

FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

To Members of the Public,

You are invited to attend a meeting of Freethorpe Parish Council on **Monday 17th January 2022 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 11th January 2022

COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including hand sanitisers, social distancing, ventilation and face masks when close to others.

1. To consider apologies for absence

None

2. Public Forum

- a. Norfolk Police – introductions & priorities, and speed management statistics
- b. School Road Safety project, including poster designs
Assembly presentation dates 7/2, 9/2, 21/2 or 23/2 9:15am
- c. County Councillor report
- d. District Councillor report
- e. Tree Warden report, including assessment of poplars, and invitation to AGM 19/01/22
- f. Other Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 15th November 2021

5. Matters arising from the previous meeting

- | | |
|---------------------------------------------------------------|-------------------|
| a. (5a) Concerns about a Million Trees for Norfolk (LH) | |
| b. (5b) Local Nature Plan examples (AM) | Item 10m refers |
| c. (5c) Internal Finance check (MB) | Ongoing |
| d. (5d) Add MB as third signatory (AM) | Awaiting the bank |
| e. (5e) Review Village Hall donation (AM) | Item 7c refers |
| f. (10j) Invite residents to set up Community Speedwatch (AM) | Posted 10/01/22 |
| g. Other matters arising | |

6. Clerk's Report

7. Finance

- | | |
|-----------------------------------------------|---------------------|
| a. Monthly finance update | For approval |
| b. To consider payments set out in appendix A | For approval |
| c. Review Village Hall donation | For decision |
| d. To set precept for 2022-23 | For decision |

8. Correspondence

- | | |
|---------------------------------------------------------------|---------------------|
| a. Citizens Advice Norfolk – speaker offer & donation request | For decision |
| b. Great Yarmouth Local Plan adoption | For information |
| c. Platinum Jubilee Oak location | For decision |
| d. Overhanging trees in Wickhampton resolved | For information |
| e. Norwich Western Link Update | For information |
| f. Fly-tipping tyres at Wickhampton | For information |
| g. Meetings must be in person | For information |

9. Planning

- a. *New applications* None
- b. *Decisions* 20211969 47 Chapelfield
- c. *Enforcements* No further updates, but note continuing concern at the Plantation

10. Update on Ongoing Matters and Projects

- a. Speed management statistics For information
- b. Second SAM2 machine For information Awaiting delivery
- c. School Road Safety Project – progress & judging Item 2b refers
- d. Play Area Works, and two new benches **For decision**
- e. Freethorpe Play Area new equipment For information Install 28/02/2022
- f. Play Area Inspections For information
- g. Wickhampton Village Sign For information Awaiting delivery
- h. Wickhampton Entry Sign For information Awaiting delivery
- i. Parish Partnership bid 2022-23 For information Verbal
- j. Community Speedwatch For information Awaiting volunteer
- k. Allotments For information Verbal
- l. Freethorpe Village Sign For information Awaiting estimate
- m. Parish Nature Plan For information

11. Other Matters

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 21st February 2022, 7.00pm at Freethorpe Village Hall

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary November & December 2021	317.54
2	Andrew Moll	Administration Expenses - postage	4.85
3	HMRC	PAYE November & December 2021	79.40
4	NGFPlay Ltd.	PAID December 2021 with Chair & Vice-chair approval New cradle swing seat for Wickhampton Play Area as agreed at November meeting Invoice 4347 Inv Date 23/11/2021 VAT £26.88	161.28
5	Playdale Playgrounds Ltd.	50% deposit for new Giggleswick Plus Equipment Invoice 44234 Inv Date 02/12/2021 VAT £1000.07	6,000.42
6	The Sign Shed Ltd.	Sign production for school road safety competition. Invoice 731181 Inv Date 06/01/2022 VAT £20.47	122.81
7	Kevin Monsey	Final batch of work at the two play areas Original quote was £1590. First bill was £680. Second bill £825 (including £75 for repairing the vandalised shelter). Total billed £1505.	825.00
8	Andrew Moll	Reimbursement for 7 £20 Book tokens for school road safety prizes + £5.50 postage	145.50