



*Chairman*  
Nick Spencer  
*Parish Clerk*  
Andrew Moll

# **FREETHORPE PARISH COUNCIL**

*serving Freethorpe and Wickhampton*

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41-43 The Green  
Freethorpe  
NORWICH  
NR13 3NY

## **To Members of the Public,**

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 19<sup>th</sup> February 2024** at **7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

*A Moll* Parish Clerk 12<sup>th</sup> February 2024

### **1. To consider apologies for absence**

None

### **2. Public Forum**

- County Councillor Report (LH)
- District Councillor Report (GN)
- Tree Warden Report (JF/AR)
- Police - Priorities – antisocial behaviour and road safety – next meeting 27<sup>th</sup> March
- Engagement request regarding serious violence
- Disruption caused by Reedham 10 race on 21/01/2024 (PC/AR)
- Public Items

### **3. Declaration of interest for items on the agenda and applications for dispensation**

### **4. To approve the minutes of the meeting held on Monday 15<sup>th</sup> January 2024**

### **5. Matters arising from the previous meeting**

- |   |                       |
|---|-----------------------|
| a. (2b) Follow up on grants for Pride in Place (Clean & Bloom) (AM) | Done, item 10d refers |
| b. (6b) Apply for NALC gov.uk option (AM)                           | Done, item 6b refers  |
| c. (6c) Payroll option – further information (AM)                   | Done, item 6c refers  |
| d. (7d) Consider investing reserves with Broadland (AM)             | Carry forward         |
| e. (9a) Respond to application 2023/3706 (AM)                       | Done                  |
| f. (10a) Share speed management report with Police (AM)             | Done                  |
| g. (11b) Check timing of flashing 20mph school sign (AM)            | Done                  |
| h. Other matters arising  |                       |

### **6. Clerk's Report**

a. NALC update	For information	
b. NALC gov.uk option application form	<b>For approval</b>	
c. NALC Payroll option - £96 p.a. for Payroll service – approval sought to apply	<b>For decision</b>	
d. Town & Parish Council Forum Notes	For information	
e. Application for free portrait of King Charles	<b>For decision</b>	
f. Access to Nature Grant	<b>For decision</b>	

### **7. Finance**

a. To review and approve monthly finance update	<b>For approval</b>	
b. To consider payments set out in appendix A	<b>For approval</b>	Appendix A
c. To note receipts set out in appendix B	For information	Appendix B
d. To approve small amendments to 2024-25 budget	<b>For decision</b>	
e. To approve new standing order for Calica Computer Solutions	<b>For approval</b>	
f. To appoint Sonya Blythe as Internal Auditor. Cost £125.	<b>For approval</b>	

## Correspondence

a. For decision i. None	
b. For information i. Norfolk Minerals & Waste Local Plan – see inset 25 ii. Lingwood Duathlon 24 <sup>th</sup> March 2024	

## 8. Planning

- |                     |   |                     |
|---------------------|---|---------------------|
| a. New applications | 2024/0318 variation to design 75 The Green Deadline 28/02/24            | <b>For decision</b> |
| b. Decisions        | 2023/0129 land to rear of 45&47 The Green – approved                    | For information     |
| c. Enforcements     | One open case – note further occurrence of motor bikes on 28/01 & 03/02 | For information     |
| d. Appeal           | Land to north of Palmers Lane<br>Deadline 05/03/2024                    | <b>For decision</b> |

## 9. Update on Ongoing Matters and Projects

- |   |  |                       |
|---|--|-----------------------|
| a. Speed management statistics  |  | <b>For discussion</b> |
| b. Play Area Inspections – swing surfacing completion report for approval; awaiting quote for six small works items |  | <b>For approval</b>   |
| c. Electronic Vehicle Charging Point – application submitted  |  | For information       |
| d. Wickhampton Pond – the application has been expedited, survey visit by Ordnance Survey 13/02/24                  |  | For information       |
| e. Rampant Horse update (PC)  |  | <b>For discussion</b> |
| f. Bowls Club donation – await Village Hall meeting in February   |  | For information       |
| g. Clean & Bloom – grant received for £300 - project to be planned  |  | <b>For decision</b>   |

## 10. Other Matters

## 11. Councillor Reports and Items for the Next Agenda

**12. Date of Next Meeting: Monday 18<sup>th</sup> March 2024 at 7.00pm at Freethorpe Village Hall.**

**13. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None**

## APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary Jan	197.58
2	Andrew Moll	Administration – postage expenses Jan	1.50
3	HMRC	PAYE	49.40
4	NGF Play Ltd.	Swing surfacing work INV Inv-5577 Date 26/01/2024 VAT 1109.96 VAT Reg GB 813527639	6659.77
5	Norfolk Association of Local Councils	Gov.uk domain & website fee INV 1293 Date 06/02/2024 VAT 22.40 VAT Reg GB 249372187	204.40
6	Norfolk County Council	NPLaw charges re Wickhampton Pond Jan 2024 INV 10066589 Date 08/02/2024 VAT 45.72	314.72
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4 (Feb)	24.00

## APPENDIX B Receipts for information

Ref	Payer	Description	Amount (£)
1	Norfolk County Council	Recycling credits 2023	247.18
2	Broadland District Council	Clean & Bloom Grant	300.00