFORMATION	The Clerk will bring to notice any items of correspondence received.
11	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of the Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		Parish Clerk 13 July 2016
		

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 18th JULY 2016		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair), D. Lake (Vice-Chair). P. Bacon, J. Church, G. Thompson, L. Turner. NCC Councillor: B. Iles Broadland District Councillor: G. Nurden 4 Members of the public		

The Meeting commenced at 7.50 p.m.

PUBLIC SECTION
<p>A Wickhampton resident mentioned the state of the village sign which needed some minor restoration, previously this had been carried out by a John High (last known number 01493 700929), but he had apparently left the area. The same resident also directed a query to NCC Brian Iles which was answered. For NCC Mr. Iles informed that the Anglia Devolution pamphlet was soon to be distributed, he asked that the information was read and that comments were made. The status of a Mayor within any devolved Council was paramount – should it be minor (like a Chairman) or full (with significant extra responsibilities – transport etc.). A new pot-hole machine was being tested. Ideas to improve the relatively new junction at Postwick were being studied.</p> <p>Tree Warden John Fleetwood informed that Stephen Chesney-Beales had now left Broadland DC, and Broadland were in the process of recruiting a replacement, this could take up to a year. Three persons were currently working within that section of Broadland, but only one employed by them – no-one currently able to make a Tree Preservation Order, or enforce existing. The Tree Warden Regional Forum set for September.</p> <p>Grant Nurden (Broadland) noted that Mr. Iles had said it all so far as devolution was concerned, also that Mr. Fleetwood had given more information than he himself was aware of. The consultation was to be available on the website and a new Broadland website was set to go live in early August.</p>

1: APOLOGIES FOR ABSENCE
With all Councillors present there were none.

2: DECLARATIONS
There were no declarations additional to those registered with Broadland District Council

3: MINUTES
The Minutes of the meeting held on 20 th June had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.

4: MATTERS ARISING
There were none.

5: PLANNING
There were no new applications, the Clerk informed of current enforcement situations.

6: WICKHAMPTON
This matter had been dealt with within the public section.

7:	OTHER VILLAGE MATTERS
There were no matters brought to attention.	

8:	ACCOUNTS & AUDIT RETURN
Copies of the accounts and audit return were distributed, and the Clerk (RFO) highlighted one or two points, before going through the specific parts that were to be signed for. Council accepted the accounts unanimously and these were duly signed by the RFO and Chairman. The Audit Return for Mazars was also confirmed and accepted unanimously and again the forms were signed by RFO and Chairman ready for onward transmission to Mazars in Durham.	

9:	FINANCIAL MATTERS & PAYMENTS
The Clerk confirmed that Lynda Boyle had completed her work and copies of relevant material distributed prior to meeting. The Clerk also informed that the necessary information required by WREN went to them on or before the cut-off date, and on the basis I have yet to be contacted further I assume this has been accepted. Only two bills this month (plus my salary S/O & extra expenses) and these are listed below, no extra information needed.	
<i>S.A. Williamson – period to 18 July 2016 – Standing Order due July 18th</i>	
<i>Salary - £158.00 Plus Expenses/Allowance £27.08</i>	£185.08
Indigo Waste – Recycling Collection fee	£10.08
Lynda Boyle – Internal Audit Fee	£180.00
S.A. Williamson – 2 x extra return trips to Freethorpe (Audit work) = 12.5 miles x 4 = 50 miles @ 45p (£22.50) PLUS stationery purchased 18/7/16 - £11.78	£34.28
	TOTAL £409.44

BANK BALANCE AT STATEMENT (CLOSE OF BUSINESS ON 2 July)	
MAIN CURRENT ACCOUNT	£15,200.61
BANK BALANCE ONGOING (No Transactions Since Last Month)	
RESERVE ACCOUNT	£10,059.61

10:	CLERK INFORMATION/CORRESPONDENCE
There was little to report, just minor matters including a road closure which had already been announced in the press and was now posted in various locations. Clerk to prepare a further press notification. An offer to change location of eventual speed notification machine had been received and was warmly accepted by the Council. Negotiations could take place, and it was hoped that some form of free advertising arrangement could be reached, although it was pointed out that monetary reimbursement may be necessary for charging the machine batteries.	


11:	COUNCILLORS COMMENTS/FUTURE AGENDA
More than one Councillor expressed concern over Branch Road (Halvergate) which appeared to be breaking up and sinking a little, once again. Clerk to assure Halvergate Clerk of Freethorpe support. Mrs Church asked that a thank you letter be sent to Mr. Barber in appreciation for his assistance – she would provide the address direct to the Clerk.	

The Meeting closed at 8.40 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 19th SEPTEMBER 2016 – 7.45 p.m.		

AGENDA

PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 18 th July 2016 will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary. This section may include any update of matters arising during August recess
5	PLANNING <i>View online:</i> www.broadland.gov.uk/plans <i>Then enter App No.</i>	20161445 – 67 The Green. Any further new applications received prior to meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications will be heard.
6	VILLAGE MATTERS	Any general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This may include any update on proposed speed limit sign.
7	AUGUST MATTERS & CORRESPONDENCE	The Clerk will update Council on any matters attended to during August recess
8	FINANCIAL MATTERS	To update on Annual Audit (2015-16) submission to Mazars. To approve payments (<i>separate list will be provided</i>).
9	CLERK INFORMATION	The Clerk will bring to notice any items of correspondence received, or any other matters not included in previous agenda items
10	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of the Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		<div>  </div> <div> Parish Clerk 14 September 2016 </div>

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 19th SEPTEMBER 2016		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair). P. Bacon, J. Church, G. Thompson, L. Turner. NCC Councillor: B. Iles Broadland District Councillor: G. Nurden Tree Warden: John Fleetwood 1 additional member of the public		

The Meeting commenced at 7.50 p.m.

PUBLIC SECTION
<p>For the NCC, Brian Iles reported that the devolution consultation period had now closed – information went to the public in four ways – mail/e-mails/letters along with Mori contacting some 12,500 persons by telephone. The general feeling appeared to be that whilst most felt that greater local control was preferable to central government, few wanted a mayor. The response other than telephone calls was disappointing. The Secretary of State is due to make a decision in November. A new system for reporting problems to NCC highways via a dedicated website was being trialled, Mr. Spencer felt that a telephone app allowing a photo to be taken and transmitted immediately should also be used. The new slip road at Postwick was open and some beneficial difference appeared to be happening. For Broadland DC. Mr. Nurden also commented on devolution consultation informing that out of some 58,000 e-mails and letters there had been only 44 replies. Personally he could not see how devolution could work in suggested form with so many District Councils choosing to opt out. On Conservation he had been informed that internal recruiting was taking place to replace the person who left earlier in year. In August Norwich had published their plan to cover until 2036, there was a special presentation planned for Wednesday 28th September. Tree Warden John Fleetwood was very forthright about the lack of Broadland support for wardens and indeed trees (preservation) in general. He informed that South Norfolk had recently abandoned their tree warden scheme to save money, and he could see the same happening in other areas, possibly nationally. Tree Preservation Orders and monitoring were not mandatory, although there was good support from the Woodland Trust, National Trust and The Tree Council. He felt that the tree warden would continue, possibly with private sponsorship funding, however the relationship with District Councils would be poor. He did state that the Freethorpe Junior Tree Warden scheme WOULD continue, and there would be more active members than in 2015-16.</p>

1: APOLOGIES FOR ABSENCE
Councillor David Lake – Holiday – apology unanimously accepted

2: DECLARATIONS
There were no declarations additional to those registered with Broadland District Council

3: MINUTES
The Minutes of the meeting held on July 18 th had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.

4: MATTERS ARISING
<p>The Clerk confirmed that he was still maintaining contact with Calica Computers who had offered to look after speed sign changing. Councillor Thompson had also spoken and it appeared they were seeking no fee, however the Clerk pointed out that recompense for electricity battery charging would need to be calculated. It was hoped there would be firm news on the envisaged road sign at the October meeting.</p>

5:	PLANNING		
<i>20161445</i>	<i>67 The Green</i>	<i>Remove existing and replace driveway gates</i>	
Council were fully in favour of the scheme and gave its support. The Clerk then mentioned the address query relating to part of The Green, which was designated as Lower Green. According to some Councillors, particularly Mrs Church this 're-naming' had taken place some twenty years earlier, it had simply appeared, and it was her belief that few people had 'adopted' this change of address. Lower Green probably started at the post office and went north as far as the junction with Halvergate Road. Lower Green Farm was adjacent. The almshouses address is The Green, not Lower Green. It was believed that two postcodes covered the whole section of The Green to Halvergate Road. Mrs Church offered to carry out a 'straw poll'. Lastly there had been no closed cases on planning enforcement, meaning that the case involving residential use of the static caravan adj to 19 The Green was still being looked into. Similarly the case of erection of building at 4 Dawdys Court, Wickhampton Road was still current.			

6:	VILLAGE MATTERS
<p>The matter of speed restriction near the site of new houses was briefly discussed, it appeared the new signage had been erected, but there was doubt as to whether the signs were clearly visible. Councillors again voiced displeasure that police visits to meetings and provision of reports had ceased – the only way to ascertain crimes in the area was via the police website, which, the Clerk stated, did not seem up to date. There had been reports of dogs attacking other persons’ dogs.</p>	

7:	AUGUST MATTERS/CORRESPONDENCE
The Clerk had prior circulated the thank you letter to Adrian Barber (July 31 st). There was brief discussion about the reported sheep getting into the Methodist Chapel land, one animal had been found dead. The Clerk was asked to write to the assumed owner (Kevin Francis) c/o Southwood Hall.	

8:	FINANCIAL MATTERS & PAYMENTS	
The Clerk stated that as expected there had been little activity affecting bank balances since our last meeting in July. He stated that he was putting forward (below) the usual grants we make annually – whilst this normally took place in October (in fact last year it was November), the Clerk felt that with likely payments out for the speed machine and possibly temporarily for the Village Hall to cover VAT on play equipment (if the grant has been successful). He therefore felt it may be sensible to get these 'out of the way'. The Clerk informed that the PC still have just over £6,000 to arrive in late September (Second half of the Precept) and there should be some recycling credits and a small VAT refund this side of Christmas. Hence the PC is in a pretty good financial situation. Lastly he stated that he was happy to delay grant payments if preferred.		
Payee & Reason		Amount
S.A. Williamson – period to 18 August 2016 – Standing Order paid 18 th August. Salary - £158.00 Plus Expenses/Allowance £27.08		£185.08
S.A. Williamson – period to 18 September 2016 – Standing Order due 19 th September. Salary - £158.00 Plus Expenses/Allowance £27.08		£185.08
Freethorpe PCC (Annual Donation)		£500.00
Wickhampton PCC (Annual Donation)		£500.00
Freethorpe Methodist (Annual Donation)		£500.00
RBL Poppy Appeal (Annual Donation)		£25.00
NARS (Annual Donation)		£150.00
Freethorpe First Responders (Annual Donation)		£150.00
Norfolk Air Ambulance (New Annual Donation – agreed as part of 2016-17 budget)		£100.00
Village Hall Annual Donation (as agreed within budget)		£3,000.00

BANK BALANCES AT STATEMENT(S) (CLOSE OF BUSINESS ON 2 SEPTEMBER)			
MAIN CURRENT ACCOUNT	£13,542.29	RESERVE ACCOUNT	£10,059.61

9:	CLERK INFORMATION/OTHER CORRESPONDENCE
The Clerk informed that paper copies of 'Parish Pages' were no longer being sent to the Clerk for onward distribution, however a link to the website to read electronically was available – Clerk to forward this link to Councillors. A public consultation event was being held by The Broads Authority on 17 th October – the revised	

Broads Authority Plan was set to run from 2017 to 2022.

10:	COUNCILLORS COMMENTS/FUTURE AGENDA
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Points raised included a planned road closure (of which the Clerk had no knowledge), he promised that as soon as official information was to hand this would be passed on to Councillor and also the Great Yarmouth Mercury. A recent repair locally to a hole in the road seemed ineffective (Brian Iles noted this)

The Meeting closed at 8.50 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 17th OCTOBER 2016 – 7.45 p.m.		

AGENDA

PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 19 th September 2016 will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
5	PLANNING & CONSULTATION	<i>No new planning applications received.</i> Any new applications received prior to meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications will be heard. The Consultation concerns PRE APPLICATION ENQUIRY FOR THE PROPOSED REMOVAL OF EXISTING MAST AT FREETHORPE AND RELOCATION AND UPGRADED TELECOMMUNICATIONS RADIO BASE STATION INSTALLATION AT LAND SOUTH OF FREETHORPE ROAD, FREETHORPE, NR13 3LX
6	VILLAGE MATTERS	Any general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This will include proposed removal of local telephone box. Further this item may include discussing Heritage Ranger Scheme <i>(if not dealt with within public section)</i> .
7	MAZARS 2015-16	To receive the returned report, discuss any matters arising and to authorise legally required display for availability of approved accounts
8	SAM 2 UPDATE	The Clerk will update on progress – Council to approve in principle the obtaining of a quotation for approval at the November meeting.
9	FINANCIAL MATTERS	To approve payments <i>(separate list will be provided)</i> . Any other finance matters not dealt with above may be brought to attention, including pension regulations and requirements of Council
10	CLERK INFORMATION	The Clerk will bring to notice any items of correspondence received as well as any actions taken during past month.
11	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of the Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		 Parish Clerk 12 October 2016

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 17th OCTOBER 2016		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair), D. Lake (Vice-Chair). P. Bacon, J. Church, L. Turner. Broadland District Councillor: G. Nurden 2 Members of the public		

The Meeting commenced at 7.50 p.m.

PUBLIC SECTION	
Mr. Nurdin informed that he had received an e-mail from the developer in connection with the proposed new telephone mast offering to meet. Mr. Nurdin had replied that he was happy to do so, but felt that a local Parish Councillor should also be present. On the conservation team within the planning department at Broadland he had spoken to Mr. Courtier and suggested that he attend the next Parish meeting (November), whilst willing to do so he had asked that the Clerk note down and forward particular concerns so that he may address them. The District Council had begun discussing the budget for 2017-18.	
1:	APOLOGIES FOR ABSENCE
Councillor G. Thompson, apologies also received from County Councillor Brian Iles and Tree Warden John Fleetwood.	
2:	DECLARATIONS
There were no declarations additional to those registered with Broadland District Council	
3:	MINUTES
The Minutes of the meeting held on September 21 st had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.	
4:	MATTERS ARISING
There was some concern as to whether the extension to the 30mph limit in Lower Green had been carried out. Mrs Church informed that following her investigations it appeared that no-one used the term 'Lower Green' referring to this thoroughfare simply as 'The Green'. The Clerk concurred stating that he had checked a couple of websites, including the AA and only Lower Green Farm could be located.	
5:	PLANNING
PRE APPLICATION ENQUIRY FOR THE PROPOSED REMOVAL OF EXISTING MAST AT FREETHORPE AND RELOCATION AND UPGRADED TELECOMMUNICATIONS RADIO BASE STATION INSTALLATION AT LAND SOUTH OF FREETHORPE ROAD, FREETHORPE, NR13 3LX (E640944 N304350). Although not an actual planning application at this stage, Council had been invited to comment and paperwork had been distributed prior to the meeting. This had now been superseded by the offer for a site meeting (see Public section above). The general feeling of the Council was that they would still prefer any derived income to come to the Parish Council, but did support the fact that communication in the village needed improvement, and this site was probably as good as any. On other matters the Clerk informed there was no further news on two outstanding enforcement matters, also that the street numbering for the new dwelling adjacent to 84 The Common would give the address 82A The Common (NR13 3LX)	

6:	VILLAGE MATTERS
<p>Matters pointed out for further enquiry and probably discussion at next meeting – the Wickhampton sign refurbishment (given that previous person who worked on this cannot be traced) – mention in GY Mercury – one possibility for quote is Mills Brothers. Overgrown hedge at (believed to be) Orchard House (Opposite 'Sunset' between the pond and church) – contact NCC Highways. Pointed out that work seemed to have stopped on 31 The Green – speculation was that sufficient work had been done to alleviate any pressure from Broadland. Possible link with Village Hall website – float idea via Stephen Smith. The Clerk then went into further detail about the propose closure and removal of the telephone box on The Green. Council felt there was no argument to retain the telephone service given that zero calls had been made during the past year, however the Parish Council were open to ideas to use the box if it were to be adopted – a local information point was one suggestion. Mention this within GY Mercury for village suggestions.</p>	

7:	MAZARS 2015-16
<p>Commenting on the Mazars Audit Report, the Clerk reiterated what had previously been distributed to Councillors - (A) the period of time required was more than adequately covered, however the dates on paperwork may have been incorrect – really a matter of interpretation. (B) The Clerk honestly don't know where this has come from – agreement to make funds available to pay VAT on village hall play area improvements (if grant is authorised) came AFTER March 31st he could not recall any other allotment of funds being agreed other than the availability of funds to pay for all of SAM 2 prior to receiving the NCC 50%. He felt that Council may need to review reserve holdings fully prior to January Precept (2017-18) request. (C) To the best of my knowledge the information required was submitted correctly, however at worst this is a 'slap on the wrist'</p>	

8:	SAM 2 UPDATE
<p>The Clerk updated on the matter concerning the purchase and installation of this machine, including that he had spoken to Westotec and was chasing up NCC Highways. It is envisaged that purchase and installation of this equipment will cost in excess of £3,000. Approximately one half of the money will be provided by means of a grant from NCC (Although the Parish Council will need to finance the entire purchase then claim the grant) Normally for a purchase of this cost, the Parish Council would seek three or more quotations - HOWEVER in this particular case it should be noted that:</p> <ul style="list-style-type: none"> a) Providers of this type of equipment, particularly locally, are not that common b) The firm Westcotec are the recommended providers and installers for Norfolk County Council, were any other firm to be approached NCC would be required to further sanction such purchase <p>This being the case the Parish Council state that they are intending to approach only Westcotec in relation to this equipment. This motion was brought before the Parish Council on 17th October 2016 and the purchase is likely to be ratified at the Parish Council November meeting. Vote: All In Favour</p>	

9:	FINANCIAL MATTERS & PAYMENTS						
<p>The Clerk stated there was nothing much to report, just one invoice needs to be settled at time of this report compilation. The second half of the Precept for 2016-17 has been received, but it is worth noting that grant/donation cheques had not been presented prior to cut off date. This means that the actual balance within the current account is slightly under £5,000 LESS than shown on statement figure</p>							
<table> <tr> <td>S.A. Williamson – Salary (£158.00) plus allowance (£27.08) scheduled 18th October</td><td>£185.08</td></tr> <tr> <td>Indigo Waste</td><td>£12.00</td></tr> <tr> <td>TOTAL</td><td>£197.08</td></tr> </table>		S.A. Williamson – Salary (£158.00) plus allowance (£27.08) scheduled 18 th October	£185.08	Indigo Waste	£12.00	TOTAL	£197.08
S.A. Williamson – Salary (£158.00) plus allowance (£27.08) scheduled 18 th October	£185.08						
Indigo Waste	£12.00						
TOTAL	£197.08						

BANK BALANCES AT STATEMENT(S) (CLOSE OF BUSINESS ON 3 OCTOBER)	
MAIN CURRENT ACCOUNT	£19,356.71
BUSINESS RESERVE ACCOUNT	£10,059.61

10:	CLERK INFORMATION/CORRESPONDENCE
<p>The Clerk mentioned several points. Firstly the matter of Heritage Ranger Scheme (paperwork pre-distributed), the Clerk confirmed that John Fleetwood was in favour of the scheme (<i>Copy letter with minutes</i>). The Mobile Library times and dates for the next year had been confirmed and the Clerk had updated the</p>	

notices – copies had been given to certain Councillors to arrange display. Attention brought to the Revised draft Broads Plan 2017 (consultation period beginning soon). There was further discussion on the poor state of Branch Road, Halvergate (which although not in Freethorpe Parish was considered to be a major route to and from the village) – the Clerk had been in communication with the Halvergate Clerk who was grateful for promised Freethorpe support. A temporary traffic order for road closure within the Parish of Cantley was mentioned as this may affect certain Freethorpe residents, however the works were only scheduled to last one day. The Clerk also notified of a thank you letter from Freethorpe Methodist Church (grant), slightly altered paper collection arrangements (M.W. White). Copy of letter to Kevin Francis (livestock on Methodist Church burial ground) distributed, copied in to a complaint made to Village Hall relating to poor play equipment (this had been dealt with and no Council action necessary). New website for NALC. Lastly the Clerk had viewed the Norfolk Police website and could only find crime information up to the end of August (so not particularly up to date). Within the Ade SNT there had been 63 incidents reported during August of which two had occurred in Freethorpe – both ASB one on The Common, the other in Cricketers Walk.


11:	COUNCILLORS COMMENTS/FUTURE AGENDA
There were no further comments, and the future agenda matters had been mentioned as part of Item 6.	

The Meeting closed at 8.52 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 21st NOVEMBER 2016 – 7.45 p.m.		

AGENDA

SPECIAL PRESENTATION Mr Phil Courtier of Broadland District Council will speak about and take questions on 'Green Issues' in relation to Planning		
PUBLIC PARTICIPATION A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 17 th October 2016 will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
5	PLANNING	<i>No new applications received.</i> Any new applications received prior to the meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications and enforcement issues will be reported. To arrange meet new mast.
6	SAM 2 SPEED NOTIFICATION MACHINE	Council to consider the quotation from Westcotec and make a final decision as to whether to proceed with purchase and installation. Council will also decide on a possible fifth location, given that School Road does not seem suitable. Councillor/Clerk availability for installation day will also be considered.
7	VILLAGE MATTERS	Any other general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This is likely to include discussion and decision as to whether to adopt telephone box.
8	WEB ACCESS WITH VILLAGE HALL	To further, if possible, the idea of setting up a Parish Council page(s) on the existing Village Hall Website
9	FINANCIAL MATTERS	To approve payments (<i>separate list will be provided</i>). Brief discussion about setting a budget for 2017-18 (<i>For January 2017 approval</i>)
10	CLERK INFO	The Clerk will bring to notice any items of correspondence received.
11	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
12	NEXT MEETING	To confirm that the Council do not propose to meet again in 2016, to confirm date of next meeting, to approve that Chairman/Vice Chair/Clerk may organise urgent payments/other matters during intervening time
Signed:		Parish Clerk 16 November 2016
		

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 21st NOVEMBER 2016		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair) P. Bacon, J. Church, L. Turner. NCC Councillor: B. Iles Broadland District Councillor: G. Nurden 3 Members of the public		

The Meeting commenced at 7.48 p.m.

SPECIAL PRESENTATION – MR. PHIL COURTIER
Head of Broadland DC Planning, Mr. Courtier had been invited, largely to cover the subject of conservation within planning applications, he did however answer questions from members of the public and Councillors. He informed that the Tree Warden budget had been set aside and that the Norwich Fringe Project had taken on matters concerning Tree Preservation orders and the like – this should have minimal effect on the budget as most were volunteers. A robustness in planning existed and a new person to head conservation so far as tree wardens were concerned was due to start work in January 2017. Mrs Church informed that although there was allocation to local people for some new social and affordable housing, this did not cover houses left vacant when local people moved, in reply Mr. Courtier stated that although some control existed on allocation of new property the waiting list was paramount and no control existed on vacated properties. On the matter of telecommunication masts Mr. Courtier informed that certain structures did not actually need planning consent, and Broadland cannot insist they were built.

PUBLIC SECTION
Tree Warden John Fleetwood emphasised that tree wardens needed to be controlled by the District Council and/or The Broads Authority. For NCC Mr. Brian Iles informed that following the split votes for devolution, talks were planned with the government to see if an alternative scheme could be possible, possibly involving Norwich, Broadland and South Norfolk, even including part of Suffolk, Mr. Iles promised to find out the costs involved if no scheme went ahead. On budgeting, Mr. Iles stated that the deficit by 2020 seemed to be heading for some £30 million, and although being able to keep all business rates would assist, further government cuts of some £20 million were planned. This possible deficit did not include schools as the government may take direct control. Mr. Iles emphasised that in the greater scheme of things the deficit was not untenable. Mr. Nurdin (Broadland) mentioned that certain services were up for tender in 2017. He also reiterated that some alliance between Broadland/South Norfolk/Suffolk and even parts of northern Essex could be possible, also that Cambridgeshire seemed to be proceeding.

The main meeting commenced at 8.35 p.m.

1: APOLOGIES FOR ABSENCE
Messrs. D. Lake/Mr. G. Thompson had submitted apologies (business meeting/personal matter). Accepted
2: DECLARATIONS
There were no declarations additional to those registered with Broadland District Council
3: MINUTES
The Minutes of the meeting held on October 17 th had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.

4:	MATTERS ARISING	
The Clerk informed that he had been in touch with NCC Highways concerning the tall hedges in Low Road, and that NCC had responded by writing to the residents involved		
5:	PLANNING	
There were no new applications. On the matter of the new mast consultation, Council felt it was not necessary to meet with the proposed applicants, it was felt that Freethorpe needed better service for mobile telephones/broadband etc. and that a mast had to go somewhere. The Clerk was asked to point out to Clarke Telecom that the Parish Council had raised no objections in principle, the only concern being that the village would not see financial benefit as it may have done if the application to build on the playing field had been furthered. The Council would of course comment when the planning application arrived. New postal address had been received for new dwelling adj. All Saints Church, no change in any of the ongoing enforcement matters heard in recent meetings other than unauthorised structure at 47 Chapelfield – there was no breach and the case had been closed		
6:	SAM 2 SPEED NOTIFICATION MACHINE	
Council authorised the go ahead to accept the quotation from Westcotec to supply and erect the machine at a cost of £3,328.00 (half to be paid by NCC - £1,664.00) plus VAT. The Clerk was authorised to communicate with Westcotec and give the go ahead – hoped that erection could take place around Christmas/New Year.		
7:	VILLAGE MATTERS	
The Clerk had received e-mail from NCC stating that the request for a footway on Old Chapel Road was currently 143 of 225 outstanding requests. Clearly this was still some years away. Copies of the Management plan for Freethorpe School had been circulated to Councillors, Mr. Fleetwood had informed that he hoped all finance was in place, but was given assurance that the Council would do their best to assist if there was a shortfall. On the planned removal of the telephone box – this was partly deferred as ideas from local school groups were under consideration, however it was felt probably that the Council would adopt, despite the fact that the telephone box was not one of the iconic red ones. Mrs Church informed that the Village Hall had been turned down for a grant towards a new play area, but was looking at other options. The pump had been repaired. The plaque taken away for refurbishment. talks were ongoing as to how to have the plaque safely mounted.		
8:	WEB ACCESS WITH VILLAGE HALL	
The Clerk reported that the idea to combine Parish Council affairs (agendas/Minutes etc.) with the Village Hall website had been favourably and positively received, Councillors agreed with the Clerk who felt this could be a project for the early part of 2017.		
9:	FINANCIAL MATTERS & PAYMENTS	
The Clerk reported there was nothing of any importance to relay to Councillors. There was only one invoice, plus his salary, to approve. Clerk updated on thank you notes received for recent donations		
S.A. Williamson – Salary (£155.66) plus allowance (£27.08) scheduled 18 th November		£185.08
Mazars LLP – Audit fee for Council year ending 31 March 2016		£120.00
		TOTAL £305.08
CURRENT ACCOUNT BANK BALANCE AT LAST STATEMENT (2/11/16)		£15,171.63
CURRENT BALANCE WITHIN RESERVE ACCOUNT		£10,059.61
10:	CLERK INFORMATION/CORRESPONDENCE	
The Clerk mentioned the prior circulated questionnaire from NALC and hoped that some if not all Councillors could respond. A request had been made (Broadland DC) for notification of any known 'rough sleepers' within the Parish – none were known. Also prior distributed was a notification that part of The Green Freethorpe was due to be closed for 3-4 days commencing on Monday 5 th December (resurfacing). Lastly the Clerk read and informed of letters of thanks for recent annual donations.		

11:	COUNCILLORS COMMENTS/FUTURE AGENDA
The Clerk was asked if any letter had been received from The Shelroy Trust (possible recipients of Christmas hampers, the Clerk informed that to the best of his knowledge no communication had been received, but did not ignore the possibility that it could have been overlooked given the vast amount of 'junk mail' received within normal day-to-day mail. Mrs Turner would e-mail two name and addresses, the Clerk to contact Shelroy as soon as possible.	


12:	NEXT MEETING
It was confirmed that no meeting was planned for December 2016 owing to the likely difficulty of meeting quorum. Council agreed to give the Clerk (in consultation with Chair/Vice Chair) to pay any urgent accounts and deal with any important matters. Any new planning request to be notified via e-mails. The next meeting was scheduled for January 16 th 2017. A draft copy of the budget would be available well before that for any thoughts and amendments on the meeting day.	

The Meeting closed at 9.08 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 16th JANUARY 2017 – 7.45 p.m.		

AGENDA

PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 21 st November 2016 will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
5	PLANNING View Online at www.broadland.gov.uk/plans and enter reference number shown on the right	20162129 – 26 Cricketers Walk – new side extension. 20162201 – Reedham Road – Prior notification details for replacement telecommunications mast Any further new applications received prior to the meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications/enforcement issues will be reported.
6	VILLAGE MATTERS	Any other general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This may include any updates regarding SAM2 machine and telephone box purchase
7	WEB ACCESS WITH VILLAGE HALL	To further, if possible, the idea of setting up a Parish Council page(s) on the existing Village Hall Website. <i>(May be deferred until February)</i>
8	GROUNDS MAINTENANCE	To approve (or otherwise) the quotation from Garden Guardian for continuation of work within parts of the village
9	FINANCIAL MATTERS & PAYMENTS	To update as necessary on any financial information. To approve payments <i>(separate list will be provided)</i> .
10	BUDGET 2017-8 & PRECEPT	To amend as deemed necessary or preferable the draft budget for the year commencing 1 st April 2017 and agree on precept requirement.
11	CLERK INFO	The Clerk will bring to notice any items of correspondence received.
12	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		Parish Clerk 11 January 2017
		

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 16th JANUARY 2017		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair), D. Lake (Vice-Chair). P. Bacon, G. Thompson, L. Turner. NCC Councillor: B. Iles Broadland District Councillor: G. Nurden 4 Members of the public		

The Meeting commenced at 7.47 p.m.

PUBLIC SECTION
<p>Prior to the commencement the Council were introduced to Canton from Calica Computer Solutions who are willing to charge batteries and move the forthcoming SAM2 speed sensor once installed. It was agreed to make an installation appointment for the following week or the one after that and inform Councillors so that they could be present if time allowed.</p> <p>For NCC Mr. Brian Iles informed that the previous devolution plans were closed, but that parts of Norfolk and Suffolk would be continuing talks to see if new arrangements could be reached. The next NCC elections were scheduled for May 4th and Mr. Iles intended to stand for re-election. The budget proposals were almost finalised and Council tax rates would need to rise by some 1.9% plus an extra 3% (similar rise for 2018-19) which would be allocated to (mainly) adult social services. This figure did not include any rise for Norfolk Police, news of which was awaited. Caister Highways depot would be closed and operations moved to Attlebridge, however it was hoped to have a small office in the Postwick area and maybe another in Great Yarmouth. There was talk of GYBC moving from their existing site into Caister – the GYBC vacated site would be much more useful for any housing development.</p> <p>For Broadland DC Mr. Grant Nurdin confirmed devolution plans closed stating that government money had been re-allocated, perhaps to Cambridge. For BDC the likely Council Tax rise for 2017-18 would equate (Band D) to around £0.42 per month this would raise an extra £225,000. A sum in the region of £11.4 million was needed to keep services at same level this included an approximate £1.5 million in efficiency savings. A planning application for 36 new houses in Beighton was due for submission, some complaints about footpath closure were being received during the interim period between halt of Permissive footpath grants to farmers and the commencement of a new scheme later this year. The street lighting changes which affected Freethorpe would not see any vast change in arrangements so far as the village was concerned.</p>

The main meeting commenced at 8.15 p.m.

1:	APOLOGIES FOR ABSENCE
Councillor Janet Church (Holiday). Apology duly accepted.	
2:	DECLARATIONS
There were no declarations additional to those registered with Broadland District Council	
3:	MINUTES
The Minutes of the meeting held on November 21 st had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.	
4:	MATTERS ARISING
The Clerk informed that there had been no response from BT or associates regarding to a couple of points	

raised regarding the PC taking over the telephone box – he promised to chase this up. Council were informed that Shelroy Trust Christmas parcels had been received by recommended residents.

5:	PLANNING		
20162129	26 Cricketers Walk	New side extension.	
Council had no objection to these proposals and supported the planning application.			
20162201	Reedham Rd	Prior notification details for replacement telecommunications mast	
This had been expected and again Council had no objection to these proposals and supported the application.			
There were no changes in existing Enforcements being dealt with and no new ones added since November 16			

6:	VILLAGE MATTERS
<p>On the subject of Calica Computers offering their help and assistance in relation to SAM2, Council felt that financial arrangements could not be open ended and needed to be formalised during coming months. Council could allow 'sponsored by' stickers on new post locations but no actual advertising as this would be against local regulations. At a recent meeting of Halvergate PC, Reedham had joined with Freethorpe in offering support for Halvergate to approach NCC Highways for improvements to Branch Road. Mr. Nurdin who had attended the meeting had suggested a joint letter signed by all three Parish Councils and possibly others affected may carry more weight than individual letters. Mr. Lake mentioned the road closures for emergency water main repairs in Wickhampton stating that the diversion signs were totally misleading and inadequate. The Clerk confirmed that no notification of the intended works had been received but promised to pass on the comments to NCC Highways. <i>(Note: The notification was received by the Clerk on the day following the meeting and the road closure concerns were duly passed on)</i></p>	

7:	WEB ACCESS WITH VILLAGE HALL
As Mrs Church had been unable to attend the meeting, Council felt that an 'official' letter be sent to her seeking joint co-operation with the Village Hall for website entries – chiefly Minutes and Agenda etc. so that this could be discussed at a future Village Hall Committee meeting and thus furthered during early 2017.	

8:	GROUNDS MAINTENANCE
Council accepted the quotation from Garden Guardian for their continued Grounds Maintenance for 2017	

9:	FINANCIAL MATTERS & PAYMENTS	
The Clerk informed that the Parish had earned around £40 interest during 2016 on the Santander Reserve account. He pointed out that as there had been no December (2016) meeting, two salary payments were shown, the Garden Guardian invoice had been outstanding for over a month but the Clerk had spoken to them and they were happy to wait until January for payment. The Clerk reminded Council that the annual computer protection fee had been paid personally, in the past Freethorpe had paid one third, but as the Clerk now only worked for Freethorpe Council and no others, he hoped the half-share would be acceptable. He expanded that he had never had any major computer problem since going with Norton about six years earlier, and felt that Council would realise the protection is just as much for Freethorpe paperwork as it was for his own. Lastly the Clerk pointed out that the SAM 2 machine was ready for installation, so the cheque for payment needed to be available to send off as soon as the work is satisfactorily completed.		
S.A. Williamson – period to 18 November 2016 – Standing Order paid 18 th November 2016 - Salary - £158.00 Plus Expenses/Allowance £27.08		£185.08
S.A. Williamson – period to 18 November 2016 – Standing Order due 18 th January 2017 - Salary - £158.00 Plus Expenses/Allowance £27.08		£185.08
Garden Guardian playing field cutting March to November 2016 (VAT = £252.20)		£1,513.20
S.A. Williamson – half cost of computer protection/file storage for 2017 (£79.99)		£39.99
Westcotec – for SAM 2 & Installation etc. (VAT = £739.00)		£4,434.00
TOTAL OF ABOVE		£6,357.35
CURRENT A/C - 2 JANUARY 2017	£14,014.47	
RESERVE A/C - 9 JANUARY 2017	£10,098.74	

10:	BUDGET 2017-18 & PRECEPT
The Clerk had produced and pre-circulated a draft budget for 2017/18 and Council found the figures acceptable. Council accepted the Clerk suggestion that a Precept figure of £10,715 was requested this being equivalent to an inflation linked rise over 2016/17 of 1.5%.	

11:	CLERK INFORMATION/CORRESPONDENCE
The Clerk informed of thank you notes (relating to end of 2016 donations) from East Anglian Air Ambulance and Freethorpe Methodist Church. An e-mail from BT advised of a new super-fast Broadband installation in the village, the footway lighting situation had been dealt with within Grant Nurdin's report.	


12:	COUNCILLORS COMMENTS/FUTURE AGENDA
One Councillor mentioned a nearly 'permanent' puddle within Chapel Field – this to be reported to NCC Highways. A resident had also contacted regarding very poor parking, particularly at night, and within the area of The Common & Chapel Field. It was felt there was little the Council could do other than to report this to the Police SNT, the Clerk stated his opinion that any parking measures such as yellow lining would take years to materialise, even if desired, owing largely to NCC Highways budgets.	

The Meeting closed at 9.02 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 20th FEBRUARY 2017 – 7.45 p.m.		

AGENDA

SPECIAL NOTE		
A potential new Parish Councillor may be attending the meeting to introduce himself and answer any questions Councillors may have		
PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	NEW COUNCILLOR	If the interested party is able to attend, Council <i>MAY</i> choose to formally co-opt him at this juncture. This may be deferred until March at Council discretion.
2	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
3	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
4	MINUTES	Minutes of the meeting held on 16 th January 2017 will be amended as considered necessary, approved and signed.
5	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
6	PLANNING	<i>No new planning applications received.</i> Any new applications received prior to the meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications/enforcement issues will be reported.
7	VILLAGE MATTERS	Any other general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This is likely to include updates regarding SAM2 machine and telephone box purchase
8	WEB ACCESS WITH VILLAGE HALL	To further, if possible, the idea of setting up a Parish Council page(s) on the existing Village Hall Website. <i>(Deferred from January)</i>
9	FINANCIAL MATTERS & PAYMENTS	To update as necessary on any financial information. To approve payments <i>(separate list will be provided)</i> .
10	MEETING DATES 2017-2018	Council to discuss as necessary the proposed meeting dates for the next Council year, beginning April. Also to confirm dates of Annual Meetings
11	CLERK INFO	The Clerk will bring to notice any items of correspondence received.
12	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		<div>  </div>
		Parish Clerk 14 February 2017

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 20th FEBRUARY 2017		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair), D. Lake (Vice-Chair). P. Bacon, J. Church, G. Thompson, L. Turner. NCC Councillor: B. Iles Broadland District Councillor: G. Nurden 4 Members of the public		

The Meeting commenced at 7.46 p.m.

SPECIAL MATTER – NEW COUNCILLOR
Prior to the public section Mr. Geoffrey Lamb introduced himself, applying for the vacancy as a Parish Councillor.

PUBLIC SECTION
<p>Mr. John Fleetwood informed that he was gradually assembling the tools for the Junior Tree Wardens, play bark had been laid and new trees were on the way. The Junior Wardens had been working to identify some or potential problems, on example being where ivy was 'choking' an established conifer. There was a concern over very low branches at eye level on Park Field. In closing he mentioned that Broadland were now working well and giving excellent service generally. Mr. Fleetwood asked the Council to write to Broadland planning supporting the TPO orders.</p> <p>For NCC, Brian Iles reported on an all-day full Council meeting held on 20th February. The 2017-18 budget increase had been set at 4.8% with the increase largely to assist with elderly social care. Further cuts may ensue but these would be spread over three years. Business rates income would soon begin and there would be grants and top-ups. Rental growth was good as was general economic development, there were good signs surrounding the being created corridor in the Norwich airport vicinity. Mr. Iles also mentioned the 75th anniversary of the first U.S. bomber being stationed in Norfolk and asked that if there were any problems, to ask soon as elections in May would soon become priority.</p> <p>For Broadland DC, Mr. Nurdin spoke about the issue of footway lighting. Freethorpe (Sutton Crescent) would be involved in these potential increases but to a lesser extent than certain other Parishes. A report to be considered later in this week suggested that Broadland immediately devolve responsibility for new building and existing arrangements. He asked the Parish Council to write to the Chief Executive asking for deferment until proper consideration could be given by Parish Councils and arrangements made to section necessary extra expense. Council agreed this was a good move and authorised the Clerk to write immediately.</p> <p>One resident mentioned that parking on Old Chapel Road was so close to the corner it represented a danger, it was felt that other than writing to Aclé SNT (Police) there was little the Parish Council could do.</p>

1:	NEW COUNCILLOR
After brief debate Mr. Lamb was unanimously elected to fill the vacancy. Necessary paperwork for Broadland District Council to be arranged within 28 days	

2:	APOLOGIES FOR ABSENCE
With all Councillors present there were none.	

3:	DECLARATIONS
There were no declarations additional to those registered with Broadland District Council	

4:	MINUTES		
The Minutes of the meeting held on January 16 th had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.			
5:	MATTERS ARISING		
There were no matters that would not be dealt with within other agenda items.			
6:	PLANNING		
There were no new applications. Update on enforcements included on Poppy Place Halvergate Road where construction had begun prior to conditions being imposed, this had been resolved. A report of agricultural land being used as a garden at School House was being looked into, the report of occupation of a static caravan adj. to The Green was still ongoing.			
7:	VILLAGE MATTERS		
The Clerk informed that save for 'sorry for delay' e-mails there was no definitive answer in regards to adopting the BT Box (The Green). The first lot of data on the SAM 2 machine should be available when the sign was next changed – due Wednesday 22 nd . The Clerk also mentioned an initiative to make children's play areas smoke free – Council fully supported this.			
8:	WEB ACCESS WITH VILLAGE HALL		
Council were pleased to hear that the Village Hall website could have a Parish Council section. A trial page had been set up and Parish Council input by way of pdf or Word, which the Clerk would arrange. In terms of costs it was felt this would not exceed £50 per annum including a domain name.			
9:	FINANCIAL MATTERS & PAYMENTS		
The Clerk stated that the payments shown below needed no explanation, however the decision (or not) to retain membership of CPRE is of course up to the Council – the figure mentioned is what was paid in 2016, however the option is open to pay more or less, or indeed not to renew membership. The Clerk also stated that the balance (current account) figure was misleading for as at 2 nd February the two large cheques written in January - £4,434.00 To Westcotec (re-Sam 2) and the payment to Garden Guardian for 2016 work (£1,513.00) had NOT been presented to the bank. However the 50/50 grant payment from NCC (again for SAM2) has apparently been received – it was dated 1 st February - £1,847.50. The Reserve account amount will not change (unless we wish to) until the next lot of interest (paid annually) an approximation of the amount within the current account as at mid-February would be around £9,230.00. Things will be clearer after next statement in early March.			
S.A. Williamson – Salary (£158.00) plus allowance (£27.08) scheduled 18 th February			£185.08
S.A. Williamson – additional mileage claim for extra trip to Freethorpe (re SAM2) – 23 miles @£0.45 plus refund costs of two padlocks @ £3.00 each.			£16.35
Indigo Waste Services Ltd. – Recycling collection to December 31 st 2016 (VAT = £2)			£12.00
CPRE – Annual subscription at same rate as 2016 (at Council discretion)			£50.00
			TOTAL £263.43
BANK BALANCES AT STATEMENT(S) (CLOSE OF BUSINESS ON 2 FEBRUARY 2017)			
MAIN CURRENT ACCOUNT		£13,669.40	BUSINESS RESERVE A/C £10,059.61
10:	MEETING DATES 2017-2018		
The Clerk had provided a list of date for Council meetings between March 2017 and March 2018, all were due for the third Monday of the relevant months save for April (Bank Holiday) the Council to meet one week later.			
MARCH 20th		JUNE 19th	OCTOBER 16th
APRIL 24th		JULY 17th	NOVEMBER 20th
MAY 15th		SEPTEMBER 18th	JANUARY 15th 2018
NO MEETINGS SCHEDULED FOR THE MONTHS OF AUGUST AND DECEMBER 2017			
ANNUAL PARISH MEETING		(Prior to usual PC Meeting) MAY 15th	
ANNUAL PARISH COUNCIL MEETING		(After APM, Prior to usual PC Meeting) MAY 15th	

11:	CLERK INFORMATION/CORRESPONDENCE
The Clerk informed that the puddle outside North View, Chapelfield had been reported to NCC Highways. There was an update on Better Broadband provision. The newsletter from Acle SNT (Police) had been circulated and Mrs Church also mentioned two other reported crimes, one being of fraud and another an ASB in Sutton Crescent area.	


12:	COUNCILLORS COMMENTS/FUTURE AGENDA
No points for future discussion were raised.	

The Meeting closed at 8.40 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com COUNCIL YEAR 2016-17	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
NOTICE OF A PARISH COUNCIL MEETING		
FREETHORPE VILLAGE HALL		
MONDAY 20th MARCH 2017 – 7.45 p.m.		

AGENDA

PUBLIC PARTICIPATION		
A period of time is allocated to allow Officials and members of the public to address Council and bring to attention any points for further discussion or future agenda item(s)		
1	APOLOGIES	Apologies for absence from the meeting will be taken and recorded
2	DECLARATIONS	Members to declare any known pecuniary and/or non-pecuniary interests that may affect any agenda item below, and not previously declared to Broadland District Council
3	MINUTES	Minutes of the meeting held on 20 th January 2017 will be amended as considered necessary, approved and signed.
4	MATTERS ARISING	The Chairman, Clerk and others as appropriate will update on matters previously discussed with appropriate action as necessary.
5	PLANNING View Online at www.broadland.gov.uk/plans and enter reference number shown on the right	20170285 – 55 The Green – new side extension. Any further new applications received prior to the meeting may be discussed at Council discretion with notifications posted as appropriate. Any updates on past applications/enforcement issues will be reported.
6	VILLAGE MATTERS	Any other general items pertaining to Freethorpe can be discussed and approved with action agreed as appropriate. This is likely to and/or may include any updates regarding SAM2 data, update on shared (Village Hall) website, update on footway lighting, broken dog bin post and telephone box purchase.
7	VILLAGE HALL EMERGENCY ACCESS	Broadland wish to have on file arrangements for contacting a village hall key holder in the event of any emergency. Council may discuss this if appropriate or arrange to pass on to Village Hall Committee.
8	ACCOUNTS 2016-17	Council to confirm that when ready the accounts for the period ending March 31 st 2017 will be passed to Linda Boyle for audit (as usual)
9	FINANCIAL MATTERS & PAYMENTS	To update as necessary on any financial information. To approve payments (<i>separate list will be provided</i>).
10	CLERK INFO	The Clerk will bring to notice any items of correspondence received.
11	COUNCILLORS COMMENTS	Members of the Council may bring to the attention of Chairman or Clerk, any matters they feel need actions or suggestions for next agenda.
Signed:		Parish Clerk 15 March 2017
		

Parish Clerk: Stephen Williamson 01493 789422 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	15 Sunninghill Close BRADWELL Great Yarmouth Norfolk NR31 9JB
PARISH COUNCIL YEAR 2016 - 2017		
MINUTES OF THE MEETING - MONDAY 20th MARCH 2017		
PRESENT AT THE MEETING		
Councillors: N. Spencer (Chair), D. Lake (Vice-Chair). P. Bacon, J. Church, G.P. Lamb, L. Turner. NCC Councillor: B. Iles 2 Members of the public		

The Meeting commenced at 7.48 p.m.

PUBLIC SECTION	
For NCC Mr. Brian Iles reported that a budget had been agreed for 2017-18, Council were trying to 'wipe out' a £20 million overspend. A 4.8% increase in budget had been awarded to Children & Adult Social Services but this was intended to pay off all back deficit and no further deficit could be condoned. It was confirmed that Caister Highways Depot would be closed with John Cotton moving to Aylsham – it was hoped that a small office could be sited near the Postwick turning between A47 and new NDR. A new head of schools had arrived, this was another temporary appointment pending a permanent incumbent. Mr. Iles closed by reminding Council that he was likely to be involved for the forthcoming elections, and was trying to get everything as up to date as possible.	
1:	APOLOGIES FOR ABSENCE
Councillor Gary Thompson – delayed at work. Accepted. Apologies also received from Broadland Councillor Grant Nurdin and Tree Warden John Fleetwood.	
2:	DECLARATIONS
There were no declarations additional to those registered with Broadland District Council. For these Minutes it is duly noted that although sent, no formal acknowledgement of acceptance of recently submitted declaration had yet been received.	
3:	MINUTES
The Minutes of the meeting held on February 20 th had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.	
4:	MATTERS ARISING
There were none that would not be discussed under remaining headings.	
5:	PLANNING
55 The Green Freethorpe	Hicks
Single storey extension	
Council had no objection to the submitted plans and supported the application. No updates received.	
6:	VILLAGE MATTERS
The Clerk informed that a memo had been received confirming that Broadland would cease to be responsible for footway lighting, and that a consultation meeting would be scheduled for mid-May. A letter had been received by Chairman N. Spencer from Great Yarmouth Athletic Club, regretting problems at the last 10k run and giving good and acceptable ideas to avoid similar problems at the next scheduled race in June. Council discussed the present offer to purchase the BT call box in Freethorpe (paperwork awaited) and also the offer	

to purchase the iconic red box in Wickhampton. On the latter it was agreed to give local residents an opportunity to comment/suggest ideas, to be discussed at the April meeting. The broken post and thus falling of a local dog bin was briefly discussed as the matter had been dealt with, now just needing confirmation to Broadland that things were ready for re-attachment. There was discussion on the results of the first report provided by Calica Computers from data on the SAM 2 machine. The unpleasant truth was that an average of just below 60% of motorists had been recorded as speeding at the point of the sign, with average speeds around 37.5 mph – this being an actionable speed if caught by officials. One vehicle had been recorded at 70 mph. Council decided (short term) to make this known via the GY Mercury and (long term) to await the time when all four locations had been covered and then decide whether to report to police.

7:	VILLAGE HALL EMERGENCY ACCESS
The Clerk informed that Broadland were hopeful of having emergency contact for at least one key holder to the Village Hall. Mrs Church agreed that her name/contact details could be put forward. The purpose of this information was largely in case of a 'village emergency' which may require the hall as a residents' refuge.	

8:	ACCOUNTS 2016-17
Council agreed that when completed, accounts for 2016-2017 be made available to Linda Boyle for audit.	

9:	FINANCIAL MATTERS & PAYMENTS
The Clerk informed there was nothing of any importance to relay at the meeting. The only payments being the Clerk salary and one cheque for Calica Computers as agreed payment for servicing the SAM2 speed machine (standing order from April) He went on to say that the balances shown below were pretty accurate, the two 'big' invoice cheques mentioned as not cleared in February (£1,513.20/£4,434.00) as well as the NCC receipt (£1,847.50) have now gone through the system. So far as the Clerk could calculate less than £80 is (at 2 nd March) is outstanding. I have decided to delay the VAT claim to take in March as well – thus we will be completely up to date on Council year claims. Lastly the Clerk reminded that the Council Financial year ended on Friday week, so to simplify accounts any other outstanding amounts need to be dealt with so that any cheques have time to go through the system. If there was any expense claims or monies outstanding please advise now.	
S.A. Williamson – period to 18 March 2017 – Standing Order due 18 th March Salary - £158.00	
Plus Expenses/Allowance £27.08.	
Calica Computer Solutions (Monthly fee for maintenance etc. of SAM 2 machine)	
TOTAL OF ABOVE	
£185.08	
£10.00	
£195.08	

BANK BALANCES AT STATEMENT(S) (CLOSE OF BUSINESS ON 2 MARCH 2017)	
MAIN CURRENT ACCOUNT	£9,384.62
BUSINESS RESERVE A/C/	£10,059.61

10:	CLERK INFORMATION/CORRESPONDENCE
Council accepted the revised plan of dates for the meetings during 2017-18 with only April varying from the usual 'third Monday'. Council also had no further revisions to the contact sheet previously supplied. Council supported the CPRE initiative to prevent no new additions to development sites before all currently allocated sites had been developed. The NALC and local Police newsletters had been e-mailed to all Councillors. Clerk reminded Council that the next (April) meeting would one week later than usual – 24 th April.	

11:	COUNCILLORS COMMENTS/FUTURE AGENDA
A broken down vehicle was mentioned but matters on this were in hand. Brief discussion on the Section 106 payments (now replaced by Community Infrastructure Levy – CIL)	

The Meeting closed at 8.35 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
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