

FREETHORPE PARISH COUNCIL
Minutes of Meeting held at Freethorpe Village Hall
 11th April
Monday 7th March 2011 – 7.45pm

Present: - Nick Spencer – Chair (NS)
 Michael Blake (MB)
 Paul Bacon (PB)
 Linda Turner (LT)
 Brian Carr (BC)
 Janet Church (JC)
 David Lake (DL)
 Rachel Read (RR) – Parish Clerk
 5 Parishioners

Apologies:- PCSO Jon Morgan-Jones
 Cllr Brian Iles

Item	Description	Action
A	10 MINUTE PUBLIC PARTICIPATION	
A1	Village Pond	
	Land Registry forms to be completed online to ascertain if the pond is currently registered to anybody. If not we will pay to register it to the Parish Council (PC).	NS ongoing
A2	Play Area, Low Road, Wickhampton	
	<u>Planning Permission</u> Plans are now being scrutinised by the Planning Department. Nick has confirmed that there is no permission for a play area. We will now have to apply for a "Certificate of Lawfulness" from the Broads Authority.	NS - ongoing 14/3/11
	<u>Lease Agreement</u> Has been received by the Clerk and passed to NS to peruse, before giving a purchase order to Haynes Builders. This first stage of work will be to fit the fence and two gates.	NS
	<u>Running Costs</u> Clerk to add the agreed £200 peppercorn rent to the parish running costs.	Clerk
	<u>Insurance Cover</u> The committee have sought advice as to how much insurance cover they should have and were told £5 million. However, the solicitor has put £10 million in the draft of the lease. What would the PC be happy with? NS advised that £5 million is the usual amount for a playground and that we would be happy to accept that level. He advised Margaret to get Mr Brooks agreement and then instruct the solicitor to change the draft.	MW

A3	106 Agreement Money	
	See previous Minutes for history. As soon as we receive the invoice from the Builders we will put the application into BDC to release the money. We will then pay the bill. Clerk and NS have confirmed with BDC/accountants and NALC that we can indeed cover the cost of VAT and then claim it back (within a month should we wish to).	Info ✓
A4	John Fleetwood - new Tree Surgeon for Freethorpe Parish Council. John introduced himself to the PC's and explained that he is the eyes and ears of the trees - both with and without preservation orders. He has 16 years experience and is looking forward to working with us. He was welcomed and thanked by the PC for volunteering. Clerk to notify BDC that we now have John onboard so that he can act on our behalf.	BDC notified by email 4/5/11
A5	Letter was received from the Church asking if we are in a position to make a donation to their roof fund. It was agreed that we would confirm our finances first and then make a decision. The books are being prepared for the internal audit so we can make an informed choice at that stage.	Info
A6	Adam Banham - Policy Unit - BDC - attended to explain changes in Housing Units policy. There was much discussion of how different things will be under new government guidelines - rules that affect any future lettings policy. Adam confirmed that Broadland would not be interested in building more houses in Freethorpe but that other Associations might be. It was agreed that Adam should look into this on our behalf. Adam also confirmed that Planning have indicated any new homes would not be built on Church View as they do not wish to elongate the village further. This means that they would look to develop pockets of land within the village. Sutton Crescent is the current first choice of BDC. Whatever piece of land is ultimately chosen it was agreed that we do need more affordable homes in Freethorpe - there are currently 17 listings on the Housing Register looking for property in the village.	Info
A7	Clerk has regretfully handed in a letter of resignation with effect from 5 th April 2011. Clerk has detailed in the letter the reasons. Clerk to contact Mrs Pauline James (Acle) to see if she would be interested in taking on the role under the new PAYE rules. <u>Update 4/5/11</u> - Pauline James is not interested as she is reducing her own workload. Clerk reiterates that she wants to handover at the June meeting. Clerk to ask at NALC again but then has exhausted her contacts.	Clerk
A8	Election 5 th May 2011 - only 4 PC's have put themselves forward and are duly elected - Janet Church, Paul Bacon, Linda Turner and Brian Carr. They need to vote in a temporary chairperson. It has been advertised in the Mercury that there are 3 vacancies and anybody that attends on 11 th May 2011, and puts themselves forward, can be co-opted onto the council if they are elected by the 4 current Councillors. The 7 Councillors then need to vote in a chairperson.	Councillors
B	CRIME REPORT	
	Report provided and read out.	JMJ
C	Clfr lles Report	
	Clfr lles did not attend the meeting. It has been brought to our attention that Mr lles did not stand for re-election this year. Michael Blake asked that we write a letter of thanks for all Mr lles efforts over the years on our behalf.	Clerk

1.0	PREVIOUS MINUTES	
	Signed as correct.	
2.0	MATTERS ARISING	
	<p>Camber of path from Chapel to Rampant Horse Pub. Highways say there is no issue as it meets regulations. DL to check measurements and report back as complaints are still being received.</p> <p><u>Update 24/11</u> – Reported again and said that PC are not happy with current state of path. Highways to review – 241601</p> <p><u>Update 2/2/11</u> – Mark Barber has confirmed that there is 'Scope for Improvement'. This request has been added to an existing drainage scheme in the road, although whether this will actually go ahead with current financial situation is yet to be confirmed.</p> <p><u>Update 11/4/11</u> - still with Highways.</p>	Monitoring
	<p>39 Chapelfield Road – Edie and Geoffrey's – massive flooding outside property stopping residents from leaving! New drain has just been installed opposite. Highways need to check.</p> <p><u>Update 24/11</u> – Reported again as urgent.</p> <p><u>Update 10/1/11</u> - 241619 – Inspected by Highways and the Gully is clear. Keep on Minutes in case it happens again.</p>	Monitoring
	<p>123 The Common (previously incorrectly recorded as The Green), Freethorpe – also flooding driveway from road. Reported again 24/11.</p> <p><u>Update 2/2/11</u> – 241624 – No update as yet. Scheduled as part of larger works in January.</p> <p><u>Update 11/4/11</u> - No progress.</p>	Clerk
	<p>Requests made by parishioners for two grit bins – one for Wickhampton (outside Council Houses on Low Road) and another in Freethorpe (Sutton Crescent near the dog bin).</p> <p><u>Update 2/2/11</u> – Clerk has requested the forms to apply for bins. Price yet to be Confirmed.</p> <p><u>Update 28/2/11</u> – Ref 257041 Highways want us to confirm we are happy with the sites they would like us to use - Wickhampton - next to the notice board, and Freethorpe left of dog bin, closer to junction.</p> <p><u>Update 07/3/11</u> - Both positions have been confirmed as acceptable. Clerk to notify Highways to conduct a review of each site.</p> <p><u>Update 11/4/11</u> - Clerk has confirmed that we are happy to have a site review of the two sites suggested by Highways. We will now await their response. Ref - 263739.</p>	Clerk
3.0	PLANNING	
	20110234 - Children's play equipment - 6 Walpole Way, Free Thorpe - Mr David Grint (retrospective) - neutral response forwarded to BDC as we did not understand what regulations applied.	

	20110243 - 136 The Common, Freethorpe - Change of use - notice of Planning Committee Meeting - Friday 15 th April 2011.	
4.0	FINANCE	
	Cheque signed to reimburse Clerk for cost of Training Course - 20.00	
	Cheque signed to pay Clerk's 6 month salary - 1,040.00	
	Cheque signed to pay first year's Peppercorn Rent on Wickhampton Play Area - 200.00	
	Cheque signed to pay Norfolk Association of Local Councils subscription for 2011 - 160.04	
	Notice received that we will receive requested Precept (first instalment) in April.	
	Clerk asked to approach Linda Boyle again this year to carry out the Audit. 4/5/11 - Clerk has spoken to Linda and confirmed she is happy to audit this year. Linda would be happy to take a reduced salary. Clerk to review books and deliver to Linda by mid May - Councillors please discuss and agree payment.	PC discuss
5.0	ANY OTHER BUSINESS	
	Drainage at Low Road, Wickhampton has been serviced but is now too high. DL to provide Clerk with specific details. Update - Highways to check again. <u>Update 2/2/11</u> - Have now notified Highways that the problem is actually at the Houses near the Church. Ref 253377. <u>Update 11/4/11</u> - DL has provided exact location and photos direct to Highways.	Monitor
	Passing Place potholes between School Road junction and Halvergate Village - Mill Road? <u>Update 24/11/</u> - 235245 works to take place. <u>Update 2/2/11</u> - still scheduled. <u>Update 28/2/11</u> - still scheduled. <u>Update - 11/4/11</u> - still scheduled.	Monitor
	Request from Old School House, School Road for height/safety of trees to be looked at. Passed to Village Hall Committee via BC. Village Hall Committee have sent a written response. <u>Update 4/5/11</u> - Mrs Coleman has complained again to Clerk and is investigating various different avenues to get the height of the trees dealt with. She says her house is dwarfed by them, suffocating in leaves and her TV reception (Sky) has disappeared. Three years ago she paid to have her satellite dish moved higher but the trees have grown so much that the signal is again blocked. Clerk has notified John Fleetwood of complaint. He will speak to Parishioner if she attends meeting in May.	Tree Warden

	<p>AGM at Village Hall – new Constitution drawn up. NS to review before it is passed to the Charities Commission for approval.</p> <p>Village Hall – BC reported that the Hall is becoming unaffordable. Request made for us to add the known running costs each year to the Village Precept. NS stated this would never be possible as it would cause far too big an increase. There was then a long discussion between PCllrs as to why the Village Hall is not self-funding through fees. It was also stated by BC and NS that when new works have been undertaken through grant money no provision had ever been made for ongoing costs and maintenance. This is now a growing problem. We need to look at who actually owns the new MUGA – therefore who is liable for costs.</p> <p><u>Update 2/2/11</u> – Deeds need to be registered by PC.</p>	<p>BC looking at breakdown of costs re MUGA/ Village Hall</p> <p>NS</p>
	Brickyard Cottages, Reedham Road, Free Thorpe - 30 mile per hour limit - can the police organise one of their community speed sessions. Make JMJ aware before next meeting. Have emailed JMJ and requested somebody attend next meeting to discuss.	Info
	<p>Dog Mess - It was requested that we look into the cost of putting up signs reminding people that it is an offence to let dogs foul on the pathways. It is particularly bad again at the moment.</p> <p>14/3/11 - Keep Britain Tidy has some free resources. I have ordered a selection.</p>	Everyone took a sticker to display
	Lack to buses now available in and out of the village was discussed further. Clerk confirmed that you now have to get Yarmouth bus to Acle and change to a Norwich bus to reach the City. Agreed that service is almost non-existent and will reduce further at Easter. NS agreed to speak to bus company.	NS
6.0	NEXT MEETING	
	<p>Date of next meeting agreed as – Monday 9th May 2011</p> <p>– 7.45pm Normal Parish Council meeting</p> <p>- 8.15pm AGM</p>	

Precept
9TH MAY 2011

FREETHORPE PARISH COUNCIL
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 Paul Bacon (PB)
 Linda Turner (LT)
 Brian Carr (BC)
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 Gary Noakes (GN)
 Rachel Read (RR) – Parish Clerk
 7 Parishioners

Apologies:- 2 PCSO's
 Cllr Brian Iles

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A1	Village Pond	
	Land Registry forms to be completed online to ascertain if the pond is currently registered to anybody. If not we will pay to register it to the Parish Council (PC).	NS ongoing
A2	Play Area, Low Road, Wickhampton	
	<p><u>Planning Permission</u></p> <p>Plans are now being scrutinised by the Planning Department. Nick has confirmed that there is no permission for a play area. We will now have to apply for a "Certificate of Lawfulness" from the Broads Authority.</p> <p><u>Lease Agreement</u></p> <p>Has been received by the Clerk and passed to NS to peruse, before giving a purchase order to Haynes Builders. This first stage of work will be to fit the fence and two gates.</p> <p>9/5/11 - copies requested by MW. NS to copy and pass on.</p> <p>9/5/11 - Jackie confirmed that Haines understand the terms of the order placed - i.e. we pay when the works complete and BDC have given us the money.</p> <p><u>Insurance Cover</u></p> <p>The committee have sought advice as to how much insurance cover they should have and were told £5 million. However, the solicitor has put £10 million in the draft of the lease. What would the PC be happy with? NS advised that £5 million is the usual amount for a playground and that we would be happy to accept that level. He advised Margaret to get Mr Brooks agreement and then instruct the solicitor to change the draft.</p> <p>9/5/11 - confirmed that lease has been changed to reflect £5m cover.</p>	<p>NS - ongoing 14/3/11</p> <p>NS</p> <p>Close</p>

A3	106 Agreement Money	
	See previous Minutes for history. As soon as we receive the invoice from the Builders we will put the application into BDC to release the money. We will then pay the bill. Clerk and NS have confirmed with BDC/accountants and NALC that we can indeed cover the cost of VAT and then claim it back (within a month should we wish to).	Info
A4	<p>John Fleetwood - new Tree Surgeon for Freethorpe Parish Council. John introduced himself to the PC's and explained that he is the eyes and ears of the trees - both with and without preservation orders. He has 16 years experience and is looking forward to working with us. He was welcomed and thanked by the PC for volunteering. Clerk to notify BDC that we now have John onboard so that he can act on our behalf.</p> <p>9/5/11 - JF has looked at Poplars and confirmed that they are in a sound state and could no way be causing the problems with the Sky Satellite as suggested by the complaint. No action required.</p>	<p>BDC notified by email 4/5/11</p> <p>Close</p>
A5	Letter was received from the Church asking if we are in a position to make a donation to their roof fund. It was agreed that we would confirm our finances first and then make a decision. The books are being prepared for the internal audit so we can make an informed choice at that stage.	Ongoing
A6	Adam Banham - Policy Unit - BDC - attended to explain changes in Housing Units policy. There was much discussion of how different things will be under new government guidelines - rules that affect any future lettings policy. Adam confirmed that Broadland would not be interested in building more houses in Freethorpe but that other Associations might be. It was agreed that Adam should look into this on our behalf. Adam also confirmed that Planning have indicated any new homes would not be built on Church View as they do not wish to elongate the village further. This means that they would look to develop pockets of land within the village. Sutton Crescent is the current first choice of BDC. Whatever piece of land is ultimately chosen it was agreed that we do need more affordable homes in Freethorpe - there are currently 17 listings on the Housing Register looking for property in the village.	BDC to look for building partner for Parish Council to work with
A7	<p>Clerk has regretfully handed in a letter of resignation with effect from 5th April 2011. Clerk has detailed in the letter the reasons. Clerk to contact Mrs Pauline James (Acle) to see if she would be interested in taking on the role under the new PAYE rules.</p> <p><u>Update 4/5/11</u> - Pauline James is not interested as she is reducing her own workload. Clerk reiterates that she wants to handover at the June meeting. Clerk to ask at NALC again but then has exhausted her contacts.</p> <p>9/5/11 - There have been 4 people express an interest in being interviewed for Clerk role. NS to organise with other PC's.</p>	Clerk - will attend July meeting but only as a handover. She will return all papers.
A8	<p>Election 5th May 2011 - only 4 PC's have put themselves forward and are duly elected - Janet Church, Paul Bacon, Linda Turner and Brian Carr. They need to vote in a temporary chairperson. It has been advertised in the Mercury that there are 3 vacancies and anybody that attends on 11th May 2011, and puts themselves forward, can be co-opted onto the council if they are elected by the 4 current Councillors. The 7 Councillors then need to vote in a chairperson.</p> <p>9/5/11 - Nick Spencer, David Lake and Gary Noakes were co-opted onto the Council at the AGM this evening. NS was voted in as Chairman with DL as Deputy.</p>	Info

B	CRIME REPORT	
	<p>No crimes to report. However, Julia Sandal attended to inform us that Jon Morgan-Jones has moved on and our new PCSO is Ian Kennedy.</p> <p>Police Direct information to be dropped off at Post Office for display.</p>	PCSO Ian Kennedy
C	Cllr Iles Report	
	<p>Cllr Iles did not attend the meeting. It has been brought to our attention that Mr Iles did not stand for re-election this year. Michael Blake asked that we write a letter of thanks for all Mr Iles efforts over the years on our behalf.</p> <p>9/5/11 - Cllr Iles is still with us! In fact it is Michael Blake that now requires a letter of thanks for 12 years of service as Parish Councillor.</p>	Clerk has written a card today 31/5/11.
1.0	PREVIOUS MINUTES	
	Signed as correct.	
2.0	MATTERS ARISING	
	<p>Camber of path from Chapel to Rampant Horse Pub. Highways say there is no issue as it meets regulations. DL to check measurements and report back as complaints are still being received.</p> <p><u>Update 24/11</u> – Reported again and said that PC are not happy with current state of path. Highways to review – 241601</p> <p><u>Update 2/2/11</u> – Mark Barber has confirmed that there is "Scope for Improvement". This request has been added to an existing drainage scheme in the road, although whether this will actually go ahead with current financial situation is yet to be confirmed.</p> <p><u>Update 11/4/11</u> - still with Highways.</p>	Monitoring
	<p>39 Chapelfield Road – Edie and Geoffrey's – massive flooding outside property stopping residents from leaving! New drain has just been installed opposite. Highways need to check.</p> <p><u>Update 24/11</u> – Reported again as urgent.</p> <p><u>Update 10/1/11</u> - 241619 – Inspected by Highways and the Gully is clear. Keep on Minutes in case it happens again.</p>	Monitoring
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	<p>Requests made by parishioners for two grit bins – one for Wickhampton (outside Council Houses on Low Road) and another in Freethorpe (Sutton Crescent near the dog bin).</p> <p><u>Update 2/2/11</u> – Clerk has requested the forms to apply for bins. Price yet to be Confirmed.</p> <p><u>Update 28/2/11</u> – Ref 257041 Highways want us to confirm we are happy with the sites they would like us to use - Wickhampton - next to the notice board, and Freethorpe left of dog bin, closer to junction.</p> <p><u>Update 07/3/11</u> - Both positions have been confirmed as acceptable. Clerk to notify Highways to conduct a review of each site.</p> <p><u>Update 11/4/11</u> - Clerk has confirmed that we are happy to have a site review of the two sites suggested by Highways. We will now await their response. Ref - 263739.</p>	Clerk
3.0	PLANNING	
	20110609 - Mr & Mrs J High - replace an extant planning permission 20080385. Dwelling alterations. Councillors said that they did not support in the first instance and they do not support now.	
4.0	FINANCE	
	Cheque signed - D Twiddy - £50.00	
	Cheque signed - AON Insurance - £988.28	
	Cheque signed - CPRE subs - £29.00	
	Letter from NP Law offering their services.	
5.0	ANY OTHER BUSINESS	
	<p>Drainage at Low Road, Wickhampton has been serviced but is now too high. DL to provide Clerk with specific details. Update - Highways to check again.</p> <p><u>Update 2/2/11</u> – Have now notified Highways that the problem is actually at the Houses near the Church. Ref 253377.</p> <p><u>Update 11/4/11</u> - DL has provided exact location and photos direct to Highways.</p>	Monitor
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	<p>AGM at Village Hall – new Constitution drawn up. NS to review before it is passed to the Charities Commission for approval.</p> <p>Village Hall – BC reported that the Hall is becoming unaffordable. Request made for us to add the known running costs each year to the Village Precept. NS stated this would never be possible as it would cause far too big an increase. There was then a long discussion between PCllrs as to why the Village Hall is not self-funding through fees. It was also stated by BC and NS that when new works have been undertaken through grant money no provision had ever been made for ongoing costs and maintenance. This is now a growing problem. We need to look at who actually owns the new MUGA – therefore who is liable for costs.</p> <p><u>Update 2/2/11</u> – Deeds need to be registered by PC.</p>	<p>BC looking at breakdown of costs re MUGA/Village Hall</p> <p>NS</p>
	<p>Brickyard Cottages, Reedham Road, Free Thorpe - 30 mile per hour limit - can the police organise one of their community speed sessions. Make JMJ aware before next meeting. Have emailed JMJ and requested somebody attend next meeting to discuss.</p> <p>9/5/11 - Raise at next meeting with Ian Kennedy.</p>	Info
	<p>Lack to buses now available in and out of the village was discussed further. Clerk confirmed that you now have to get Yarmouth bus to Acle and change to a Norwich bus to reach the City. Agreed that service is almost non-existent and will reduce further at Easter. NS agreed to speak to bus company.</p> <p>9/5/11 - Update provided by Brian Iles at meeting. Services have been reduced but this is purely down to funding being reduced in order to save money.</p>	Close
6.0	NEXT MEETING	
	Date of next meeting agreed as – Monday 6 th June 2011. Subsequently rearranged to Monday 13th June 2011.	

NS Precept
13th June 2011

FREETHORPE PARISH COUNCIL
Minutes of Meeting held at Freethorpe Village Hall

Monday 13th June 2011 – 7.45pm

Present - Nick Spencer – Chair (NS)
 Paul Bacon (PB)
 Linda Turner (LT)
 Brian Carr (BC)
 Janet Church (JC)
 David Lake (DL)
 Gary Noakes (GN)
 Rachel Read (RR) – Parish Clerk
 John Fleetwood (JF) - Tree Surgeon
 5 Parishioners
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	<p><u>Planning Permission</u></p> <p>Plans are now being scrutinised by the Planning Department. Nick has confirmed that there is no permission for a play area. We will now have to apply for a "Certificate of Lawfulness" from the Broads Authority. 13/6/11 - get use changed from Agricultural to Play Area.</p> <p><u>Lease Agreement</u></p> <p>Has been received by the Clerk and passed to NS to peruse, before giving a purchase order to Haynes Builders. This first stage of work will be to fit the fence and two gates.</p> <p>9/5/11 - copies requested by MW. NS to copy and pass on. 9/5/11 - Jackie confirmed that Haines understand the terms of the order placed - i.e. we pay when the works complete and BDC have given us the money. 13/6/11 - Jackie reminded us that we need to draw up a Management Agreement. NS to draft.</p> <p><u>Insurance Cover</u></p> <p>The committee have sought advice as to how much insurance cover they should have and were told £5 million. However, the solicitor has put £10 million in the draft of the lease. What would the PC be happy with? NS advised that £5 million is the usual amount for a playground and that we would be happy to accept that level. He advised Margaret to get Mr Brooks agreement and then instruct the solicitor to change the draft. 9/5/11 - confirmed that lease has been changed to reflect £5m cover.</p>	<p>NS - ongoing 14/3/11</p> <p>NS</p>

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A5	Adam Banham - Policy Unit - BDC - attended to explain changes in Housing Units policy. There was much discussion of how different things will be under new government guidelines - rules that affect any future lettings policy. Adam confirmed that Broadland would not be interested in building more houses in Freethorpe but that other Associations might be. It was agreed that Adam should look into this on our behalf. Adam also confirmed that Planning have indicated any new homes would not be built on Church View as they do not wish to elongate the village further. This means that they would look to develop pockets of land within the village. Sutton Crescent is the current first choice of BDC. Whatever piece of land is ultimately chosen it was agreed that we do need more affordable homes in Freethorpe - there are currently 17 listings on the Housing Register looking for property in the village.	BDC to look for building partner for Parish Council to work with
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B	CRIME REPORT	
	9 th June 2011 - theft of lead from roof of Freethorpe Church. No other crimes to report.	
C	Cllr ILES REPORT	
	Councillor Iles gave a report on how services are continuing to be cut and the selection process. He said this was a very unpleasant business and that discussions are now taking place around cutting services to vulnerable people.	
D	Tree Surgeon	
	John gave a report and everyone was very happy. John to be reimbursed for cost of chainsaw blade that he is using within the Parish.	
1.0	PREVIOUS MINUTES	
	Signed as correct.	

2.0	MATTERS ARISING	
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3.0	PLANNING	
	<p>20110782 - Supported</p> <p>20110609 - info only. This work was approved, despite our objections.</p>	
4.0	FINANCE	

4.1	Accounts approved by Parish Council. Will now be submitted for Audit.	
5.0	ANY OTHER BUSINESS	
	<p>Drainage at Low Road, Wickhampton has been serviced but is now too high. DL to provide Clerk with specific details. Update - Highways to check again.</p> <p><u>Update 2/2/11</u> - Have now notified Highways that the problem is actually at the Houses near the Church. Ref 253377.</p> <p><u>Update 11/4/11</u> - DL has provided exact location and photos direct to Highways.</p> <p>13/6/11 - Residents have confirmed no known issue. Close.</p>	
	<p>Passing Place potholes between School Road junction and Halvergate Village - Mill Road?</p> <p><u>Update 24/11/</u> - 235245 works to take place.</p> <p><u>Update 2/2/11</u> - still scheduled.</p> <p><u>Update 28/2/11</u> - still scheduled.</p> <p><u>Update - 11/4/11</u> - still scheduled.</p> <p>13/6/11 - completed - Close.</p>	Close
	<p>AGM at Village Hall - new Constitution drawn up. NS to review before it is passed to the Charities Commission for approval.</p> <p>Village Hall - BC reported that the Hall is becoming unaffordable. Request made for us to add the known running costs each year to the Village Precept. NS stated this would never be possible as it would cause far too big an increase. There was then a long discussion between PCilrs as to why the Village Hall is not self-funding through fees. It was also stated by BC and NS that when new works have been undertaken through grant money no provision had ever been made for ongoing costs and maintenance. This is now a growing problem. We need to look at who actually owns the new MUGA - therefore who is liable for costs.</p> <p><u>Update 2/2/11</u> - Deeds need to be registered by PC.</p>	<p>BC looking at breakdown of costs re MUGA/ Village Hall</p> <p>NS</p>
	<p>Brickyard Cottages, Reedham Road, Free Thorpe - 30 mile per hour limit - can the police organise one of their community speed sessions. Make JMJ aware before next meeting. Have emailed JMJ and requested somebody attend next meeting to discuss.</p> <p>9/5/11 - Raise at next meeting with Ian Kennedy.</p>	Info
	<p>Lack to buses now available in and out of the village was discussed further. Clerk confirmed that you now have to get Yarmouth bus to Acle and change to a Norwich bus to reach the City. Agreed that service is almost non-existent and will reduce further at Easter. NS agreed to speak to bus company.</p> <p>9/5/11 - Update provided by Brian Iles at meeting. Services have been reduced but this is purely down to funding being reduced in order to save money.</p>	Close

	106 Money - Brian Carr looking into using this for upgrading Village Hall Carpark. The part that has only every been a field needs attention as holes are enormous. Brian lles to talk to Bob Fell.	
6.0	NEXT MEETING	
	Date of next meeting agreed as Monday 4 th July 2011.	

[Signature] 4th July 2011

Freethorpe Parish Council

Agenda

Monday 17th October 2011

Freethorpe Village Hall

First 10 minutes for public participation—any issues parishioners wish to raise with Councillors.

1. Previous Minutes—Note: Not Yet available
2. Matters Arising
3. Planning
4. Finance
5. Any other business
6. Date of next meeting

Freethorpe Parish Council

Agenda

Monday 7th November 2011

1. 10 minute Public Participation.
2. Minutes of the Last Meeting (if applicable)
3. Matters Arising from minutes.
4. Finance.
5. Planning
6. Any other business.
7. Date of Next Meeting

Parish Clerk:
Stephen Williamson
01493 789422

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stephenwilliamson977@btinternet.com

FREETHORPE Parish Council

Chair: Nick Spencer

15 Sunninghill Close
BRADWELL
Great Yarmouth
Norfolk
NR31 9JB

MINUTES OF THE MEETING

HELD ON MONDAY NOVEMBER 7th 2011

PRESENT AT THE MEETING

Councillors: N. Spencer (Chair), B. Carr, J. Church, D. Lake, G. Noakes, L. Turner.
Clerk: S. Williamson. Tree Surgeon: J. Fleetwood.

The meeting commenced at 7.50 p.m. The Chairman introduced the new Parish Clerk, Stephen Williamson who distributed short personal information literature.

PUBLIC SECTION

Tree warden John Fleetwood informed that all the planned work had been accomplished and more besides. A 600 year old oak had been located. Funding had been agreed via Broadland District Council for the services of a tree surgeon (one day). Funding was also available from Broadland in conjunction with Norfolk Trust for habitat work including clover seeding suitable as a bee habitat. The digging out of a drainage trench was necessary with Mr. Fleetwood knowing of someone who probably had the equipment and was likely to be willing to do the work. It was noted that a report had been received about tree roots appearing on the football field, Mr. Fleetwood emphasised that cutting down the surrounding trees would not solve the problem. Suggested that cutting the appearing roots may be a good stop gap measure. Sport England could be approached for a grant. *The Chairman thanked Mr. Fleetwood who then left the meeting*

1:

APOLOGIES FOR ABSENCE

Mr. P. Bacon. Apology accepted unanimously

2:

MINUTES OF THE LAST MEETING

With the change of Clerk these were not available

3:

MATTERS ARISING

There were none

4:

PLANNING

The Chairman informed and regretted that the change of Clerk had caused the closing date for one planning application to have been missed, however the application was not contentious.

5:

FINANCE

The Chairman informed that the new Clerk had been employed at a rate of £10 per hour for 12 hours per month initially until the end of March 2012. Review to take place prior to 2012-13 budgeting. In addition an expenses payment of £20 per month would be paid as a contribution towards working from home etc. The Clerk had suggested utilising a firm called 'Ladywell' to handle registration to comply with HMRC regulations.

N Spencer

5/12/2011

6:

ANY OTHER BUSINESS

The Clerk asked to contact Lisa Irving of the Wickhampton Recreation Project to confirm that The Parish Council were prepared to undertake the planning applications on their behalf. The Clerk was also asked to investigate the possibility of a new dog bin at the bottom of The Green near Church Loke, it was noted that this facility did not exist at this end of the village.

7:

DATE OF NEXT MEETING

The date was fixed for Monday December 5th 2011 at the village hall. The Clerk pointed out that as Monday January 2nd 2012 was a bank holiday this was a date to be avoided and that the following Monday (9th) would clash with Reedham. Decision on dates for all or part of 2012 left in abeyance until next meeting.

There being no further business the meeting closed at 8.20 p.m.

N. Pearce

5/11/2011

6:**ANY OTHER BUSINESS**

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7:**DATE OF NEXT MEETING**

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There being no further business the meeting closed at 8.20 p.m.

N. Pearce

5/11/2011

Parish Clerk:
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FREETHORPE Parish Council

Chair: Nick Spencer
Vice-Chair: David Lake

15 Sunninghill Close
BRADWELL
Great Yarmouth
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NR31 9JB

MINUTES OF THE MEETING

HELD ON MONDAY DECEMBER 5th 2011

PRESENT AT THE MEETING

Councillors: N. Spencer (Chair), D. Lake (Vice-Chair), P. Bacon, B. Carr, J. Church, G. Noakes,
L. Turner. Clerk: S. Williamson. Tree Surgeon: J. Fleetwood. County Councillor: B. Iles

The meeting commenced at 7.45 p.m.

PUBLIC SECTION

Mr. Fleetwood informed that a mature silver birch on the nature reserve land had been cut down, the incident not being witnessed, partly because of this the tree preservation orders had been brought forward, this would give more leverage on getting things done. Mr Fleetwood suggested a memorial oak tree to commemorate the Queen's Jubilee in 2012, there would be no cost as it would be supplied by Broadland, Mr. Fleetwood felt that the planting of the tree would be a newsworthy event. The suggestion was warmly received and it was felt likely that positioning somewhere close to the village hall would be appropriate, final decision as to placement left in abeyance. *Mr. Fleetwood then left the meeting*

Mr. Brian Iles informed that plans for a new windmill at Acle had been turned down, that matters were proceeding with finding location for a new housing site. Mr. Iles also informed that the budget round was again about to begin with likely savings of £50 million have to be found, which he felt was going to be very difficult, he did however add that more money would be made available for roads.

The meeting proper commenced at 7.59 p.m.

1:

APOLOGIES FOR ABSENCE

With all Councillors present there were none

2:

MINUTES

The Minutes of the meeting held on 7th November had been prior circulated, they were approved unanimously with no amendment and duly signed by the Chairman.

3:

MATTERS ARISING

There were no matters that were not being dealt with under later agenda items

4:

FINANCIAL

The Clerk informed that he had been in touch with Ladywell Accountancy Services, received, completed and returned the necessary R46. With the Precept figure for 2012/13 needing to be finalised at the next meeting (January 2012), the Clerk was asked to look up current figures and communicate with Councillors for their comments and ideas to enable a Precept figure to be finalised with the minimum of fuss.

N Spencer

16TH JAN 5 2012

5:

PAYMENTS

Payments were agreed as follows:

Ladywell Accountancy (HMRC work)	£25.00	S. Williamson (Salary Nov/Dec less tax)	£232.00
Mazars (Audit Fee 2010-11)	£162.00	RBL Poppy Appeal (Donation)	£19.50
Mr. D. Twiddy (Clock Maintenance)	£50.00	Mr. J. Fleetwood (Repayment)	£68.40
Freethorpe PCC (Donation)	£450.00	Freethorpe Methodist (Donation)	£450.00
Wickhampton PCC (Donation)	£450.00	TOTAL OF ABOVE	£1,906.90

6:

PLANNING

The only outstanding matter referred to application for conversion of outbuilding to self-contained annexe at 61, The Common, Freethorpe (Mr & Mrs Wright). Council saw no reason to object to the proposal, but did express concerns about off road parking congestion and also wished to point out the belief that the main property had been and was still advertised as holiday let accommodation.

7:

FUTURE MEETING DATES

In order to try and avoid clashes with meetings held by Reedham Parish Council, the Clerk had drawn up a list of possible meeting dates for 2012. The Clerk had found that meetings on the first and last Mondays of the month (Reedham meets on second Monday), as well as a plan for four weekly meetings, all had several clashes during 2012 with bank holidays etc. The third Monday each month did not appear to clash with any other occurrence and the Parish Council unanimously agreed to adopt the following dates.

16 th January	20 th February	19 th March	16 th April
21 st May (APM/APCM)	18 th June	16 th July	20 th August
17 th September	15 th October	19 th November	17 th December

8:

CLERK INFORMATION/CORRESPONDENCE

The Clerk explained that this section would become a regular item on future agendas to enable him to update Council on correspondence and e-mails received. There were none to date. The Clerk made the point that the heading of 'any other business' should not be utilised on agendas as the public had a right to know in advance what was planned for discussion. To compensate for this omission the Clerk suggested headings for Village Matters (which may be unnecessary if matters had been discussed within 'matters arising' and also Councillors Comments, which gave individuals the opportunity to raise any matters of concern.

9:

VILLAGE MATTERS

The Clerk had obtained a form for the application for a new dog bin in the village together with downloaded maps of the area. The form and maps were filled in as appropriate for transmission to Broadland. The Chairman stated that the application for The Wickhampton Project had been completed for WREN, and that it all looked positive. He felt the final result should be known by March 2012.

10:

COUNCILLORS COMMENTS

The Clerk was asked to check with NCC Highways whether any application for additional grit bin(s) in the village had ever been progressed.

There being no further business the meeting closed at 8.39 p.m.

IN
Force A

16th JAN 2012.

Parish Clerk:
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FREETHORPE
Parish Council
Chair: Nick Spencer
Vice-Chair: David Lake

15 Sunninghill Close
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NR31 9JB

MINUTES OF THE MEETING

HELD ON MONDAY JANUARY 16th 2012

PRESENT AT THE MEETING

Councillors: N. Spencer (Chair), D. Lake (Vice-Chair), P. Bacon, J. Church, L. Turner.
Clerk: S. Williamson, and 5 members of the public

The meeting commenced at 7.47 p.m.

PUBLIC SECTION

Several points were raised concerning the Wickhampton project, all of which were answered satisfactorily by the Chairman. In addition it was reported that the road sign in School Road needed repair. Through the Chair the Clerk was asked to check whether tree warden had visited the playing field to view root problem. For the NCC, Mr Brian Iles updated on the Kings Lynn Incinerator, stating that a judicial review had been turned down, hoped to go for full planning permission in about three months. NCC had voted unanimously to grant full bus fare concessions for blind persons. Housing development had reached second phase for villages to find land outside development area (exceptional sites) for affordable housing. He went on to mention the NCC Ranger scheme for the tidying of specific areas, and also the Norfolk Police requirement of a 3.9% rise in funding, although he stated a recommendation of a one-off 3% no strings offer from central government being debated and favoured by several. Norfolk Police wished to get PCSOs into schools.

The meeting proper began at 8.15 p.m.

1:

APOLOGIES FOR ABSENCE

Received from Councillors Brian Carr & Gary Noakes. Accepted. Apologies also received from John Fleetwood

2:

DECLARATIONS

There were none

3:

MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 5th December 2011 had been prior circulated, there were no amendments and the Minutes were approved unanimously and signed by the Chairman as a true and accurate record.

4:

MATTERS ARISING

The Clerk drew Council's attention to a recent article within the Eastern Daily Press which confirmed that Freethorpe would be one of the sites for a Jubilee beacon.

5:

PLANNING

There were no new planning applications and no update on previous applications.

6:

BUDGET/PRECEPT 2012/13

The Clerk had prior circulated budget figures from the past two years and one or two minor amendments were found to be necessary. This done the Council being anxious to keep any Precept rise to a minimum generally agreed that cost of living increases only need to be applied to the past budget, these will be finalised at a later meeting. That being the case the Council approved unanimously a rise in the Precept figure of just less than 2% - the actual figure increasing from £7,351.00 to £7,500.00

7:**FINANCIAL & PAYMENTS**

The Clerk advised of monies received and claimed (i) NCC for waste recycling credits - £68.13 RECEIVED. (ii) Broadland District Council for glass recycling - £603.71 RECEIVED. (iii) VAT RE-CLAIM - £3,127.00 AWAITED. The only monies to pay out were the Clerk Salary for January 2012, which, the Clerk informed, included re-payment of emergency tax withheld from December. The sum paid therefore amounted to (Salary) £120.00 (Expenses) £20.00 (Tax Repaid) £48.00. **TOTAL £188.00**

8:**VILLAGE MATTERS**

Broadland District Council had turned down the application for a new dog bin off The Green. Clerk instructed to contact Broadland to offer that Freethorpe pay for the bin and for installation if Broadland would arrange the emptying of the bin. The matter of new grit bins was explained by the Clerk after correspondence with NCC Highways as simply having been overlooked when the previous Clerk left the position. The ball lay with Freethorpe to notify sites required/preferred: (i) Sutton Crescent (grass area by the seats) (ii) Cricketers Walk (on the edge of Common area) and (iii) in Wickhampton. Clerk to communicate to NCC Highways.

9:**CLERK INFORMATION**

The Clerk informed that there was a deadline of 31st January to inform Broadland of plans for the Jubilee celebrations, this led to a little debate and update. Clerk to confirm beacon, tree planting and community activity. The Clerk then confirmed that the monies available under Section 106 amounted to £15,053.60.

10:**COUNCILLORS COMMENTS**

Council decided that one of the agenda items in February should be a debate on the available Section 106 money, particularly in view of Brian Iles suggesting it should be utilised (changes in system likely, and although unlikely to be retrospective better to err on side of caution). The Clerk wondered whether something could be considered with Jubilee in mind. Also agreed to include Jubilee Plans as a regular item for the next three/four months.

There being no further business the meeting closed at 8.48 p.m.

N. Ferret 20th Feb 2012

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FREETHORPE Parish Council

Chair: Nick Spencer
Vice-Chair: David Lake

15 Sunninghill Close
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MINUTES OF THE MEETING

HELD ON MONDAY FEBRUARY 20th 2012

PRESENT AT THE MEETING

Councillors: N. Spencer (Chair), D. Lake (Vice-Chair), P. Bacon, B. Carr, J. Church, G. Noakes.
Clerk: S. Williamson. Also six members of the public

The meeting commenced at 7.47 p.m.

PUBLIC SECTION

Within this section two residents, neighbours of the site for a planning application (Item 5) expressed their concerns over parts of the proposals made and stated they had met with a Broadland planning officer to state their fears and concerns. Mr. Brian Iles (NCC) confirmed there would be a nil increase in the County's budgetary requirements from Council Tax for 2012-13, but stated that further cuts in staffing were possible. He was however pleased to announce that an additional £8.5 million from government combined with the fact that the return of investment in Iceland looked like being 98% returned meant that up to 82 new apprenticeships via NORSE could be entertained as well as additional monies spent on infrastructure. The vote on Norfolk Police increase was due the following day, Mr. Iles stated that an offer of £1.75 million (no strings) had been made to all police forces from the government, providing there was no rise in Precept, however the mood was to go for the requested 3% increase, mainly on the basis that this would add to the platform for discussion in 2013. Mr Iles imparted his information that 13 of 47 County Councillors were in favour of taking the government money with 9 out of 47 stating wish not to accept. This left 25 Councillors apparently undecided, or not willing to state their position in advance of a vote.

The meeting proper commenced at 8.11 p.m.

1: APOLOGIES FOR ABSENCE

Apologies received from Councillor L. Turner (unwell). Accepted. Apologies for absence also received from PCSO and Tree Warden John Fleetwood.

2: DECLARATIONS

There were none

3: MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 16th January had been prior circulated. To accept the Minutes as a true and accurate record: 4 For, 0 Against, 2 Abstentions (not present at the meeting). Carried. The Chairman duly signed the Minutes in accordance with the acceptance.

4: MATTERS ARISING

The Clerk confirmed that the Precept request had been made in good time, also that a cheque had been received for paper recycling (£68.13). On the matter of grit bins for 2012/13 NCC Highways would be viewing suggested sites and contact the Council. On this point the Clerk warned that a secure place to hold the empty new bins until filling would be necessary. The Clerk also stated he had received no confirmation of VAT monies return, but did point out that as bank statements didn't come to him he could not guarantee receipt of otherwise. On the dog bin, Broadland did offer a commercial service but Council felt that the charges were too high and that for the time being monitoring of the area should continue. Finally the Clerk had prior circulated the suggestion from John Fleetwood regarding work to the tree roots affecting the football pitch. Council felt that this was the sensible and best option to deal with the matter.

MR Precept 19TH MARCH 2012

5:**PLANNING**

The only new application was concerning 16 Chapelfield, the owners of a neighbouring property were in attendance and had spoken during the public section, pointing out that they had no objection to the rear extension but were concerned about the side extension which came very close to their own property. After a little discussion the Council decided unanimously they could not support the application in its present form having concerns about the proximity of the envisaged new lobby to the neighbours and sharing the neighbours' concerns about placement of boiler and flue so close to the party wall. There were no updates concerning previous applications

6:**SECTION 106**

In prior circulation the Clerk had confirmed that the sum of £15,053.63 available. Council pointed out that Broadland were prepared that some £4,250 of this could be utilised as a donation towards car park resurfacing at the Village Hall, if this were confirmed then the balance of approximately £10,750 could be used towards improving facilities for children in the village. Several possible ideas were put forward and it was agreed that discussions could remain in continuance, particularly whilst necessary additional funding for the car park was fully explored – stated that the shortfall was around £3,000.

7:**VILLAGE MATTERS/JUBILEE**

Council agreed to effectively leave the siting of the jubilee oak tree to the recommendation of John Fleetwood, however did express interest in the possibility of replacing the tree recently lost at the Manor House. Jubilee arrangements were well advanced and Council agreed in principle to make or assist with the cost of a gas-fired beacon for lighting on the day in accordance with Freethorpe having been chosen as one of the favoured sites within the national chain. Further agreed that scaffolding was impractical because of health and safety concerns as well as cost. Councillor Noakes was asked to approach his employer to ascertain whether the 'rigger' could be utilised for the night, this would raise the beacon to about 20 metres.

8:**FINANCIAL & PAYMENTS**

The only outgoing payment was the Clerk salary for January (£120.00 + £20 allowance/expenses) Council also agreed to pay one quarter of the renewal for the protection package for the Clerk's computer (£17.50) on the basis that the cost was shared equally between three Parish Councils and the Clerk himself.

9:**CLERK INFORMATION**

The Clerk informed that no crimes has been reported within Freethorpe during January. The Clerk informed of NALC courses on Neighbourhood planning taking place in March as well as initial training for Clerks and Councillors also in March. The Clerk also referred to Greater Norwich infrastructure document and also to initial pricing policies from both Greater Norwich Council and Broadland District Council.

10:**COUNCILLORS COMMENTS/NEXT AGENDA**

The Clerk was asked to report a dumping of rubbish (which possibly included asbestos) on the track to Halvergate Sewerage Works. Believed that the land was the responsibility of Anglian Water

With no further business the meeting closed at 9.10 p.m.

N. Jence 19TH MARCH 2012.

Parish Clerk:
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01493 789422

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FREETHORPE Parish Council

Chair: Nick Spencer
Vice-Chair: David Lake

15 Sunninghill Close
BRADWELL
Great Yarmouth
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MINUTES OF THE MEETING

HELD ON MONDAY MARCH 19th 2012

PRESENT AT THE MEETING

Councillors: N. Spencer (Chair), D. Lake (Vice-Chair), P. Bacon, B. Carr, J. Church, G. Noakes,
L. Turner, Clerk: S. Williamson, Tree Surgeon: J. Fleetwood. Plus 6 members of the public.

The meeting commenced at 7.45 p.m.

PUBLIC SECTION

In response to a query relating to the Wickhampton project, Mr. Spencer informed that trees had been planted, that the grant application had been signed and returned on day of receipt. Now awaiting permission to start. The Wren grant amounted to £11,342.00. A member of the public indicated annoyance at the news that the 730 bus was likely to be curtailed during school holidays, this was referred to Brian Iles who promised to investigate. For Norfolk Police the PCSO present informed of one crime within the Parish, that being the theft of a rabbit. He also stated that the suspicion of drugs involvement in past months had appeared to move on. Concerns were also expressed about parking at the school by parents delivering and collecting children, Council agreed to have the concerns highlighted in the Great Yarmouth Mercury.

Tree Warden John Fleetwood informed that 15 hazel trees had been planted, and that he had received the jubilee oak. As to where to plant it, the suggestion was made to plant at The Manor House to replace the tree lost in 2011, this to be looked at. Mr. Fleetwood informed of an 'acorns' project in Manchester Road and was asked to look at the trees around the play area in Wickhampton. He informed that the poplars at the playing field would soon have protection orders, and that the football club had been in touch with Broadland on the root removal and would continue in this. Mr. Fleetwood's opinion was that this could cost thousands of pounds. On the plaque for the jubilee oak, Mr. Fleetwood had been quoted £40 for a brass one. Council unanimously agreed to this expenditure.

For the NCC Mr. Brian Iles reported that two persons had so far applied for the Commissioner of Police, however he was concerned that this role may become politicised, and also concerned that a person from out of the area coming into the role may take away the distinction that Norfolk Police had one of the best records in the whole country. Mr. Iles also reported that concessionary bus fares for the blind had been approved, that the Norfolk Churches Trust grant had been turned down and that preparation work for the Northern Distributor Road had begun, he felt the time scale of 2 years to completion was optimistic, but did feel that the additional £10 million funding would probably go through. Lastly he informed that Norfolk Police had preferred to run with the 3% increase on Precept rather than take the government offer of a one off payment, this would be the only sector of Council tax rising for 2012-13.

The main meeting commenced at 8.23 p.m.

1: APOLOGIES FOR ABSENCE

With all Councillors present there were none.

2: DECLARATIONS OF INTEREST

No declarations were made

3: MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 20th February had been prior circulated, no amendments were found to be necessary, the Minutes being agreed as a true & accurate record unanimously. The Minutes were signed.

DL

4:

MATTERS ARISING

The Clerk reported that the matter of tree roots around the playing field had already been covered by the Tree Warden. In answer to a query about the dumping of rubbish possibly including asbestos, the Clerk stated he had reported the matter to Broadland who knew of it and had known of it for some time. The site was on a permissible foot path adjacent to sewerage works and Broadland had promised to contact again. Council felt that if there was no action this time it may be worth reporting to Environmental Health

5:

PLANNING

There were no new applications. The Clerk reported that a mutually satisfactory accord had been established between neighbours concerned over the 16 Chapelfield application and as a result of certain alterations planning permission had been granted.

6:

SECTION 106

Council were informed that adding to equipment within ten play area was currently being examined and that a report should be available soon.

7:

VILLAGE MATTERS/JUBILEE

Council were informed that mugs were being ordered for the children of the village carrying the official jubilee crest, also that the teleporter had been agreed for the beacon. Funding was still being addressed and amongst events planned and considered were fireworks, a bring your own barbecue and a balloon race. Reedham Brewery would have a beer tent and a raffle was being planned with the prize being to light the beacon. On other points Sports England were being considered for an approach by the football club to extend the pitches. Returning to the proposed balloon race the Clerk stated his belief that Norwich Airport had to be informed of the proposal. Council agreed to accept the offer made by NCC Highways for two new grit bins but were disappointed that Wickhampton had been refused.

8:

FINANCIAL MATTERS AND PAYMENTS

Between them the Chairman and Clerk briefly outlined the problems concerning Santander banking, stating that no statements had been received for many months another imminent problem was that cheques were fast running out with no sign of a replacement book. The Clerk had prepared a letter to Santander and it was agreed to send this without delay. The letter was duly signed by two signatories. *Cheque for Village Hall*
Payment: £140.00 to the Clerk being salary for March (£120.00) and agreed allowance £20.00) All In Favour

9:

CLERK INFORMATION

The Clerk informed that the only two items of mail received were from Anglian water about the impending hosepipe ban and saving water generally and also notification of a non-native shrimp being located in Barton Broad, boat owners and fishermen were being urged to ensure that this shrimp was killed if located.

10:

COUNCILLORS COMMENTS/FUTURE AGENDA ITEMS

The Clerk stated that at the April meeting he would need to make a list of which organisations should be invited and/or informed about the Annual Parish Meeting in May.

There being no further business the meeting closed at 9.02 p.m.

