

# FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

## To Members of the Public,,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 21<sup>st</sup> June 2021 at 7:45pm** at Freethorpe Village Hall for the purpose of transacting the following business:

*A Moll* Parish Clerk 14<sup>th</sup> June 2021

### COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including:

- Hand sanitisers must be used on entry.
- Face masks must be worn, except when speaking in the meeting.
- Social distancing of 2m is mandatory.
- People are encouraged to take lateral flow tests.
- Anybody requiring paper copies must bring their own and not share with others.
- Doors and windows must be open to allow air flow.
- Members of the public are encouraged to access meeting outcomes **without** attending in person, the minutes and the reports presented will be available on the Parish Council website or printed by the Parish Clerk on request. A maximum of **7 members of the public** will be allowed on a 'first come first served' basis, in order to comply with maximum seating with distancing.

### 1. To consider apologies for absence

John Fleetwood

### 2. Public Forum

- a. County Councillor report
- b. District Councillor report
- c. Tree Warden report
- d. Broads Authority report
- e. Public

### 3. Declaration of interest for items on the agenda and applications for dispensation

### 4. To approve the minutes of the meeting held on Monday 17<sup>th</sup> May 2021

### 5. Matters arising from the previous meeting

- |   |                |
|---|----------------|
| a. (5b) Advertisement of vacancy (AM)   | In progress    |
| b. (5i) Approach NCC about verge cutting (AM)                                     | In progress    |
| c. (5j) Write to landlord about Wickhampton Play Area (AM)                        | In progress    |
| d. (7d) Compare Parish and Village Hall insurance (AM)                            | Item 7c refers |
| e. (7d) Wickhampton pond ownership (NS)   |                |
| f. (8d) Update Broadland & Broads Authority on Wickhampton resident concerns (AM) | Completed      |
| g. (9a) Advise Parish Council support for application 20210676                    | Completed      |
| h. (10e) Procure Wickhampton mowing and Freethorpe verti-drain                    | Completed      |
| i. Other matters arising  |                |

### 6. Clerk's Report

### 7. Finance

- |   |                |
|---|----------------|
| a. Monthly finance update including review of earmarked reserves and projects | For approval   |
| b. To consider payments set out in appendix A                                 | For approval   |
| c. Comparison of Parish and Village Hall insurance                            | For discussion |

## 8. Correspondence

- |    |  |                |
|----|--|----------------|
| a. | Tree Preservation Orders in the parish   | For awareness  |
| b. | Broadland District Council Community At Heart awards 15 <sup>th</sup> October 2021 | For awareness  |
| c. | Platinum Jubilee Planning 2 <sup>nd</sup> June 2022                                | For discussion |
| d. | Off road vehicles noise pollution on Reedham Road                                  | For discussion |
| e. | Police & Freethorpe School Road Safety Project                                     | For approval   |
| f. | Report on the MUGA by Stephen Smith  | For discussion |
| g. | Armed Forces Week 21 <sup>st</sup> June 2021                                       | For awareness  |

## 9. Planning

- |    |                         |  |          |
|----|-------------------------|--|----------|
| a. | <i>New applications</i> | 67 The Green (9 <sup>th</sup> June, email) | 20210752 |
|    |                         | 15 The Green (24 <sup>th</sup> June)       | 20210827 |
| b. | <i>Decisions</i>        | None                                       |          |
| c. | <i>Enforcements</i>     | No new enforcements                        |          |

## 10. Update on Ongoing Matters and Projects

- |    |  |                 |                        |
|----|--|-----------------|------------------------|
| a. | Speed management statistics                    | For information | Report June 2021       |
| b. | Freethorpe & Wickhampton Play Area Works       | For information | Verbal                 |
| c. | Play Area Inspections – note annual inspection | For information | All inspection reports |
| d. | Wickhampton Village Sign                       | For information | Verbal                 |

## 11. Other Matters

- a. None

## 12. Councillor Reports and Items for the Next Agenda

- a. Neighbourhood Plan commitment  
b. Tree planting suggestions including Village Hall

## 13. Date of Next Meeting: Monday 19<sup>th</sup> July 2021, 7.45pm at Freethorpe Village Hall

## 14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

- a. None

## APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary May 2021	158.87
2	Andrew Moll	Administration Expenses - postage	2.64
3	HMRC	PAYE	39.60
4	Community Action Suffolk	Insurance	402.41
5	The Sign Shed	Wickhampton Play Area conservation zone sign	9.41
6	NGFPlay	Replacement cradle swing seat Wickhampton	199.92
7	X 2 CONNECT LTD.	Wickhampton Telephone Kiosk Invoice 16475 Includes 78.71 VAT Covered by Member Grant of £425	472.27
8	K.P.Monsey	Repair work at Wickhampton Play Area And materials for Freethorpe Play Area	680.00