

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Residents of the Parish,

You are hereby invited to attend the Freethorpe **Annual Parish Meeting** at Freethorpe Village Hall on **Monday 17th May 2021**, 7:45pm. The meeting is for the purpose of transacting the following business:

A Moll Clerk 11th May 2021

COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including:

- Hand sanitisers must be used on entry.
- Face masks must be worn, except when speaking in the meeting.
- Social distancing of 2m is mandatory.
- Anybody requiring paper copies must bring their own and not share with others.
- Doors and windows must be open to allow air flow.
- Members of the public are encouraged to access meeting outcomes **without** attending in person, the minutes and the reports presented will be available on the Parish Council website or printed by the Parish Clerk on request. The meeting may also be recorded for this purpose.
- A maximum of **7** members of the public will be allowed on a 'first come first served' basis, in order to comply with maximum seating with distancing.

1. To consider apologies for absence

2. No previous minutes available

3. Local Authorities and Tree Wardens

- a. Norfolk County Councillor
- b. Broadland District Councillor
- c. Tree Warden Network
- d. Broads Authority (updating Parish Council in June)
- e. Norfolk Police
- f. Parish Council

4. Village Organisations and Other Reports

5. Consideration of any Resolution on which written notice has been given*

6. Any Other Business

*Written notice to be given to the Parish Clerk not less than three days before the meeting