



*Chairman*  
Nick Spencer  
*Parish Clerk*  
Andrew Moll

# **FREETHORPE PARISH COUNCIL**

*serving Freethorpe and Wickhampton*

Tel: 07979096892  
freethorpe.pc@gmail.com



41-43 The Green  
Freethorpe  
NORWICH  
NR13 3NY

## **To Members of the Public,**

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 20<sup>th</sup> February 2023** at **7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

*A Moll* Parish Clerk 13<sup>th</sup> February 2023

### **1. To consider apologies for absence**

Paul Bacon

### **2. Public Forum**

- a. In Memoriam Parish Councillor Janet Church
- b. County Councillor Report
- c. District Councillor Report
- d. Tree Warden Report
- e. Public Items

### **3. Declaration of interest for items on the agenda and applications for dispensation**

### **4. To approve the minutes of the meeting held on Monday 16<sup>th</sup> January 2023**

### **5. Matters arising from the previous meeting**

- a. (6a) Register Civility and Respect Pledge (AM) – done [Civility and Respect Map](#)
- b. (8g) Advise no street lighting at 75 The Green (AM) - done
- c. (8h) Rough Sleepers Return (AM) – done (0).
- d. (8j) Risk Register update – danger from private building (AM) – done. Item 6b(iv) refers.
- e. (10a) Share Speed Statistics with Police (AM) – done.
- f. (12a) Log drainage issue at Southwood entrance (AM) – done.
- g. Other matters arising

### **6. Clerk's Report**

- a. Election information 4<sup>th</sup> May 2023 For information
- b. New policies for review: **For approval**
  - i. Dignity At Work
  - ii. Disciplinary
  - iii. Grievance
  - iv. Risk Management
- c. CiLCA progress 4/5 units completed 4/5 submitted For information
- d. Business Continuity – 2023-02 For information

### **7. Finance**

- a. Monthly finance update **For approval**
- b. To consider payments set out in appendix A **For approval** Appendix A overleaf
- c. Appointment of Sonya Blythe as Internal Auditor **For approval**

### **8. Correspondence**

- a. For decision
- b. For discussion
  - i. Gypsy & Traveller Site Consultation, Lingwood Village Hall 7<sup>th</sup> March 7pm
  - ii. Age UK update & donation request
  - iii. GNLP - statements required for hearings by 3<sup>rd</sup> March  
- Sustainability consultation by 13<sup>th</sup> March
  - iv. County Deal for Norfolk – have your say – closes 20<sup>th</sup> March
- c. For information
  - i. Norfolk Community Foundation Grants

- ii. Rural Cost of Living Survey – invitation to complete
- iii. Norfolk ALC update
- iv. Rural Services Network update

## 9. Planning

- a. New applications      20230129 Land to the rear of 45/47 The Green      **For decision**  
    20220619 75 The Green – updates      **For discussion**
- b. Decisions              None
- c. Enforcements          One open enforcement case.      For information

## 10. Update on Ongoing Matters and Projects

- a. Speed management statistics – note that new padlocks have had to be purchased      For information
- b. Play Area Inspections – no new concerns, note that the replacement basketball backboard at Wickhampton will cost £714 from the original supplier plus installation costs      For information
- c. Freethorpe Village Sign – awaiting clean-up work.      For information
- d. Allotments – no further progress      For information
- e. Parish Nature Plan – no further progress      For information
- f. Electronic Vehicle Charging Point Feasibility – updated with information from NCC, next steps to be agreed      **For decision**
- g. Wickhampton Pond –npLaw have started their work      For information

## 11. Other Matters

## 12. Councillor Reports and Items for the Next Agenda

**13. Date of Next Meeting:** Monday 20<sup>th</sup> March 2023, 7.00pm at Freethorpe Village Hall.

**14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960**  
to consider the following item of business: None

## APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary January	183.60
2	Andrew Moll	Administration Expenses - postage	2.31
3	HMRC	PAYE	46.00
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4	24.00