

Parish Clerk: Stephen Williamson 01493 296036 E-Mail: freethorpe.pc@gmail.com	FREETHORPE Parish Council <i>Chair: Nick Spencer</i> <i>Vice-Chair: David Lake</i>	46 Moorhen Way Kingfisher Park Burgh Castle Norfolk NR31 9FJ
PARISH COUNCIL YEAR 2018 - 2019		
MINUTES OF THE MEETING - MONDAY 11th FEBRUARY 2019		
PRESENT AT THE MEETING Councillors: N. Spencer (Chair) M. Blake, J. Church, G.P. Lamb, L. Turner. Broadland District Councillor: G. Nurden. Tree Warden: John Fleetwood. Parish Clerk: Stephen Williamson. 0 members of the public		

The Meeting commenced at 7.47 p.m.

PUBLIC SECTION
<p>Mr. John Fleetwood outlined briefly the changes in the system and that the group was now to be known as The Broadland Tree Warden Network. There were now 35 Tree Wardens within 25 Parishes with three more likely to join shortly. In neighbouring South Norfolk there were 90 Tree Wardens but they seemed unable to form a committee hence no merger was likely in the immediate future. Some £3,000 worth of trees had been received to date this year, for the primary school a new shed and planting boxes were being provided and there were 10 junior tree wardens, an article was appearing in Broadland News.</p> <p>Reporting for Broadland DC, Councillor Nurden stated that Broadland and South Norfolk had agreed that the joint senior management committee would be consulted along with unions and affected staff. In late January Mr. Nurden had attended the joint Scrutiny Committee meeting that looked at the process of making appointments to the post consultation structure. It is intended that the new structure would be in place by the end of March. Mr. Nurden had been copied in on correspondence between Freethorpe and Broadland on footway lighting, in which the Parish Council were happy for the lights to be turned off. Mr. Nurden fully supported the Parish Council's stance and stated the reason for urgency was to ensure that the Special Expenses levy is removed from the 2019-20 budget which proposes a 0% increase in its share of the tax.</p>

1: APOLOGIES FOR ABSENCE
Mr. David Lake/Mr Paul Bacon (accepted unanimously). Apologies also from NCC Councillor Brian Iles

2: DECLARATIONS
There were no declarations additional to those registered with Broadland District Council

3: MINUTES
The Minutes of the meeting held on January 21st had been prior circulated, no further amendments were deemed necessary. The Minutes were accepted as being a true & accurate record and duly signed.

4: MATTERS ARISING
There were no points that would not be covered in other agenda items.

5:	PLANNING		
	20190198	1 Pearsons Close	New 2 storey extension
There were no objections to this proposal and the proposal was supported by the Parish Council			
On Enforcement matters the Clerk informed that the keeping of horses on agricultural land within Manor Farm Barns had been closed as lawful. One new case involved business operating on Sundays at Fishers Farm. This case was ongoing and opened only recently (22/01/2019)			

6:	GROUNDS QUOTATION
A quotation for 2019 grounds maintenance (Norse) had been received showing only a small 'cost of living' increase from 2018. Council asked the Clerk to check with Stephen Smith before accepting. The Parish Council were happy to accept the quotation subject to that.	

7:	AIRFIELD PLAQUE
Prices for the easel to support the plaque were being sought.	

8:	SUTTON CRESCENT
The Clerk confirmed that Broadland had been contacted and had approved the Parish Council's request that the lights be switched off and ultimately removed. Clerk to write to residents – draft letter approved	

9:	VILLAGE MATTERS
Council approved the use of the Village Hall for a future meeting of Tree Wardens, Grant of £50 approved.	

10:	FINANCIAL MATTERS & PAYMENTS
The Clerk stated there was nothing to report this month other than 'the obvious'. At time of writing, the replacement to the missing cheque from July 2018 was still awaited. (Cheque handed to Clerk at meeting). The application for release of Section 106 funds held by Broadland District Council is being processed. Forms to re-claim bottle bank charges should be completed before the meeting or shortly afterwards. Lastly the Clerk pointed out that the balance below includes the payment to Playdale Playgrounds to enable work on installation to begin. Council needs to approve payment (and amount) of Tree Warden grant (see attached)	
<i>S.A. Williamson – period to 18 February 2019 – Standing Order due 18th February</i>	
<i>£165.08 Plus Expenses/Allowance £30.81</i>	£195.89
<i>Calica Computer Solutions – February payment – Standing Order due 15th February</i>	
	£12.00
<i>S.A. Williamson – stamps for letters to Sutton Crescent (67p x 27) plus £3.90 as cost of 25 envelopes.</i>	
	£21.99
<i>Tree Warden Grant</i>	
	£50.00
	TOTAL £279.88

BANK BALANCES AT STATEMENT(S) (CLOSE OF BUSINESS ON 2 FEBRUARY 2019)			
MAIN CURRENT ACCOUNT	£3,299.02	BUSINESS RESERVE A/C	£10,098.74

11:	MEETING DATES 2019-2020
The proposed meeting dates in 2019-2020 (prior circulated) were approved.	

12:	CLERK INFORMATION/CORRESPONDENCE
The Clerk reported a pending 3 day road closure between Freethorpe & Acle, outlined a request of an image of Freethorpe be provided for the visit England website and also reminded Councillors of local elections (May)	

13:	COUNCILLORS COMMENTS/FUTURE AGENDA
Play area improvements about to start. The 10k run had passed with no major incidents – only 1-2 minor adverse comments made. Some £300 had been earned by kitchen activity.	

The Meeting closed at 8.32 p.m.

<i>Signed after agreed amendment and approval by Council as being a true and accurate record by the Chair of the meeting or authorised deputy</i>		Dated:
---	--	--------