

# FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

## To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 20<sup>th</sup> June 2022 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

*A Moll* Parish Clerk 14<sup>th</sup> June 2022

COVID19 Precautions: Please do not attend with symptoms or a positive test.

### 1. To consider apologies for absence

None

### 2. Public Forum

- a. County Councillor Report
- b. District Councillor Report
- c. Tree Warden Report
- d. Public Items
- e. Review and confirmation of standing orders, not included in links for the May review of policies  
[Standing Orders](#)

### 3. Declaration of interest for items on the agenda and applications for dispensation

### 4. To approve the minutes of the meeting held on Monday 16<sup>th</sup> May 2022

[Minutes](#)

### 5. Matters arising from the previous meeting

- a. (2ci) The future of cheques (AM) Item 7c refers
- b. (2cii) CiLCA training policy assessment (AM) – free overview course  
booked 28/07/22 to confirm time and benefits (course cost is £860) –  
proposed that AM circulate by email after that for permission to book Sept  
training, if demonstrably advantageous for Freethorpe PC, from reserves. **For decision**
- c. (5a) Explore EV charge point (AM/LH) Item 10j refers
- d. (5b) Developers honouring conditions – follow up (GN/JF)
- e. (5f) Can S106 money help with the MUGA? (AM) Item 7a refers
- f. (5j) Highways advice on Reedham Road safety (AM/LH) In progress
- g. (8a) Mill Road-Church Road junction. Update resident. (AM) Item 8d refers
- h. (8c) Request dog fouling stickers (AM) Done. 8b also refers
- i. (9a) Respond to applications 20220619 and 20220815 (AM/JF) Done
- j. (10d) Consider alternative allotment sites (AM/AR) Item 10d refers
- k. (11) Log missing fingerpost sign at School Road (AM) Done
- l. (12b) Raise tree warden concern about the Church Farm House  
overhanging branch. (AM) Done
- m. Other matters arising

### 6. Clerk's Report

### 7. Finance

- a. Monthly finance update **For approval**
- b. To consider payments set out in appendix A **For approval**
- c. Should the Parish Council continue to use cheques? **For decision**
- d. CIL statement 2021/22 For information

### 8. Correspondence

- a. Citizens Advice Bureau – presentation data For information
- b. Dog fouling – 6 stickers provided; which roads should  
be targeted? We can report to Env.Health if problems  
persist and they will monitor and issue fines. **For decision**
- c. Town & Parish Council Forum 13<sup>th</sup> July 9-11 For information
- d. Mill Road- Church Road junction – possible alternative? **For discussion**

## 9. Planning

- a. New applications 20220838 Palmers Lane new site **For decision**  
[Application](#) [Location](#)  
Note: linked selected [CPRE comments](#) [Resident](#)  
documents provided, 20220852 Wickhampton Farm Barn solar  
please use Broadland [Application](#) [Location](#)  
web site for full set [Design & access](#)  
20220923 75 The Green affordable homes  
[Viability statement](#)
- b. Decisions 20220833 The Orchards, Wickhampton, **For information**  
tree surgery on sycamore tree - approved
- c. Enforcements No open cases, one case closed **For information**

## 10. Update on Ongoing Matters and Projects

- a. Speed management statistics **For discussion**
- b. New benches at Wickhampton and Freethorpe **For information**  
Wickhampton – platinum seat and picnic bench now in  
place; Palmers Lane – seat delivered, waiting to be  
installed
- c. Play Area Inspections **For information**
- d. Allotments (AM/AR/GN) – potential alternative sites **For discussion**
- e. Freethorpe Village Sign – awaiting clean-up work – note **For information**  
the addition of planters, thanks to those involved
- f. Parish Nature Plan – terms of reference drafted **For approval**
- g. Tree Surgery at Freethorpe Playing Field **In progress**
- h. Community Emergency Plan – advertised for volunteers **For information**
- i. Rampant Horse – continuing correspondence with 5 **For information**  
residents
- j. Electronic Vehicle Charging Point Feasibility – awaiting **For information**  
meeting with contractor at Village Hall

## 11. Other Matters

## 12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 18<sup>th</sup> July 2022, 7.00pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

### APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary for May 2022	169.33
2	Andrew Moll	Administration Expenses – postage	2.72
3	HMRC	PAYE	42.20
4	John Fleetwood	Reimbursement for two tree plaques	76.58
5	Seated Furniture Ltd.	Palmers Lane bench, delivered 31/05/2022 INV-046535 Date 25/05/2022 VAT 76.66	459.94