

FREETHORPE PARISH COUNCIL
ARCHIVE MINUTE BOOKS
2006-2007

Minutes of Meeting of Freethorpe Parish Council

Held at Freethorpe Village Hall on Wednesday, 19th April 2006.

Present – Nick Spencer [presiding], David Lake, Linda Turner, Paul Bacon, Joy Brock [Tree Warden], 2 parishioners and the clerk.

Apologies received from P.C. Mark Askew and Janet Church.

During first 10 minutes reserved for public participation, Ruth Bacon asked questions about affordable housing – 1. need and 2. positioning of such housing. The Chairman said that matters relating to this will need to be watched very carefully. Clerk was asked to contact Mike Cramp about when results of recent survey will be available. It was noted that P.C. Mark Askew's report [by telephone] had shown that no crimes had been reported in Freethorpe since last P.C. meeting.

1. Minutes had been circulated and were signed as a correct record.
2. Matters arising – clerk to contact Brian Iles about any further information re Wherry Housing application for Sutton's Crescent.
3. Planning – no further applications had been received.
4. Finance – no further tenders re Village Hall wiring, so not possible to set amounts for grants to village organizations – hoped to do this in May. Wickhampton Play Area – David Lake reported that work needs to be done on trees – more information in May.
5. A.O.B. – letter of resignation had been received from Andrew Garner and clerk to write letter of appreciation for his work as a Parish Councillor. Casual vacancy will be advertised from 21st April 2006. Linda Turner reported that path at entrance of Sutton's Crescent is in need of repair. Joy Brock reported that she and Mrs. Revill had attended a Tree Warden's meeting, and it is hoped that it will be possible for them to share the duties of Parish Tree Warden. David Lake reported that Margaret and Owen Woodgate had been invited to a reception for nominees for the Queen's Award for Volunteers.

Next meeting - Freethorpe Village Hall – Monday, 15th May 2006 - 7.30p.m.

Nick Spencer
15th May 2006

Held at Freethorpe Village Hall on Monday, 15th May 2006 at 7.30p.m.

Present – Nick Spencer [presiding], David Lake, Janet Church, Paul Bacon, Linda Turner, Brian Iles [County and District Councillor], P.C.Mark Askew, Tree Warden Joy Brock, three parishioners and the clerk.

First 10 minutes for public participation- no points raised.

Brian Iles reported that housing is becoming highest issue for county and district councils. Noted that government allocation for Norfolk is 74,000.

P.C.Mark Askew reported only one crime in the parish since last meeting – vehicle numberplate stolen at 28, Chapelfield, Freethorpe. He had visited “Vinings”, The Green, Freethorpe following letter [also c.c. to Parish Council] re traffic speeding. Traffic section had followed up complaint, and speeding tickets had been issued as a result [all except one were local drivers]

School Road – P.C.Ed Ainsworth to monitor dropping off children at Freethorpe C.P.School. Questioned by Brian Iles re drugs problems, P.C.Askew said that two street cautions had been given.

Noted that in response to request for support from Halvergate Parish Council re state of the Branch Road, letter had been sent underlining need for urgent repairs.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – Village Hall rewiring – Janet Church reported that B.D.C. have made a grant of £500 against estimate from Martham Electrical Services. Hoped to obtain a further quote by next meeting. No further details re Wickhampton Play Area. Noted that nomination of Margaret and Owen Woodgate for Queen’s award for Volunteers has not been successful. The Clerk gave details received from Mike Cramp regarding recent survey on need for Affordable Housing.
3. Planning – noted that full approval has been given to Mr. M. Fish for rear extension at Granary Close, Freethorpe. Details of plans for redevelopment at Sutton Crescent had been received from Circle Anglia prior to their application to B.D.C. Brian Iles gave guidance on the situation with regard to different types of housing etc. Clerk was asked to make following comments to Circle Anglia, 1. P.C. found design to be more acceptable than on previous application. 2. Concern expressed re alleyway, and councillors would prefer that this be removed from plan.
3. As earlier plan for 7 dwellings was refused because of Highways issues relating to increased traffic at dangerous road junction, it is debatable whether 6 dwellings would be acceptable.
4. Finance – cheques signed for Allianz Cornhill [£723.07], and NCATPC £145.19 [annual subscription] Noted that precept payment of £2,500.00 had been paid into P.C. current account.
5. A.O.B. Clerk had received plan from B.D.C. showing new road names at Old Chapel Road development, also post codes etc. Pot holes to be reported near Old Vicarage and Blacksmith’s Shop Corner. Dates for various meetings etc. were noted. Linda Turner suggested that Parish Council could be responsible for Cake Stall at Village Fete on 25th June 2006 – these to be given to Linda.

DATE FOR ANNUAL PARISH COUNCIL MEETING – Tues, 30th May 2006 - 7p.m. to be followed at 7.30p.m. by ANNUAL PARISH MEETING [clerk to invite people to give reports on work during 2005/6]
Enquiries to be made from Mike Cramp re presentation on Affordable Housing
At June meeting [12th not acceptable to him, so to try for 19th June]

N. Spencer
30 May 2006

**Minutes of the Annual Meeting of Freethorpe Parish Council
Held at Freethorpe Village Hall on Tuesday, 30th May 2006 at 7 p.m.**

Apology received from David Lake.

Present – Nick Spencer, Janet Church, Linda Turner, Paul Bacon, Brian Iles [County and District Councillor], Tree Warden Joy Brock, 7 parishioners and the clerk.

Appointment of officers –

The Clerk asked for nominations for Chairman- Proposed –J.Church, Sec. Paul Bacon that Nick Spencer be reelected, all in favour. Vice-chairman – Prop. N.Spencer, Sec. Linda Turner that David Lake be relected, all in favour.

Clerk & responsible financial officer – Prop. Nick Spencer, Sec. Janet Church that Edith Moll continues. All in favour.

Casual vacancy on Parish Council – B.D.C. have informed the clerk that there will be no election and that P.C. may co-opt a councillor. Two people have expressed an interest – Samantha Revell and Brian Carr. The Chairman asked councillors to think this matter over, and be prepared to co-opt at next P.C.meeting.

Minutes of previous meeting had been circulated, and were signed as a true record. Matters arising – the clerk had heard from Mike Cramp that he and Hazel Ellard [B.D.C] are able to attend meeting on 19th June 2006 to give a presentation re Affordable Housing.

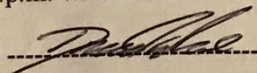
Finance – Cheque was signed for John High [£1279.00] for maintenance and painting Village Pump and Clock area. Noted that extensive repairs were needed due to ants' nests and damage to wooden posts.

A.O.B. – Free skips had been offered by B.D.C., and clerk was asked to apply for Skips at Village Hall Car Park on 12th/13th August 2006.

Two parishioners asked questions of Brian Iles re Sutton Crescent development, and he said that this will be linked with the Housing Survey recently carried out.

Next meeting will be held at Freethorpe Village Hall on Monday, 19th June 2006 at 7.30.p.m. when the first 10 minutes will be reserved for public participation.

Signed -----



date -----

19/6/06

**Minutes of Annual Parish Meeting held at Freethorpe Village Hall
On Tuesday, 30th May 2006 at 7.30.p.m.**

Present – Nick Spencer [presiding], Janet Church, Linda Turner, Paul Bacon, Councillor Brian Iles, P.C.Mark Askew, Tree Warden Joy Brock, Marcus Smith [Freethorpe Football Club], Freda Pipes [Walpole Almshouse Charity], six parishioners and the clerk.

Apology received from Christine Homes [Freethorpe First Responders] .

1. Minutes of previous meeting were read and signed as a true record.
2. There were no matters arising.
3. Reports were given by Brian Iles [Norfolk C.C. and Broadland D.C.]
P.C.Mark Askew [Norfolk Constabulary]
Marcus Smith [Freethorpe Football Club]
Freda Pipes [Walpole Almshouse Charity]
Janet Church [Freethorpe first Responders and also Freethorpe Village Hall and Playing Field Committee]
Nick Spencer [Parish Council]
No report from Freethorpe School.
4. A.O.B. Linda Turner expressed wish to stand down as Representative to Village Hall & Playing Field Committee – matter to be considered at Next Parish Council Meeting.

No further business.

[COPIES OF THE REPORTS ARE ON FILE]

N Spencer
14TH July 2007

Minutes of Meeting of Freethorpe Parish Council
Held on Monday, 19th June 2006 at Freethorpe Village Hall at 7.30p.m.

Apologies received from Nick Spencer, Joy Brock and P.C. Mark Askew.

Present – David Lake [presiding], Janet Church, Linda Turner, Paul Bacon, Councillor Brian Iles, 6 parishioners and the clerk. In attendance Mike Cramp of Norfolk Community Council and Hazel Ellard [Broadland District Council]

There were no questions during time allowed for public participation.

Mike Cramp gave a presentation on "Affordable Housing" following recent survey to assess needs in the parish. He reported that response had been 35% of population, and that there are 13 households needing affordable housing at this time.

The proposal is for 7 houses to meet need ONLY for local people from B.D.C. housing register. Parish Council will be asked to suggest suitable sites [these to be shown on map provided and returned to Mike Cramp] In answer to questions, Hazel Ellard explained that Wherry Housing are planning to develop site at Sutton Crescent [6 houses in place of 2 to be demolished] These are for people on the B.D.C. housing register [not necessarily local people] But the new affordable houses would be SOLELY for residents of the parish, or those with relatives in the parish who wish to return. 4 people expressed wish for copy of Housing Survey [as supplied to Parish Council] Leaflet to be displayed in local magazine. Main criteria for sites for new building [outside present building line] would be good access, visibility, drainage etc. etc. Ownership would be a Housing Association. [not Wherry Housing]

Various questions were asked, and situation was explained by Mike Cramp, Hazel Ellard and Brian Iles. David Lake thanked Mike Cramp for arranging the presentation, Hazel Ellard and Brian Iles for their part.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – Clerk had arranged for skip on 12th and 13th August 2006.
Cooptation of Parish Councillor – there were two people interested- Brian Carr and Samantha Revill. Brian Carr left the meeting while matter was discussed [Samantha was not present]. Prop. David Lake, Sec. Paul Bacon that Brian Carr be coopted. Janet Church proposed that Samantha Revill be coopted. Voting was 3 for Brian Carr, and 1 for Samantha Revill. Brian Carr was coopted, and acceptance of office form was signed.
TREE WARDEN – the clerk said that Samantha Revill has agreed to become joint Tree Warden with Joy Brock, and has attended meetings together with her. The Parish Council approved this appointment, and the clerk was asked to write to Samantha.
3. Planning – Sutton Crescent development for 6 houses – P.C. approved in principle [noting that changes as requested had been made with regard to alley way], but are still concerned about extra traffic at road junction of Palmer's Lane and The Green. [Wherry Housing]
No objections to application by Mr. Ridley , Brickyard Cottage, Reedham Road, Freethorpe for conversion and alteration of outbuilding to form holiday accommodation, or to application by Mr. & MRS. Earll for Conservatory at rear and first floor side extension at "mirkwood",

126 The Common, Freethorpe.

4. Finance – clerk reported that direct debits had been paid =£21.00 VAT refund and £386.44 for Glass [recycling] Cheque was signed for clerk's salary and expenses [£715.47]

5. A.O.B. Janet Church reported that the ROSPA survey had been carried out at the Playing Field.

Stephen Smith has invited Parish Councillors and clerk to Opening ceremony for MUGA at Village Hall on 24th July 2006 – 11 a.m.
[Keith Simpson, M.P. to perform official opening]

Linda Turner asked about green verge opposite 36 – 40 Chapelfield – full of weeds since drainage works. To be reported to N.C.C.

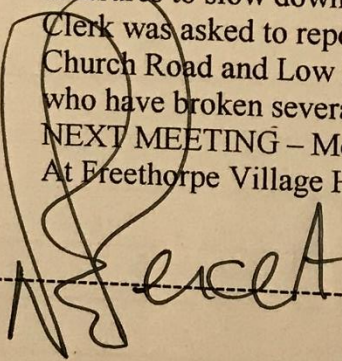
Janet Church asked about weed spraying on foot-paths.

Hole near drain [outside No. 4 The Green, Freethorpe] has still not been repaired, and to be reported again to N.C.C.

A parishioner asked about possibility of speed bumps near Blacksmith's Shop Corner – decided to write again to N.C.C. for suggestions about measures to slow down traffic at this dangerous spot.

Clerk was asked to report to Police that telephone kiosk at junction of Church Road and Low Road, Wickhampton, has been damaged by vandals who have broken several glass panels.

NEXT MEETING – Monday, 17th July 2006 at 7.30.p.m.
At Freethorpe Village Hall.

 signed.

17th July 2006 date.

**Minutes of Parish Council Meeting held at Freethorpe Village Hall
on Monday, 17th July 2006 at 7.30.p.m.**

Apology received from Joy Brock [Tree Warden]

Present – Nick Spencer [presiding], David Lake, Janet Church, Paul Bacon, Linda Turner, Michael Blake, Brian Carr, Brian Iles [District and County Councillor], P.C. Mark Askew, Samantha Revill [Tree Warden], 11 parishioners and the clerk.

First 10 minutes for public participation – Rachel Read [on behalf of those living opposite the Village Hall], spoke of anti-social behaviour of young people who use Village Hall Car Park as a Race track, a venue for drug-dealing and under-age drinking, play loud music etc. late into the night disturbing family life for those living in the vicinity. They are requesting barriers to the car park and removal of memorial Bench – matter to be discussed at Village Hall & Playing Field Committee meeting on 7th August 2006 [Chairman of P.C. to meet Janet Church prior to meeting to discuss this matter]

P.C. Mark Askew reported deluge of calls to the Police about these problems, and said that although cars have been stopped no drugs have been found. If no improvement, ASBOS may be issued. Rachel Read praised efforts made by P.C. Mark Askew. Leaflet will be distributed to all households in Freethorpe, and nuisance will be included in P.C. Yarmouth Mercury report.

Concerns were again expressed re traffic speeding – P.C. Mark Askew said that police have been monitoring situation. Found that local people are biggest offenders. Tony Tibbenham spoke about vandalism which occurred recently, and it was stressed that such matters should be reported to the Police. Brian Iles stressed that records should be kept of date etc. for future reference.

Brian Iles' report was of good news – 1. European grant to Marshes to restore 7 Mills. 2. Praise for work in setting up MUGA – all credit due to those who have worked on it. 3. Halvergate has been awarded £70,000.00 for increased sports facilities. 4. Reedham – Barn has won architectural design award, and two projects are named for innovative design awards – barn and Flood Relief Scheme from Reedham Quay.

1. Minutes had been circulated, and were signed as a correct record.
2. Matters arising – Mike Cramp had said that copies of Housing Survey report must be obtained direct from him, but chairman said that he will print copies as required. Leaflets on Affordable housing are available from the clerk. N.C.C. had replied to letter from last meeting – most of the matters reported have been dealt with. Traffic safety for children at Freethorpe School has been referred to the Schools Traffic Safety officer.
3. Planning – letter from B.D.C. re Sutton Crescent development stated that a Traffic Survey will monitor situation at junction of The Green and Palmers' Lane.

The Chairman declared an interest and left the room as application by J.K. Sales for extension at 119, The Common, Freethorpe, was discussed Under chairmanship of David Lake [Vice chairman].

P.C. supported application for conservatory, but objected to front extension on following grounds – not in keeping with neighbouring properties [over building line], concerns over party wall in garage and decrease in car parking facilities.

4. No financial transactions.
5. A.O.B. Decided to ask B.D.C. for another can bank.

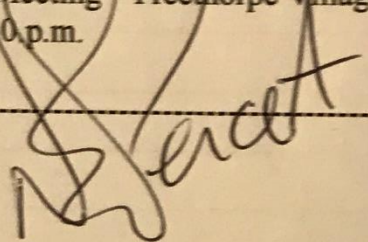
Noted that Skip has been ordered for Village Hall Car Park for the weekend of 12th and 13th August 2006.

Village Hall & Playing Field Committee – Linda Turner wishes to resign, and Nick Spencer offered to take her place.

Noted that National Fund is available for Village Halls – Nick Spencer to look into this possibility.

David Lake reported that Margaret Woodgate [accompanied by her daughter] will be attending Buckingham Palace Garden Party on 18th July 2006 [in recognition of service to the community over long period]

Next Meeting – Freethorpe Village Hall on Monday, 14th August 2006
At 7.30 p.m.



14 Aug 2006

Minutes of Meeting of Freethorpe Parish Council
Held at Freethorpe Village Hall on Monday, 14th August 2006 at 7.30p.m.

Apologies received from Councillor Brian Iles who is ill, David Lake [on holiday] and P.C. Mark Askew.

Present – Nick Spencer [presiding], Janet Church, Linda Turner, Paul Bacon, Brian Carr, Tree Wardens Joy Brock and Samantha Revill, 5 parishioners and the clerk.

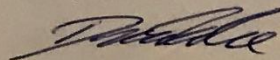
First 10 minutes reserved for public participation – The Chairman read P.C. Mark Askew's report. Only crime since last meeting was stack fire at Reedham Road. Police are still being vigilant with regard to anti social problems at Freethorpe Village Hall Car Park area.

Chairman reported that three letters had been received since distribution of fliers voicing complaints from householders at School Road re anti social behaviour at Village Hall Car Park and asking for barriers to be put in place. The three replies from Norma Roe, Jill Patterson and Catherine & David Ward expressed the general feeling of being against barriers.

Alan Perfect said that under-age drinking is taking place, but NOT connected with drinks served at the bar in Village Hall. Drug dealer has been reported to the Police. He spoke about excessive speed of vehicles through village, and said that Police had come at wrong time of day to carry out checks, also drivers using mobile phones in cars are a cause of danger. Samantha Revill said that parents have some responsibility to inform their children about the dangers of under-age drinking etc.

Clerk to write to Police about speeding along The Common, Chapelfield and The Green. Also B.D.C. to be informed that traffic survey carried out at junction of The Green and Palmer's Lane in connection with Planning Application by Wherry Housing for Sutton Crescent was not satisfactory since it took place in school holidays, and did not show a true picture of traffic conditions.

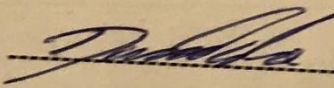
1. Minutes had been circulated, and were signed as a true record.
2. Skip was at Village Hall Car Park on 12th and 13th August as planned. B.D.C. have agreed to supply another can bank.
3. Finance – accounts to 31.3.06 were approved and signed by the Chairman, who also completed part of form for external auditors ready for audit which takes place in September 2006. Cheque was signed for Mrs. Gillian Brown [£20.00] – internal auditor's fee. Clerk has advertised that accounts may be inspected by any parishioner.
4. No further planning applications, but noted that full approval had been given to three applicants for developments in Freethorpe.
5. A.O.B. David Lake had requested that pot-hole near telephone kiosk at Wickhampton and damaged man-hole cover on Palmer's Lane be reported to Highways Dept. Clerk was asked to inform Anglian Water about water leak opposite Old Vicarage, Freethorpe.
Clerk had received details of Phase 2 of Drainage works along C432. Work to commence on 4th September 2006 with road closure for 12 Weeks [access only] Query re 30 m.p.h. sign on Halvergate Road. Declarations of interest [no change] forms signed by councillors. Farmers' market to commence at Acle Church rooms from 7th October 2006. B.D.C. housing forum on 20.9.06 – four councillors interested in attending. Norfolk Rural Community Council advised those concerned



about village Post Offices closing to sign petition on website – there is also a petition at Freethorpe Post Office.

Annual Parish and Town Council Meeting at Thorpe Lodge on 6th October 2006 – those wishing to attend to arrange at next P.C. meeting. Brian Carr mentioned danger from global warming, and had read that there is a 1 in 200 chance that in the event of flooding from the North Sea, the water could reach as far as Chapelfield House, Wickhampton. He was given recent publication re Emergency Planning, and Janet Church hopes to go on Broads Authority Walk at Reedham and will try to find how our parish is likely to be affected in the event of flooding.

Next meeting – Monday, 18th September 2006 at 7.30.p.m.
At Freethorpe Village Hall.

 [signed] 18/9/06 [date]

Minutes of Meeting of Freethorpe Parish Council

Held at Freethorpe Village Hall on Monday, 18th September 2006 at 7.30p.m.

APOLOGIES received from Nick Spencer and Brian Carr.

Present –David Lake [presiding], Councillor Brian Iles, Janet Church, Linda Turner, Paul Bacon, Michael Blake, Tree Wardens Joy Brock and Samantha Revill, 4 parishioners and the clerk.

First 10 minutes for public participation – Ruth Bacon asked whether any payment is received for contents of Can bank. Clerk explained that these help to pay for servicing of banks and no payment is made for cans. This confirmed by Brian Iles. Report by Brian Iles – Road closure at The Common for 9 weeks from 18.9.06. Planning application has been approved for Sutton Crescent development.

He gave details about Core Strategy – responses from villages had been very good. He queried whether Freethorpe P.C. had responded [only the Chairman knows the answer to this]. Samantha Revill asked about Unitary Development – Mr. Iles said that discussions are still taking place. She also asked about how far do Parish plans fit in with Core Strategy – [not yet possible to say]

Rachel Read and Tara Blake spoke about continuing anti-social behaviour at the Village Hall Car Park – noise nuisance etc, and queries position with regard to barriers. It was pointed out that they had not attended the Annual General Meeting of the Village Hall & Playing Field Committee which would have been the ideal opportunity to raise issue of barriers. Letters from Mr. & Mrs. Mcquire [sent to the clerk] were handed to Rachel Read who had been responsible for the wording of the flyers. Meeting did not agree with Rachel and Tara's assumption that with only 3 letters received from parishioners who are against barriers, all other parishioners support their proposal. Janet Church pointed out that likely cost could be in region of £1,000.00. It was agreed that clerk asks Police for their views on placement of barriers, and David Lake will speak to the Chairman about have matter put on the agenda for the next meeting of the Village Hall & Playing Field committee.

1. **Minutes** had been circulated, and were signed as a correct record.
2. **Matters arising** –no reply from Planning Dept. at B.D.C. re further Traffic survey during school term time. Norfolk Constabulary have agreed to carry out further speed checks at busier times of day.
3. **Finance** – no transactions. Noted that precept payment to be made at end of September, and Cemetery payments to be made at October meeting.
4. **Planning** – no objections to Mr. Kennedy's application for demolition of workshop and erection of dwelling at 57, Chapelfield, Freethorpe.

Noted enforcements re No. 119 The Common, Freethorpe [work not in accordance with plans, and at Old Rectory, Wickhampton [roof lights in outbuilding]

5. **A.O.B.** – 3 councillors attending Housing Forum on 20th September 2006 at Pinebanks. Mike Cramp to meet councillors at Freethorpe Village Hall on Wednesday, 15th November 2006 at 10 a.m. re sites for Affordable Housing. Norfolk Rural Community Council are willing to advise on Parish Plan [letter placed on file]

No councillors to attend the Annual Councillors' meeting at Thorpe Lodge On 3rd October 2006.

Tree Warden Joy Brock has tendered her resignation, and was thanked by David Lake for her work. Samantha Revill is willing to serve as Tree Warden. Noted that the Brownies are seeking a new leader for their group.

Next meeting – Freethorpe Village Hall on Monday, 23rd October 2006 at 7.30p.m.

Signed _____

DATE _____

23 Oct 2006

**Minutes of meeting of Freethorpe Parish Council held in the lounge
At Freethorpe Village Hall on Monday, 23rd October 2006 at 7.30p.m.**

Present – Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Paul Bacon, Michael Blake, Brian Carr, Councillor Brian Iles, Tree Warden Samantha Revill, 4 parishioners and the clerk.

Apology received from P.C. Mark Askew.

First ten minutes reserved for public participation – no matters raised.

Brian Iles reported 1. that revised plan for houses at Sutton Crescent is going ahead. 2. Referring to recent anti-social behaviour around Village Hall, he spoke about a Neighbourhood Watch Scheme which is being implemented at Gt. Yarmouth and at Sheringham. Bearing in mind that recently raves have been held at Oxpits Farm and at Tunstall, Councillor Iles felt that Freethorpe could benefit from such a scheme, and offered to make arrangements for a speaker to come and give more details. It was agreed that this would be good.

POLICE REPORT – was read by Nick Spencer. Had been four reported crimes since last meeting, and 55 calls to the village [18 to do with anti-social behaviour at Village Hall Car Park]. Copies of letters sent by Rachel Read to Keith Simpson M.P., and to the Police had been sent to the clerk for information. Parish Council had been reported to be slow to act in this matter, but Chairman pointed out once more that the question regarding barriers [approved by Police] is to be decided by Village Hall and Playing Field Committee and not the Parish Council. At a recent V.H. & P.F. committee meeting, a vote had been against erection of barriers – Nick Spencer said he would inform Rachel Read of this decision.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – Chairman will look into matter of P.C. reply to Core Strategy proposals.

3. Planning – It was noted that B.D.C. letter re application for 57, Chapelfield had pointed out that permission had been granted despite objections by Parish Council. In fact, there had been no objections to this application.

There were no objections to application for window replacement and new door at Freethorpe Primary School, or to front porch and conservatory for Mr. M. Riches at 5, Barrack Yard, Wickhampton.

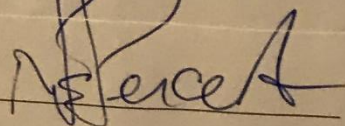
Mike Cramp had requested that Councillors suggest sites for affordable housing, but it was felt strongly that it would be wrong to comply since the Parish Council has no idea of available land. Therefore, they would await proposals from Mike Cramp at the meeting on 15th November 2006.

4. Finance - cheques were signed for Freethorpe Churchyard Fund, Wickhampton Churchyard Fund, Freethorpe Methodist Church Council [for Cemetery Fund] - £250.00 each as agreed at January meeting 2006. Also payment of £26.00 was made to C.P.R.E. for annual subscription.

4. A.O.B. Nick Spencer's name was sent to NATPC for selection to attend Buckingham Palace Garden Party next summer. Nick Spencer agreed to attend the Housing Planning Forum to be held at Thorpe Lodge on Monday, 10th November 2006 at 9.30.a.m. Various papers were handed to the Chairman to be passed around among Parish Councillors.

5. Next meeting at Freethorpe Village Hall On Monday, 20th Nov. 2006 At 7.30.p.m

Signed



DATE

20th Nov 06

Minutes of meeting of Freethorpe Parish Council
Held at Freethorpe Village Hall on Monday, 20th November 2006.
 Apologies received from P.C. Mark Askew and Mr. Michael Blake.

Present – Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Paul Bacon, Brian Carr, Brian Iles [County and District Councillor], Tree Warden Samantha Revill, 3 parishioners and the clerk.

First 10 minutes reserved for public participation – Linda Turner raised question of whether farmers are responsible for maintenance of tree supports, as a number are needing attention on the Countryside Scheme walk way leading from The Common to Porter's Road, Moulton St. Mary. Tree Warden, Samantha Revill, offered to contact Mr. Mark Webster [land owner]

1. **Minutes** were signed as a correct record of last meeting.
2. **Matters arising** – The Chairman had been unable to attend Housing Planning Forum on 10th November. Brian Carr queried whether Parish Council wants to Encourage more people into the village. Nick Spencer said that this is a question that needs to be considered on many different levels, and parishioners' views would need to be sought – e.g. viability exercise. Changes at Cantley School will undoubtedly affect Freethorpe School numbers. Parish Plan would be necessary to decide such questions. Brian Iles said that a Village Plan is an important document which could be used for future grants etc. etc.
 Brian Carr mentioned newly planned extension at Village Hall [being dealt with by Village Hall & Playing Field Committee]-Parish Council support is needed [Chairman said this would be forthcoming], also Mr. Iles is sure that our M.P. Keith Simpson would be keen to support such village ventures.
 Chairman gave report on meeting with Mike Cramp and representatives from B.D.C on 15th November 2006 re sites for affordable housing in the parish.
 3 most suitable suggestions seem to be Lower Green beyond Old Vicarage, Chapelfield [next electricity sub=station] and School Road.
3. **Planning** – P.C. supported application by Mr. & Mrs. A. Lynch for Demolition of existing dwelling and outbuildings [Sunnyside, Wickhampton] And erection of house and garage.
 Noted that window/door at Freethorpe School and dwelling at 57, Chapelfield have received planning permission.
4. **Finance** – Cheque signed for Royal British Legion [poppy wreath] £18.75. Clerk reported payment from B.D.C. of £410.48 [glass for re-cycling]
5. **A.O.B.** Clerk gave report from P.C. Mark Askew – no crimes reported in Parish since last meeting. Calls received re noise nuisance etc. one from Rachel Read and one from her neighbour on School Rd. [re fireworks and noise from cars in Village Hall Car Park]
 Brian Iles to contact Inspector Gary Crowther at Acle re possible visit to P.C. meeting. N.C.C. speaker coming to Acle next week [re anti-social behaviour] Clerk will receive information.

Noted that a tree had been felled at Playing Field, and taken away by an unknown person.

NEXT MEETING – Monday, 8th January 2007 7.30.p.m. Freethorpe Village Hall – noted that precept will be fixed at this meeting.

Signed

N. Spencer date 8th JAN 07.

**Minutes of meeting of Freethorpe Parish Council held at Freethorpe Village Hall
On Monday, 8th January 2007 at 7.30p.m.**

Apology received from Brian Iles.

Present – Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Michael Blake, Paul Bacon, Brian Carr, 3 parishioners and the clerk.

No matters were raised in the first 10 minutes reserved for public participation.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – none.
3. Planning Application no. 20061954 [Mrs. D. Burns] for alterations and extensions to form additional ground and first floor living accommodation at Westdene, Low Road, Wickhampton was supported by P.C. Application no. 20061931 [Mr. D. Howard] for front and rear extensions and hardsurfacing to access at No. 10 plot, off Old Chapel Rd., Freethorpe – supported by P. C.
4. FINANCE – clerk reported that District Auditor had completed his report - no matters outstanding. Councillors saw completed form, and poster will be displayed to meet legal requirements.

Clerk was given permission to pay invoice for audit work if this is due before the next P.C. meeting.

PRECEPT for 2007/8 was discussed, and it was noted that electric re-wiring at the Village Hall has been estimated to cost upwards of £7,000.00.

In view of these exceptional circumstances, it was felt that funds must be made available from the Parish Council to help meet these costs.

[2 members of P.C. who are on V.H. & P.F. Management Committee abstained from voting on this issue]

Proposed Michael Blake, Seconded Janet Church that precept be set at £6,000.00, carried 3 for and 2 against.

Proposed Nick Spencer, Seconded David Lake that a donation of £1500.00 be made to Village Hall Committee [ringfenced for electrical re-wiring costs] all in favour [committee members abstaining]

Agreed that donations be made in February to Freethorpe First Responders £50.00 and Norwich Citizens' Advice Bureau £35.00 [See overleaf for Budget proposals agreed for 2007/8]

Brian Carr raised issue of payments for Glass and Paper banks items for recycling, and thought proceeds might be shared between P.C. and Village Hall & P.F. committee if publicity meant an increase in usage. Clerk to mention in Yarmouth Mercury report advantage to Parish of use of these banks rather than grey bins. Brian Carr also mentioned that consideration is being given to car park charges for use by Freethorpe School.

5. Any other business – Clerk was asked to write to N.C.C. re Norwich City Council's proposals for a Unitary Authority, stating that Freethorpe P.C. are very much against these proposals and likely outcome, and wish to remain as at present with Broadland District Council.

NEXT MEETING – Monday, 5th February 2007 at 7.30p.m. Freethorpe Village Hall.

Signed

N. Spencer

date

5th Feb 2007

Freethorpe Parish Council
[information for Parish Councillors – 8th January, 2007]

Freethorpe Parish Council Bank accounts

| | |
|---|----------|
| Deposit account balance in hand at 8.1.07 | £1864.30 |
| Current account balance in hand at 8.1.07 | £2884.83 |

Total IN HAND £4749.13

| | |
|--|---------|
| Payments agreed to be paid in February 2007 | |
| Freethorpe Village Hall [£700 plus hire £50] | 750.00 |
| Further donation to Village Hall agreed | 1500.00 |
| Norwich Citizens. Advice Bureau | 35.00 |
| Freethorpe First Responders | 50.00 |
| Audit Commission [approx. £175.00] | 175.00 |

2510.00

n.b. THIS IS AN APPROXIMATE TOTAL

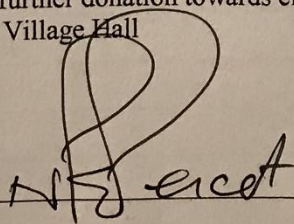
PRECEPT FOR 2007/8 agreed at £6,000.00
EXPECTED that items for recycling will probably raise further £800.00

Budget agreed as follows –

| | | |
|---|---------|---------|
| NCATPC [ann. Sub.] | £160.00 | approx. |
| Insurance | 750.00 | approx. |
| Clerk's salary £700.00 plus expenses | 725.00 | approx. |
| 3 Cemeteries @ £250.00 EACH | 750.00 | |
| Internal audit [Mrs. Gillian Brown] | 20.00 | |
| CPRE ann. Sub. | 26.00 | |
| British Legion – Poppy wreath | 20.00 | |
| Other charities approx. | 85.00 | |
| [First Responders, Norwich Cit. Advice Bureau] | | |
| Freethorpe Village Hall [don. Plus hire] | 800.00 | |
| External auditor | 175.00 | approx. |
| Allowed for further donation towards electrical | | |
| Re-wiring at Village Hall | 1500.00 | |
| Sundries | 200.00 | |

£5211.00

signed



DATE

5th Feb 2007

Minutes of Meeting of Freethorpe Parish Council
Held at Freethorpe Village Hall on Monday, 5th February, 2007 at 7.30p.m.

Present Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Paul Bacon, Councillor Brian Iles, P.C. Mark Askew, 3 parishioners and the clerk. Apologies received from Brian Carr and Michael Blake.

First 10 minutes reserved for public participation – only matter raised was by Ruth Bacon re sign-post down at Callow Pit Corner, Southwood. Clerk to report this to Cantley Parish Clerk.

Brian Iles, in his report, said that he will deal at more length next month with Rural Policing matters, but mentioned 7% increase in Police rates [mainly due to need for more P.C.S.O.s to combat anti-social behaviour.] Government has said that they would be cutting down on funding P.C.S.O.s.

Mr. Iles explained position regarding request for Norwich Unitary Authority – this being second time such a move has been made [first applied some 10 – 12 years ago and was turned down] Ruth Kelly M.P., Secretary of State for Communities and Local Government, has said that no boundaries must be broken, but Norwich are planning to take over parts of Broadland District Council and of South Norfolk. Broadland District Council has received a letter from Ruth Kelly saying that no boundaries will be broken to form a Unitary Authority. He noted that Freethorpe Parish Council has voiced its disapproval to the formation of a Norwich Unitary Authority.

Police report – was given by Mark Askew who reported 4 crimes since 1st December

- all of assault [two domestic, one by linesman on football field and one on lady who questioned removal of items from rubbish skip] He asked for vigilance re car break-ins at night. No valuable items to be left on view..

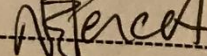
- 1, Minutes had been circulated, and were signed as a true account.
- 2, Matters arising – B.D.C. had offered Glass Banks – clerk to ask for further one at Village Hall Car Park, and to enquire whether there would be any advantage to P.C. if different coloured glass was kept separate.
- 3, Planning – P.C. supported application by Dr. & Mrs. Edlesten for conversion and extension of agricultural buildings to 3 dwellings at Church Farmhouse, Freethorpe.

P.C. had concerns re demolition of Church Cottages, and erection of detached Dwelling – 1. re size and elevation of proposed dwelling and 2. re intended use of building materials next to ancient Parish Church.

- 4, Finance – cheques signed for Freethorpe Village Hall & Playing Field Committee [£2250.00], Freethorpe First Responders £50.00, Norwich Citizens' Advice Bureau £35.00. Clerk given permission to pay invoice from District Auditor if necessary before next meeting.
 - 5, A.O.B. Less problems with noise at Village Hall [only one incident reported to Police in past two months – by Mr. Blake]
- Nick Spencer agreed to attend meeting at Salhouse Village Hall in February when Parish Plans will be explained and discussed.

NEXT MEETING – Monday, 12th March 2007 at Freethorpe Village Hall
 At 7.30.p.m.

Signed



date

12th MAR 07

Minutes of extra meeting of Freethorpe Parish Council held at the Methodist Church Hall on Monday, 26th February 2007 at 6.30.p.m.

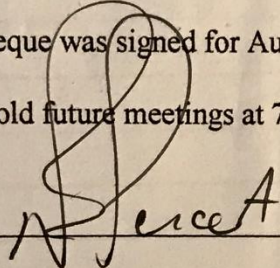
Present – Nick Spencer [presiding], David Lake, Paul Bacon, Linda Turner, ^{Brian Carr.} Michael Blake, 5 parishioners and the clerk.
Apology received from Janet Church.

Planning – meeting was called to discuss application by Keith Colman to remove part of listed wall at The Manor House, and form double gates. Proposed Brian Carr, Seconded Paul Bacon that Parish Council are against this proposal on the grounds of this affecting setting of ancient Manor House and grounds, and as being in local interest to preserve as at present. Vote 4 against application, 2 abstentions.

Finance – cheque was signed for Audit Commission £141.00

Decided to hold future meetings at 7.45.p.m. instead of 7.30.p.m. as at present.

Signed



DATE

12th Feb 07

**Minutes of meeting of Freethorpe Parish Council held at Freethorpe Village Hall
on Monday, 12th March 2007 at 7.45.p.m.**

Apology received from P.C.Mark Askew, and late apology from Brian Iles.

Present – Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Michael Blake, Paul Bacon, Brian Carr, 3 parishioners and the clerk.

No matters were raised in the first 10 minutes reserved for public participation.

1. Minutes had been circulated, and were signed as a correct record.
2. Matters arising – Sign-post [reported as Callow Pit, but actually at Moulton St. Mary] had been replaced. Glass Bank – B.D.C had telephoned on morning of meeting, clerk to inform how many bottle banks are in place now, and it should be possible for a further bank for clear glass to be installed. Nick Spencer had been unable to attend meeting re Village Plan, due to illness. Clerk had received letter of thanks from First Responders.
3. Planning – Application 20070151 [amended plans for removal of section of wall and form double gates for vehicular access at Manor House, Freethorpe] –Mr. K. Colman. OBJECTIONS as previous application.
2. 20061954 –Mrs. D. Burns – alterations and extensions at Westdene, Wickhampton – Supported.
3.20070286 Mr. & Mrs. Bool –single storey rear extension at 40, Chapelfield, Freethorpe – Supported.
4. **Finance** – Clerk had received payment of £113.09 from N.C.C. for paper collected for re-cycling.
5. A.O.B. – Nomination papers for Parish Council election were distributed to all councillors.
Copies of draft revised Code of Conduct for members of Parish and Town Councils to be available for next meeting, and voting to take place at A.G.M. in May 2007.
Royal British Legion – letter re closing of Reedham branch, may be changes re Poppy wreaths for War Memorial.
Norfolk Constabulary information received – 6.94% on Council Tax.
Highways Dept. to be informed about danger of open ditch at Top Common where flooding continues [? could be linked to new drainage System recently installed nearby], pot-holes reported at Lower Green [between 30 m.p.h. sign and Lower Green Farmhouse], Youngs Crescent, The Green [along front of Council Houses], Chapelfield [from Rampant Horse P.H. to Methodist Church], and Road Sign [Lower Green] opposite Old Vicarage has been knocked down.

Clerk needs names of those to give reports at Ann. Parish Meeting.
NEXT MEETING – Freethorpe Village Hall – Monday, 23rd April 2007 - 7.45.p.m.

Nick Spencer
23 April 2007