

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,

You are hereby invited to attend an electronic meeting¹ of Freethorpe Parish Council on **Monday 19th April 2021, 7.45pm** for the purpose of transacting the following business:

A Moll Parish Clerk 13th April 2021

1. To consider apologies for absence

Nick Spencer

2. Public Forum

- County Councillor report
- District Councillor report
- Tree Warden report
- Public

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 15th March 2021 [Minutes](#)

5. Matters arising from the previous meeting

- | | | |
|---|------------------|------------------------|
| a. (2c) Junior Tree Warden funding (JF) | Completed | |
| b. (2d) Enforcement Training (AM) | Completed | |
| c. (5b) Citizens Advice Bureau donation (ALL) | Decision to take | |
| d. (5c) Armed Forces Covenant finalisation (AM) | Awaiting NALC | |
| e. (8b) Norfolk ALC Champions & Representatives (ALL) | Decision to take | Report |
| f. (10b) Play Area Work Award (AM) | Completed | |
| g. (10e) Environmental concerns (AM) | Item 10e refers | |
| h. (10f) CIL and other projects 2021/22 (ALL) | Item 10f refers | |
| i. (10g) Playing Fields Maintenance (AM) | Item 10g refers | |
| j. (10h) Neighbourhood Plan (AM) | Item 10h refers | |
| k. (11) Advertisement of vacancy | In progress | |
| l. Other matters arising | | |

6. Clerk's Report

7. Finance

- | | | |
|---|--------------|------------------------|
| a. Monthly finance update | For approval | Report |
| b. To consider payments set out in appendix A | For approval | |
| c. Appointment of internal auditor | For approval | Email |

8. Correspondence

- | | | |
|---|----------------|-----------------------|
| a. Resident concerns about speeding on the Green and danger of agricultural vehicles at speed | For discussion | Email |
| b. Police query about speeding times and recreational use of the Plant'n on Reedham Road for vehicles | For discussion | Email |

9. Planning

- | | | |
|---------------------|---------------------|------------------------------------|
| a. New applications | None | Broadland web site |
| b. Decisions | None | Broadland web site |
| c. Enforcements | No new enforcements | Closed Open |

¹ Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting from 7.40pm using the following credentials:

Meeting ID: 237 865 2496

Passcode: 096892

10. Update on Ongoing Matters and Projects

- | | | |
|--|-----------------|--|
| a. Speed management statistics | For information | Report March 2021 |
| b. Freethorpe & Wickhampton Play Area Works | For information | Verbal |
| c. Play Area Inspections | For information | All inspection reports |
| d. Wickhampton Village Sign | For decision | Decision Paper |
| e. Environmental concerns | For discussion | Verbal |
| f. CIL projects and other proposed projects 2021/22 | For discussion | Verbal |
| g. Freethorpe & Wickhampton Playing Fields Maintenance 2021/22 | For information | Verbal |
| h. Neighbourhood plan | For discussion | Locality Website |

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

**13. Date of Next Meeting: Monday 17th May 2021, 7.45pm on Zoom, if considered necessary.
This will be the Annual Parish Meeting.**

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

- a. None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary March 2021	158.87
2	Andrew Moll	Reimbursement for Administration Expenses (Zoom 14.39+ Postage 1.32)	15.71
3	HMRC	PAYE	39.60
4	Simon Le Page	Tree surgery at Wickhampton Play Area QUOTE NO:22202002 INVOICE NO:18032021 (£295.00) FOLLOW-UP QUOTE NO:2432102 INVOICE NO.: (£190.00)	485.00
5	Andrea Rowlands	Reimbursement for Junior Tree Wardens Purchases funded from earmarked reserve paid over to the Parish Council by Broadland District Council on 30/04/2020	195.62