

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 20th September 2021 at 7:45pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 13th September 2021

COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including:

- Hand sanitisers must be used;
- Social distancing of 2m is mandatory;
- People are encouraged to take lateral flow tests;
- Doors and windows must be open to allow air flow;
- Face masks must be worn when close to others.

1. To consider apologies for absence

2. Public Forum

- a. Public – Allotments request
- b. County Councillor report
- c. District Councillor report
- d. Tree Warden report
- e. Public - other

For decision

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 19th July 2021

5. Matters arising from the previous meeting

- | | |
|---|-------------|
| a. (2a) County Councillor Report (LH) | In progress |
| b. (5a) Examples of Local Nature Plans (AM) | In progress |
| c. (5b) Advice on verge cutting approach from NCC (LH) | In progress |
| d. (5f) Lease for Wickhampton Play Area (AM) | In progress |
| e. (5g) Wickhampton Pond ownership (NS) | |
| f. (5k) Advise Police & School of support for road safety (AM) | Completed |
| g. (5l) Future requirements and options for MUGA (AM) | In progress |
| h. (7a) Internal Finance Check (AM/MB) | In progress |
| i. (7b) Add MB as third signatory (AM) | In progress |
| j. 8c) Put up additional posters for Police visit (AM) | Completed |
| k. (10e) Signage for Freethorpe Play Area (AM) | In progress |
| l. (10b) Costs for like-for-like replacement of Assault course (AM) | In progress |
| m. (10g) Discuss Wickhampton Entry Sign placement with landowners | Completed |
| n. Other matters arising | |

6. Clerk's Report

7. Finance

- a. Monthly finance update
- b. To consider payments set out in appendix A
- c. To confirm annual donations

For approval
For approval
For approval

8. Correspondence

- a. Hazardous household waste disposal dates
- b. Damage to Porters Road Street Name Plate

For information FPC Website
For information

- | | | | |
|----|--|-----------------|-------------|
| c. | Transport for Norwich Strategy consultation ends 8/10/21 | For comment | |
| d. | Rough Sleeper Count 29/30 Sept | For information | |
| e. | Broadland Community Clear-up Sep/Oct | For comment | |
| f. | Greater Norwich Sport & Physical Activity Strategy | For information | |
| g. | Wickhampton Telephone Kiosk | For information | |
| h. | Wickhampton Church wall frontage | For approval | |
| i. | Choices – free back to employment course | For information | FPC Website |
| j. | Village Hall AGM is 4 th October 7:45 | For information | FPC website |
| k. | Trees along Low Road – progress & remaining concern | For discussion | |

9. Planning

- | | | |
|----|-------------------------|----------------------------------|
| a. | <i>New applications</i> | <i>None</i> |
| b. | <i>Decisions</i> | <i>None</i> |
| c. | <i>Enforcements</i> | <i>2021ENF190 104 The Common</i> |

10. Update on Ongoing Matters and Projects

- | | | | |
|----|---|-----------------|--------|
| a. | Speed management statistics | For information | |
| b. | Freethorpe & Wickhampton Play Area Works – progress update | For information | Verbal |
| c. | Plantation - concerns with off-road disturbance | For information | Verbal |
| d. | Tree planting suggestions, including Village Hall | For discussion | |
| e. | Play Area Inspections | For information | |
| f. | Wickhampton Village Sign | For information | Verbal |
| g. | Wickhampton Entry Sign | For information | Verbal |
| h. | Proposal for Parish Partnership bid (gateway) and any other suggestions | For approval | |
| i. | Proposal for Community Speedwatch | For approval | |

11. Other Matters

12. Councillor Reports and Items for the Next Agenda

- a. Neighbourhood Plan commitment

13. Date of Next Meeting: Monday 18th October 2021, 7.45pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

- a. None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary July 2021 and August 2021	317.54
2	Andrew Moll	Administration Expenses - postage	4.15
3	HMRC	PAYE	79.40
4	<i>Technix Rubber & Plastics Ltd.</i>	<i>Invoice for rubber matting for Freethorpe Play Area, due in August, approved in August by Chair & Vice-chair, and paid.</i>	223.14
5	Suzanne Burman	Reimbursement – Wickhampton Telephone Kiosk expenses (£31.44 of this completes the spending of the Members' Grant of £425 for this work)	36.00
6	PKF Littlejohn	Invoice SB20210566	240.00