

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 21st February 2022 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 15th February 2022

COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including hand sanitisers, social distancing, ventilation and face masks when close to others.

1. To consider apologies for absence

None

2. Public Forum

- a. County Councillor report
- b. District Councillor report
- c. Tree Warden report, including:
 - Recommendation on Platinum Jubilee Oak
 - Update on Rowan tree for Methodist Cemetery
 - Update on Wickhampton Play Area planting
- d. Other Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 17th January 2022

5. Matters arising from the previous meeting

- | | |
|--|---------------------|
| a. (5a) Date for School Road Safety presentation (AM) | Item 10c refers |
| b. (5a) Check whether 90mph case was a Police vehicle. (AM) | It wasn't |
| c. (5a) Letter to Police & Crime Commissioner from LH, GN & NS (AM) | Sent |
| d. (5b) Million Trees for Norfolk meeting (LH) | |
| e. (5d) Quotations for Tree Surgery at Freethorpe Playing Field (AM) | Item 14 refers |
| f. (5d) Location of Jubilee Oak (AM) | Item 2c refers |
| g. (8a) Invite Citizens Advice Bureau to May Parish Meeting (AM) | Invitation accepted |
| h. (10k) Write to Clarion about waste ground (AM) | |
| i. Other matters arising | |

6. Clerk's Report

7. Finance

- | | |
|---|---------------------|
| a. Monthly finance update | For approval |
| b. To consider payments set out in appendix A | For approval |
| c. To approve increase in standing order for management of second SAM machine from £12 to £24 | For approval |

8. Correspondence

- | | |
|--|-----------------------|
| a. Platinum Jubilee Beacons (JC) | For discussion |
| b. Highways Engineer – potholes | For information |
| c. Police Community Forum 23rd Feb | For information |
| d. Broadland Town & Parish Council Forum 4 th Apr | For information |
| e. Great British Spring Clean 2022 | For information |
| f. NALC Advice on Wellbeing | For information |
| g. Broadland Community Tree Grants | For information |
| h. Norwich Western Link Update | For information |

9. Planning

- | | | |
|---------------------|--|--------------------|
| a. New applications | 20220131 Works to TPO trees, Wickhampton | For comment |
| b. Decisions | None | |
| c. Enforcements | 2021ENF220 The Plantation | For comment |

10. Update on Ongoing Matters and Projects

- | | | |
|--|-----------------------|--------------------|
| a. Speed management statistics | For discussion | |
| b. Second SAM2 machine – has been delivered | For information | Item 10a refers |
| c. School Road Safety Project
9:15am Wed 23 rd February – confirm reps | For decision | |
| d. Play Area Works,
Plus two new benches on order,
removal of Wickhampton goalposts and
the need to replace wooden posts near Pavilion (JC) | For information | |
| e. Freethorpe Play Area new equipment | For information | Install 28/02/2022 |
| f. Play Area Inspections | For information | |
| g. Wickhampton Village Sign – unveiling 11am Sat 26 th
February along with Telephone Box – confirm reps | For decision | |
| h. Wickhampton Entry Sign – note now three signs. | For information | Awaiting delivery |
| i. Community Speedwatch | For information | Awaiting volunteer |
| j. Allotments | For decision | Decision Paper |
| k. Freethorpe Village Sign – clean sign and paint post | For approval | Verbal |
| l. Parish Nature Plan | For information | |
| m. Tree Surgery at Freethorpe Playing Field | For information | Item 14 refers |

11. Other Matters

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 21st March 2022, 7.00pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

- | | | |
|---|--------------|-----------------|
| a. Consideration of quotes for Tree Surgery on Poplars at Playing Field | For decision | Paper to follow |
|---|--------------|-----------------|

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary January 2022	158.67
2	Andrew Moll	Administration Expenses - postage	3.49
3	HMRC	PAYE January 2022	39.80
4	Calica Computer Solutions	Handover, configuration and scheduling of second SAM machine (February 2022)	12.00
5	Suzanne Burman	Invoice for materials and fitting of Wickhampton Village Sign (budget was £500)	450.00