

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 17th October 2022** at **7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 10th October 2022

1. To consider apologies for absence

Andrea Rowlands

2. Public Forum

- a. County Councillor Report
- b. District Councillor Report
- c. Tree Warden Report
- d. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 26th September 2022 [Minutes](#)

5. Matters arising from the previous meeting

- | | |
|--|-----------------------|
| a. (8b) Use of Wickhampton name – options (AM) | Done, item 6a refers |
| b. (8c) Wickhampton Pond – seek legal advice and pond expert advice (AM) | Done, item 10i refers |
| c. (10a) Speed management machine – follow up incorrect readings (AM) | C/F |
| d. (10b) Graffiti – provide some cleaner. (NS) | |
| e. (10b) Broken bench – explore removal. (DL) | |
| f. (10b) Wickhampton Tree inspection – schedule (Nov) (JF) | C/F |
| g. (10b) Play Area Surfacing – inspector's advice (AM) | C/F |
| h. (10g) Review Electronic Vehicle Charging point quotation. (AM/JC) | C/F |
| i. (10h) Draft letter to people bringing dogs onto play areas (AM) | Letter |
| j. (11a) Send letter to Clarion about untidy area. (AM) | C/F |
| k. (11b) Check action on tree at Southwood (AM) | In progress |
| l. Other matters arising | |

6. Clerk's Report

- | | | |
|--|---------------------|--------|
| a. Use of Wickhampton name | For decision | Report |
| b. Review of Code of Conduct | For decision | Report |
| c. Finance Quarterly check (MB) | For information | |
| d. CiLCA Training in progress | For information | |
| e. Arrangements for Remembrance Ceremony | For decision | |
| Sunday 13 th November Freethorpe Methodist Cemetery | | |

7. Finance

- | | | |
|---|---------------------|---------------------|
| a. Monthly finance update | For approval | Report |
| b. To consider payments set out in appendix A | For approval | Appendix A overleaf |

8. Correspondence

- | | | |
|--|-----------------|-------------------------|
| a. Rough Sleeper Count 29 th Sept – returned nil | For information | |
| b. Road closure at Wickhampton in early October due to burst water main. | For information | Website |
| c. Asphalt work at Old Chapel Road junction – work has been done with apologies for lack of notice of closure. | For information | |
| d. Road surface on Low Road and Church Road – Parish Council asked to raise with Highways. | For decision | Email |
| e. Norfolk ALC training newsletter | For information | Email |
| f. Street lighting Youngs Crescent – logged | For information | Email |

9. Planning

a. New applications	BA/2022/0331/HOUSEH BA/2022/0348/HOUSEH Both retrospective, 2 Church Cottages Wickhampton	For discussion	Letter Letter
b. Decisions	20220852 Wickhampton Barn solar panels – approval	For information	
c. Enforcements	One open case	For information	Report

10. Update on Ongoing Matters and Projects

a. Speed management statistics – note Reedham Road figures	For information	Report
b. Play Area Inspections – no new concerns.	For information	All inspection reports
c. Freethorpe Village Sign – awaiting clean-up work.	For information	
d. Allotments – site on Mill Road proposed to landowner, awaiting confirmation to proceed	For information	
e. Parish Nature Plan – discussion paper being drafted	For information	
f. Tree Surgery at Freethorpe Playing Field	Complete	
g. Electronic Vehicle Charging Point Feasibility – quotation provided, further clarification to be sought	For information	
h. Dog fouling – any updates on the problem	For information	
i. Wickhampton Pond – update	For decision	Report

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 21st November 2022, 7.00pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary for September 2022	169.33
2	Andrew Moll	Administration Expenses - postage	1.36
3	HMRC	PAYE	42.20
4	Society of Local Council Clerks	CiLCA course INVQL202032-1 07/10/22 No VAT	410.00
5	Countrystyle Recycling Ltd.	Bottle bank 11/08/22 INV330926 30/09/22 VAT5.00	29.99
6	Norse Eastern Ltd.	Inspections 9/21–6/22 05IN-1040412 30/09/22 VAT 98.00	588.00
7	Freethorpe Village Hall	Annual donation, agreed 26/09/22	3600.00
8	All Saints' Church, Freethorpe	Annual Cemetery Grass Cutting, agreed 26/09/22	685.00
9	Wickhampton Parochial Church Council	Annual Cemetery Grass Cutting, agreed 26/09/22	685.00
10	Freethorpe Methodist Church	Annual Cemetery Grass Cutting, agreed 26/09/22	590.00
11	Freethorpe First Responders	Annual Section 137 donation, agreed 26/09/22	190.00
12	Norfolk Accident Response Service	Annual Section 137 donation, agreed 26/09/22	190.00
13	East Anglia Air Ambulance	Annual Section 137 donation, agreed 26/09/22	140.00
14	Broadland Tree Warden Network	Annual Section 137 donation, agreed 26/09/22	250.00
15	Royal British Legion	Annual Section 137 donation, agreed 26/09/22	45.00
16	Norfolk Citizens' Advice Bureau	Annual Section 137 donation, agreed 26/09/22	70.00