



Chairman
Nick Spencer
Parish Clerk
Andrew Moll

FREETHORPE PARISH COUNCIL

serving Freethorpe and Wickhampton

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NORWICH
NR13 3NY

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 15th May 2023 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 9th May 2023

1. To consider apologies for absence

None

2. Annual Parish Council Meeting Items

- Acceptance of Office – Members to sign forms
- Election of Chair
- Election of Vice-Chair
- Adoption of General Powers of Competence
- Co-option of Michal Blake
- Review and Approval of Standing orders, policies and procedures [Website](#)
- Reminder to members to submit Register of Interests
- Appointment of representatives to Village Hall Committee (currently DL) and Armed Forces Champion (currently GN).

3. Public Forum

- County Councillor Report
- District Councillor Report
- Tree Warden Report
- Public Items

4. Declaration of interest for items on the agenda and applications for dispensation

5. To approve the minutes of the meeting held on Monday 21st April 2023

6. Matters arising from the previous meeting

- (5b) Contact supplier about SAM machine test / post movement (AM) C/F
- (10c) Confirm Janet Church memorial (AM) C/F
- (7a) Offer S106 sports facilities grant of £15,642 to Village Hall (DL)
- (9a) Respond to 2023/0792 & 2023/0816 (AM) Done
- (10f) Village Hall agreement to EV charging points (DL)
- (10g) Wickhampton Pond history (ALL)
- Other matters arising

7. Finance

- To review and approve monthly finance update **For approval**
- To consider payments set out in appendix A **For approval** Appendix A overleaf
- To note receipts set out in appendix B **For information** Appendix B overleaf

8. Correspondence

a. For decision	
i. Community Champions Tribute	
ii. Acle Academy Awards Sponsorship	
b. For information	
i. Street names – new one for Oberver Close ordered, signs at Granary Close, Common/Chapelfield & Sutton Crescent reported for repair	
ii. Callow Pit crossroads – missing arm (Lingwood) reported	
iii. Lingwood Duathlon 24 th September 2023	
iv. NALC training courses	

9. Planning

- a. New applications None
- b. Decisions None
- c. Enforcements Two open cases, unchanged For information

10. Update on Ongoing Matters and Projects

- a. Speed management statistics For information
- b. Play Area Inspections – proposal to seek quotes for swing surfacing. For decision
- c. Freethorpe Village Sign – clean-up planned in May. For information
- d. Allotments – no further progress For information
- e. Parish Nature Plan – has been drafted based on 23 survey responses **For approval**
- f. Electronic Vehicle Charging Point Feasibility **Item 6e refers**
- g. Wickhampton Pond – statements on history of the pond **Item 6f refers**
- h. Rampant Horse update (PC) For information

11. Other Matters

- a. Highways log, note surfacing of Low Road complete

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 19th June 2023 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

- a. Clerk holiday leave;
- b. Discussion of co-option to remaining vacancy.

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary April	183.60
2	Andrew Moll	Administration Expenses : postage	2.60
3	HMRC	PAYE	46.00
4	Norse Eastern Ltd.	Annual grounds maintenance 2023 INV 1044947 VAT 248.29	1489.76
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4	24.00

APPENDIX B Receipts for information

Ref	Payer	Description	Amount (£)
1	Broadland District Council	Precept	8437.00
2	Broadland District Council	Textile recycling	74.16