



Chairman
Nick Spencer
Parish Clerk
Andrew Moll

FREETHORPE PARISH COUNCIL

serving Freethorpe and Wickhampton

Tel: 07979096892
freethorpe.pc@gmail.com



41-43 The Green
Freethorpe
NORWICH
NR13 3NY

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 17th April 2023 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 11th April 2023

1. To consider apologies for absence

None

2. Public Forum

- a. County Councillor Report
- b. District Councillor Report
- c. Tree Warden Report
- d. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 20th March 2023

5. Matters arising from the previous meeting

- a. (9a) Respond to 2023/0421 (AM) – done
- b. (10a) Look into angling SAM machine on the Common to avoid interference from flag (AM) – not possible. Should we remove this site from the cycle?
- c. (11) Approach family of the late Janet Church regarding memorial bench and/or tree at Village Hall (AM) – done, awaiting family response.
- d. Other matters arising

6. Clerk's Report

- a. Notice of uncontested election For information

7. Finance

- | | | |
|--|------------------------|---------------------|
| a. Monthly finance update | For approval | |
| b. To consider payments set out in appendix A | For approval | Appendix A overleaf |
| c. Risk Assessment Schedule | For approval | |
| d. To receive and note Internal Auditor report | For information | |
| e. To review and approve Annual Governance Statement | For approval | |
| f. To review and approve Accounting Statement | For approval | |
| g. To sign bank reconciliation and bank statements | For approval | |
| h. To sign off the statement of internal controls | For approval | |

8. Correspondence

- a. For decision
 - i. Reedham Neighbourhood Plan consultation – comments?
 - ii. Reedham cluster proposal – support, practicalities, days, etc.
- b. For discussion
 - i. Local electrician services
 - ii. Tree Preservation Order Wickhampton
- c. For information
 - i. Town & Parish Council Forum Wed 26th April
 - ii. Feedback from last Parish Council meeting

9. Planning

- | | | |
|---------------------|---|---------------------|
| a. New applications | 2023/0816 Variation 75 The Green by 29/04 | For decision |
| b. Decisions | None | |
| c. Enforcements | Two open cases | For information |

10. Update on Ongoing Matters and Projects

- | | |
|--|---------------------|
| a. Speed management statistics | For information |
| b. Play Area Inspections – no new concerns. | For information |
| c. Freethorpe Village Sign – clean-up planned in May. | For information |
| d. Allotments – no further progress | For information |
| e. Parish Nature Plan – no further progress | For information |
| f. Electronic Vehicle Charging Point Feasibility | For decision |
| g. Wickhampton Pond –npLaw have requested statements on background | For information |
| h. Rampant Horse Asset of Community Value – request to submit intention to bid | For decision |

11. Other Matters

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 15th May 2023, following Annual Parish Meeting at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary March	183.80
2	Andrew Moll	Administration Expenses : postage	3.80
3	HMRC	PAYE	45.80
4	Norfolk Association of Local Councils	Annual subscription 2023/4 INV 642 VAT 0.00	240.33
5	Sonya Blythe	Internal Audit fee INV 7 April 2023 VAT 0.00	75.00
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4	24.00

APPENDIX B Receipts for information

Ref	Payer	Description	Amount (£)
-----	-------	-------------	------------