

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 21st June 2021 at 7:45pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 14th June 2021

COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including:

- Hand sanitisers must be used on entry.
- Face masks must be worn, except when speaking in the meeting.
- Social distancing of 2m is mandatory.
- People are encouraged to take lateral flow tests.
- Anybody requiring paper copies must bring their own and not share with others.
- Doors and windows must be open to allow air flow.
- Members of the public are encouraged to access meeting outcomes **without** attending in person, the minutes and the reports presented will be available on the Parish Council website or printed by the Parish Clerk on request. A maximum of **7 members of the public** will be allowed on a 'first come first served' basis, in order to comply with maximum seating with distancing.

1. To consider apologies for absence

John Fleetwood

2. Public Forum

- a. County Councillor report
- b. District Councillor report
- c. Tree Warden report
- d. Broads Authority report
- e. Public

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 17th May 2021

5. Matters arising from the previous meeting

- | | |
|---|----------------|
| a. (5b) Advertisement of vacancy (AM) | In progress |
| b. (5i) Approach NCC about verge cutting (AM) | In progress |
| c. (5j) Write to landlord about Wickhampton Play Area (AM) | In progress |
| d. (7d) Compare Parish and Village Hall insurance (AM) | Item 7c refers |
| e. (7d) Wickhampton pond ownership (NS) | |
| f. (8d) Update Broadland & Broads Authority on Wickhampton resident concerns (AM) | Completed |
| g. (9a) Advise Parish Council support for application 20210676 | Completed |
| h. (10e) Procure Wickhampton mowing and Freethorpe verti-drain | Completed |
| i. Other matters arising | |

6. Clerk's Report

7. Finance

- | | |
|---|----------------|
| a. Monthly finance update including review of earmarked reserves and projects | For approval |
| b. To consider payments set out in appendix A | For approval |
| c. Comparison of Parish and Village Hall insurance | For discussion |

8. Correspondence

- a. Tree Preservation Orders in the parish For awareness
- b. Broadland District Council Community At Heart awards 15th October 2021 For awareness
- c. Platinum Jubilee Planning 2nd June 2022 For discussion
- d. Off road vehicles noise pollution on Reedham Road For discussion
- e. Police & Freethorpe School Road Safety Project For approval
- f. Report on the MUGA by Stephen Smith For discussion
- g. Armed Forces Week 21st June 2021 For awareness

9. Planning

- a. *New applications*
67 The Green (9th June, email) 20210752
15 The Green (24th June) 20210827
- b. *Decisions* None
- c. *Enforcements* No new enforcements

10. Update on Ongoing Matters and Projects

- a. Speed management statistics For information Report June 2021
- b. Freethorpe & Wickhampton Play Area Works For information Verbal
- c. Play Area Inspections – note annual inspection For information All inspection reports
- d. Wickhampton Village Sign For information Verbal

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

- a. Neighbourhood Plan commitment
- b. Tree planting suggestions including Village Hall

13. Date of Next Meeting: Monday 19th July 2021, 7.45pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

- a. None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary May 2021	158.87
2	Andrew Moll	Administration Expenses - postage	2.64
3	HMRC	PAYE	39.60
4	Community Action Suffolk	Insurance	402.41
5	The Sign Shed	Wickhampton Play Area conservation zone sign	9.41
6	NGFPlay	Replacement cradle swing seat Wickhampton	199.92
7	X 2 CONNECT LTD.	Wickhampton Telephone Kiosk Invoice 16475 Includes 78.71 VAT Covered by Member Grant of £425	472.27
8	K.P.Monsey	Repair work at Wickhampton Play Area And materials for Freethorpe Play Area	680.00