

# FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

## To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 21<sup>st</sup> March 2022 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

*A Moll* Parish Clerk 14<sup>th</sup> March 2022

### COVID19 Precautions

Please do not attend the meeting if you have symptoms or tested positive for COVID-19.

#### 1. To consider apologies for absence

None

#### 2. Public Forum

- a. County Councillor report
- b. District Councillor report
- c. Tree Warden report, including:
  - Recommendation on Platinum Jubilee Oak
  - Update on Rowan tree for Methodist Cemetery
  - Update on Wickhampton Play Area planting
- d. Other Public Items

#### 3. Declaration of interest for items on the agenda and applications for dispensation

#### 4. To approve the minutes of the meeting held on Monday 21<sup>st</sup> February 2022 Minutes

#### 5. Matters arising from the previous meeting

- |  |                       |
|--|-----------------------|
| a. (2b) Advertise Community At Heart (AM)                                    | Completed             |
| b. (2c) Memorial tree plaque wording (DL)                                    | Completed             |
| c. (5c) Check whether Police.UK gives sufficient view of crime details (ALL) | For discussion        |
| d. (5h) Write to Clarion about waste ground (AM)                             | Letter sent           |
| e. (6) Follow up Community Emergency Plan (GN/AM)                            | Done, item 10n refers |
| f. (8b) Report potholes on Old Chapel Road and Chapelfield (AM)              |                       |
| g. (8j) Removal of Wickhampton goalposts (DL)                                |                       |
| h. (8k) Advise on anchoring shelter at Wickhampton (DL)                      |                       |
| i. (9c) Follow up enforcement 2021ENF220 The Plantation (AM/GN)              | Done, item 9c refers  |
| j. Allotments – contact landowner (AM)                                       | Item 10j refers       |
| k. Ask Sue Burman to clean and repaint Freethorpe Village Sign               | Done, item 10k refers |
| l. Other matters arising   |                       |

#### 6. Clerk's Report

#### 7. Finance

- |   |                     |               |
|---|---------------------|---------------|
| a. Monthly finance update                     | <b>For approval</b> | <i>Report</i> |
| b. To consider payments set out in appendix A | <b>For approval</b> |               |

#### 8. Correspondence

- |   |                 |                    |
|---|-----------------|--------------------|
| a. Humpty Dumpty Road Race cancellation             | For information | Email              |
| b. Closure of the Rampant Horse                     | For discussion  | Email              |
|   |                 | Advice (Broadland) |
| c. TRO closure of Mill Road, Halvergate 22-24 March | For information | Web page - TRO     |
| d. Town and Parish Forum presentations              | For information | Briefing           |
|   |                 | Levelling up       |
|   |                 | Jubilee            |

#### 9. Planning

- |                     |                           |                                  |
|---------------------|---------------------------|----------------------------------|
| a. New applications | None                      |                                  |
| b. Decisions        | None                      |                                  |
| c. Enforcements     | 2021ENF220 The Plantation | <b>For comment</b> <i>Emails</i> |

## 10. Update on Ongoing Matters and Projects

a. Speed management statistics	<b>For discussion</b>	Report
b. Second SAM2 machine – approval of new schedule (yellow arrows)	<b>For decision</b>	Map
c. School Road Safety Project – assembly report (GN/MB)	For information	Verbal
d. New benches at Wickhampton and Freethorpe	For information	Verbal
e. Freethorpe Play Area new equipment – delivered but awaiting finishing off of surfaces	For information	Verbal
f. Play Area Inspections	For information	All inspection reports
g. Wickhampton Village Sign – completed	For information	<a href="#">Web page - video</a>
h. Wickhampton Entry Sign – awaiting delivery	For information	
i. Community Speedwatch – awaiting volunteer	For information	
j. Allotments	For information	Verbal
k. Freethorpe Village Sign – clean sign and paint post	For information	Verbal
l. Parish Nature Plan	For information	Example Documents
m. Tree Surgery at Freethorpe Playing Field	<b>For discussion</b>	Email
n. Community Emergency Plan	<b>For discussion</b>	Plan

## 11. Other Matters

## 12. Councillor Reports and Items for the Next Agenda

## 13. Date of Next Meeting: Monday 25<sup>th</sup> April 2022, 7.00pm at Freethorpe Village Hall

## 14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

### APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary for February 2022	158.87
2	Andrew Moll	Administration Expenses - postage	1.51
3	HMRC	PAYE	39.60
4	Calica Computer Solutions	Reimbursement for purchase of padlock for second SAM machine	11.40
5	Glasdon UK Limited VAT Reg: GB155847044	Bench for Wickhampton Play Area Invoice SI834155 Date 25/02/2022	713.13

### Invoice received but payment to be withheld

6	Norfolk Association of Local Councils	Annual Subscription: Invoice 119 received but not yet due (June 2022) so payment to be authorised at the next meeting in the new financial year	200.28
7	Playdale Playgrounds Limited	New play equipment – requested to be put on hold until surfacing work completed to our satisfaction Invoice 0000045129 Date 09/03/2022	6000.43