

**FREETHORPE PARISH COUNCIL**  
**Minutes of Meeting held at Freethorpe Village Hall**

**Monday 15<sup>th</sup> November 2010 – 7.45pm**

Present:- Nick Spencer (NS) – Chair  
 Paul Bacon (PB)  
 David Lake (DL) – Deputy Chair  
 Michael Blake (MB)  
 Linda Turner (LT)  
 Brian Carr (BC)  
 Janet Church (JC)  
 Rachel Read (RR) – Parish Clerk  
 7 Parishioners

Apologies:- PCSO Jon Morgan-Jones – report provided

Item	Description	Action
<b>A</b>	<b>10 MINUTE PUBLIC PARTICIPATION</b>	
A1	Village Pond	
	Land Registry forms to be completed online to ascertain if the pond is currently registered to anybody. If not we will pay to register it to the Parish Council (PC).	NS ongoing
A2	Play Area, Low Road, Wickhampton	
	<u>Planning Permission</u>  Plans are now being scrutinised by the Planning Department. Nick has confirmed that there is no permission for a play area. We will now have to apply for a "Certificate of Lawfulness" from the Broads Authority.  Lease showing Freethorpe PC as signatory is being prepared. It has become urgent that the Playground Committee have this document. NS has been chasing Solicitors on regular basis.  <u>Update 24/11</u> – Solicitor has confirmed we can go ahead with change of signatory. More paperwork has been requested. Ongoing.	NS  ✓
A3	Affordable Housing, Lower Green	
	Heated debate as to how money should be spent. One Councillor stated that we should not be spending so much money on Wickhampton fence when Village Hall is so desperate for funds. Other Councillors stated that Village Hall should at more self-funding from fees.  It was agreed that we should check rules for how applications are approved – how many quotes, etc.  Wickhampton still asking for £10k. Village Hall after Solar Panels to be used to provide light for open spaces, hedge for Bowling Green, fence alongside School.  <u>Update</u> – 24/11 – BDC have confirmed that 3 quotes are required for spend above £1k. Solar Panels, schoolside fence and bollards have all been turned down as they are either to "existing facilities" or for "security" and these are not permitted the hedge may be allowed and is under discussion.  As soon as PC decide what they wish to apply for Clerk submits in writing 3 quotes and BDC release money to PC account. We are liable for any VAT payments and must take this into account when planning any spend. This obviously means an additional 20% that we need to find either from Village Hall or Wickhampton Playing Field Committee funds.	Clerk to speak to BDC



Item	Description	Action
A4	Clocktower/Pump Repairs	
	Next works in the winter when planting has died back – paint fence around clocktower. Roof over Wickhampton Sign also discussed will cost approximately £500. Go ahead given. <u>Update 24/11</u> – work complete and cheque signed for £657 for John High.	Clerk to inform JH
A5	Traffic Problems – Old Chapel Road, Freethorpe	
	3 Parishioners attended to report ongoing traffic problems. 30 Mile limit is too high for the road, there is no path one side yet cars are still parking on the pavement opposite, traffic comes round the corner on the wrong side of the road due to excess speed and tightness of corner, tractors are driving way too fast as well.  Solutions such as reduction in speed limit, signs and double yellow lines all discussed.  Mrs Pauline Wright has put herself forward as a contact person. Clerk to arrange for Jon Morgan-Jones to visit and review the situation.	Clerk requested a visit from PCSO 24/11
B	<b>CRIME REPORT</b>	
	No crimes reported.	JMJ
C	<b>Cllr Iles Report</b>	
	Cllr Iles did not attend.	
1.0	<b>PREVIOUS MINUTES</b>	
	Agreed and signed as an accurate record.	
2.0	<b>MATTERS ARISING</b>	
	Camber of path from Chapel to Rampant Horse Pub. Highways say there is no issue as it meets regulations. DL to check measurements and report back as complaints are still being received. <u>Update 24/11</u> – Reported again and said that PC are not happy with current state of path. Highways to review - 241601	Clerk to get Update for January
	39 Chapelfield Road – Edie and Jeffreys – massive flooding outside property stopping residents from leaving! New drain has just been installed opposite. Highways need to check.  <u>Update 24/11</u> – Reported again as urgent.	Clerk to get Update for January
	<del>123 The Green, Freethorpe – also flooding driveway from road. Reported again 24/11.</del> <i>Wrong Address</i>	Clerk to get Update for January
3.0	<b>PLANNING</b>	
	6 Walpole Way has erected a large Tree House. Does it have/need planning consent?  <u>Update 24/11</u> – This has been passed to Enforcement as a query.	Clerk to get Update for January
	Letter received re Holiday Cottage Plans in Cantley for information only.	Info
	Letter received from Planning to say The White Cottage, 104 The Common is now Known as Bumblebee Cottage, 104 The Common, Freethorpe.	Info
4.0	<b>FINANCE</b>	
	<u>Cheque £19.00</u> A cheque was signed for T Snell to cover the cost of the Poppy Wreath.  <u>Update</u> – cheque had to be reissued as Mr Snell then asked for it to be made out to Poppy Appeal.	
	<u>Gates at Village Hall</u> The local PCSO has made the Clerk aware of a funding pot that may cover the cost of securing the Village Hall Car Park. It was reiterated that the PC wants the Car Park to be gated and that we all need to keep looking for funding. Issues of manning any gates appear to have been sorted out by the Village Hall Committee.  <u>Update 24/11</u> – 106 Agreement money cannot be used for Bollards.	

Item	Description	Action
	Books need to be prepared by Clerk for review at January meeting, ready to agree The Precept for next year. Clerk will prepare and then ask MB to review figures.  <b>Precept request has to be provided to BDC by Friday 28<sup>th</sup> January 2011.</b>	Clerk to MB
<b>5.0</b>	<b>ANY OTHER BUSINESS</b>	
	Drainage at Low Road, Wickhampton has been serviced but is now too high. DL to provide Clerk with specific details. Update - Highways to check again.	Clerk to get Update for January
	Bungalow 11 The Green, Freethorpe – does it have permission? Update 24/11 – we supported the application, all in order.	Info
	Passing Place potholes between School Road junction and Halvergate Village – Mill Road? Update 24/11/ - 235245 works to take place.	Clerk to get Update for January
	Request from Old School House, School Road for height/safety of trees to be looked at. Passed to Village Hall Committee via BC.	VHC
	Flytipping – copy letters received by Clerk showing that Mr John Chapman from Halvergate has been chasing up BDC to have rubbish cleared up and telephone box repaired.	Info only
	AGM at Village Hall – new Constitution drawn up. NS to review before it is passed to the Charities Commission for approval.  Village Hall – BC reported that the Hall is becoming unaffordable. Request made for us to add the known running costs each year to the Village Precept. NS stated this would never be possible as it would cause far too big an increase. There was then a long discussion between PClrs as to why the Village Hall is not self-funding through fees. It was also stated by BC and NS that when new works have been undertaken through grant money no provision had ever been made for ongoing costs and maintenance. This is now a growing problem. We need to look at who actually owns the new MUGA – therefore who is liable for costs.  Village Hall Committee Meeting – 24/11 – NS to try to attend.	BC to NS  NS to review paperwork and report back
<b>6.0</b>	<b>NEXT MEETING</b>	
	Date of next meeting agreed as – Monday 10 <sup>th</sup> January 2011 – 7.45pm	

*W. Sercet*  
10<sup>th</sup> Jan 2011