

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 20th June 2022 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 14th June 2022

COVID19 Precautions: Please do not attend with symptoms or a positive test.

1. To consider apologies for absence

None

2. Public Forum

- a. County Councillor Report
- b. District Councillor Report
- c. Tree Warden Report
- d. Public Items
- e. Review and confirmation of standing orders, not included in links for the May review of policies
[Standing Orders](#)

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 16th May 2022

[Minutes](#)

5. Matters arising from the previous meeting

- a. (2ci) The future of cheques (AM) Item 7c refers
- b. (2cii) CiLCA training policy assessment (AM) – free overview course
booked 28/07/22 to confirm time and benefits (course cost is £860) –
proposed that AM circulate by email after that for permission to book Sept
training, if demonstrably advantageous for Freethorpe PC, from reserves. **For decision**
- c. (5a) Explore EV charge point (AM/LH) Item 10j refers
- d. (5b) Developers honouring conditions – follow up (GN/JF)
- e. (5f) Can S106 money help with the MUGA? (AM) Item 7a refers
- f. (5j) Highways advice on Reedham Road safety (AM/LH) In progress
- g. (8a) Mill Road-Church Road junction. Update resident. (AM) Item 8d refers
- h. (8c) Request dog fouling stickers (AM) Done. 8b also refers
- i. (9a) Respond to applications 20220619 and 20220815 (AM/JF) Done
- j. (10d) Consider alternative allotment sites (AM/AR) Item 10d refers
- k. (11) Log missing fingerpost sign at School Road (AM) Done
- l. (12b) Raise tree warden concern about the Church Farm House
overhanging branch. (AM) Done
- m. Other matters arising

6. Clerk's Report

7. Finance

- a. Monthly finance update **For approval**
- b. To consider payments set out in appendix A **For approval**
- c. Should the Parish Council continue to use cheques? **For decision**
- d. CIL statement 2021/22 **For information**

8. Correspondence

- a. Citizens Advice Bureau – presentation data **For information**
- b. Dog fouling – 6 stickers provided; which roads should
be targeted? We can report to Env.Health if problems
persist and they will monitor and issue fines. **For decision**
- c. Town & Parish Council Forum 13th July 9-11 **For information**
- d. Mill Road- Church Road junction – possible alternative? **For discussion**

9. Planning

- a. New applications 20220838 Palmers Lane new site **For decision**
[Application](#) [Location](#)
Note: linked selected documents provided, please use Broadland web site for full set [CPRE comments](#) [Resident](#)
20220852 Wickhampton Farm Barn solar
[Application](#) [Location](#)
[Design & access](#)
20220923 75 The Green affordable homes
[Viability statement](#)
- b. Decisions 20220833 The Orchards, Wickhampton, For information
tree surgery on sycamore tree - approved
- c. Enforcements No open cases, one case closed For information

10. Update on Ongoing Matters and Projects

- a. Speed management statistics **For discussion**
- b. New benches at Wickhampton and Freethorpe For information
Wickhampton – platinum seat and picnic bench now in place; Palmers Lane – seat delivered, waiting to be installed
- c. Play Area Inspections For information
- d. Allotments (AM/AR/GN) – potential alternative sites **For discussion**
- e. Freethorpe Village Sign – awaiting clean-up work – note the addition of planters, thanks to those involved For information
- f. Parish Nature Plan – terms of reference drafted For approval
- g. Tree Surgery at Freethorpe Playing Field In progress
- h. Community Emergency Plan – advertised for volunteers For information
- i. Rampant Horse – continuing correspondence with 5 residents For information
- j. Electronic Vehicle Charging Point Feasibility – awaiting meeting with contractor at Village Hall For information

11. Other Matters

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 18th July 2022, 7.00pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary for May 2022	169.33
2	Andrew Moll	Administration Expenses – postage	2.72
3	HMRC	PAYE	42.20
4	John Fleetwood	Reimbursement for two tree plaques	76.58
5	Seated Furniture Ltd.	Palmers Lane bench, delivered 31/05/2022 INV-046535 Date 25/05/2022 VAT 76.66	459.94