

# FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

## To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 25<sup>th</sup> April 2022 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

**A Moll** Parish Clerk 18<sup>th</sup> April 2022

COVID19 Precautions: Please do not attend with symptoms or a positive test.

### 1. To consider apologies for absence

None

### 2. Public Forum

- County Councillor report
- District Councillor report
- Tree Warden report
- Police update – new Community Safety Plan 2022-24; Community Safety Plan statistics from April Engagement Session (AM)
- Other Public Items

### 3. Declaration of interest for items on the agenda and applications for dispensation

### 4. To approve the minutes of the meeting held on Monday 21<sup>st</sup> March 2022 [Minutes](#)

### 5. Matters arising from the previous meeting

- (5b) Order two memorial plaques via John Fleetwood (DL)
- (5c) Check whether Police.UK gives sufficient view of crime details (ALL) **For discussion**  
[Acle | Police.uk \(www.police.uk\)](#) [Instructions](#)
- (5h) Remove shelter at Wickhampton (DL) Completed, thanks to DL
- (5h) Order picnic bench for Wickhampton subject to match-funding (AM) Completed, 10d refers
- (7a) Separation of Wickhampton Telephone Kiosk funds in accounts (AM) Completed, 7a refers
- (7e) Grant & funding of jubilee fireworks (AM/DL/JC) **For discussion**
- (7g) Ask Norse to increase mowing at Freethorpe (AM) Completed
- (9a) Log 'no objections' to 20220370. (AM) Completed
- Other matters arising

### 6. Clerk's Report

- Thanks to Adrian Barber for putting up the Community Resilience Plaque

### 7. Finance

- Monthly finance update **For approval** Report  
*Including Quarterly Finance Check (MB)*
- To consider payments set out in appendix A **For approval**
- Risk Assessment Schedule **For approval** Report
- Clerk Salary from April 2022 **For approval** Decision Paper

### 8. Correspondence

- Rampant Horse correspondence **For discussion** Email
- Ukraine refugees – Broadland update For information Email
- 1<sup>st</sup> Freethorpe Guides & Acle District Rangers – jubilee tree planting request **For discussion** Email
- Broads Authority proposals for electrification of hire boats For information Email
- Nutrient neutrality advice & planning For information Email
- Broadland Overview & Scrutiny Panel topics **For discussion** Email

## 9. Planning

- |    |                  |                                 |                       |                                     |
|----|------------------|---------------------------------|-----------------------|-------------------------------------|
| a. | New applications | 20220514 Stock Barn, Freethorpe | <b>For comment</b>    | Letter<br>Block Plan<br>Explanation |
| b. | Decisions        | None                            |                       |                                     |
| c. | Enforcements     | 2021ENF220 The Plantation       | <b>For comment</b>    | Email                               |
| d. | Street Lights    | 75 The Green reserve matter     | <b>For discussion</b> |                                     |

## 10. Update on Ongoing Matters and Projects

- |    |  |                       |                        |
|----|--|-----------------------|------------------------|
| a. | Speed management statistics  | <b>For discussion</b> | Report to follow       |
| b. | Second SAM2 machine – project completed  |                       |                        |
| c. | School Road Safety Project – project completed   |                       |                        |
| d. | New benches at Wickhampton and Freethorpe<br>Wickhampton – complete<br>Palmers Lane – delivery 30/05/2022<br>Wickhampton picnic bench – ordered, delivery date tbc | For information       | Verbal                 |
| e. | Freethorpe Play Area new equipment – project completed   |                       |                        |
| f. | Play Area Inspections – proposed grass seed  | <b>For discussion</b> | All inspection reports |
| g. | Wickhampton Entry Signs – have been installed – project completed  | For information       | Verbal                 |
| h. | Community Speedwatch – awaiting volunteer  |                       |                        |
| i. | Allotments (AM/AR/GN) – further advice from Broadland District Council   | <b>For discussion</b> | Verbal                 |
| j. | Freethorpe Village Sign – awaiting work (likely May)   |                       |                        |
| k. | Parish Nature Plan – no further progress   |                       |                        |
| l. | Tree Surgery at Freethorpe Playing Field   | <b>In progress</b>    | Verbal                 |
| m. | Community Emergency Plan – advertised for volunteers   | For information       | Plan                   |
| n. | Rampant Horse  |                       |                        |

## 11. Other Matters

## 12. Councillor Reports and Items for the Next Agenda

**13. Date of Next Meeting: Monday 16<sup>th</sup> May 2022, Annual Parish Meeting followed by Annual Parish Council Meeting 7.00pm at Freethorpe Village Hall**

**14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:**

## APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary for March 2022	158.87
2	Andrew Moll	Administration Expenses – postage	2.55
3	HMRC	PAYE	39.60
4	Norfolk Association of Local Councils	Annual Subscription: Invoice 119 due June 2022	200.28
5	Phil's Gardening Services	Fixing of new bench at Wickhampton Play Area Invoice 31/03/2022 Date 31/03/2022	60.00
6	Countrystyle Recycling Ltd.	Empty bottle and can banks 27/01/2022 INV INV293564 Date 31/03/2022 VAT £5.34	32.04
7	Freethorpe Village Hall	Platinum Jubilee Fireworks Reimbursement – subject to approval	