

# FREETHORPE PARISH COUNCIL

41-43 The Green, Freethorpe, NORWICH NR13 3NY

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Chairman: Nick Spencer

Parish Clerk: Andrew Moll

## To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 18<sup>th</sup> October 2021 at 7:45pm** at Freethorpe Village Hall for the purpose of transacting the following business:

*A Moll* Parish Clerk 11<sup>th</sup> October 2021

### COVID19 Precautions

Please note that the meeting will be conducted with COVID19 precautions in place, including hand sanitisers, social distancing, ventilation and face masks when close to others.

#### 1. To consider apologies for absence

Lana Hempsall, John Fleetwood

#### 2. Public Forum

- a. County Councillor report
- b. District Councillor report
- c. Tree Warden report - none
- d. Public - other

#### 3. Declaration of interest for items on the agenda and applications for dispensation

#### 4. To approve the minutes of the meeting held on Monday 20<sup>th</sup> September 2021

#### 5. Matters arising from the previous meeting

- |   |                 |
|---|-----------------|
| a. (2a) Initiate Allotments process (AM/AR)             | Item 10k refers |
| b. (2b) Ideas for County Councillor Members Grant (AM)  |                 |
| c. (2d) Concerns about a Million Trees for Norfolk (LH) |                 |
| d. (2e) Dog bin cleaning (AM)                           | Completed       |
| e. (5b) Local Nature Plan examples (AM)                 |                 |
| f. (5e) Wickhampton Pond registration (ALL)             | Item 10l refers |
| g. (5g) Future MUGA requirements (AM)                   |                 |
| h. (5h) Internal Finance check (AM/MB)                  |                 |
| i. (5i) Add MB as third signatory (AM)                  |                 |
| j. (8k) Follow up overhanging trees in Low Road (AM)    | Item 8b refers  |
| k. (9c) Write to Broadland with resident concerns (AM)  | Completed       |
| l. Other matters arising                                |                 |

#### 6. Clerk's Report

#### 7. Finance

- |   |              |
|---|--------------|
| a. Monthly finance update                     | For approval |
| b. To consider payments set out in appendix A | For approval |

#### 8. Correspondence

- |  |                 |
|--|-----------------|
| a. Rough Sleeper Count 29/30 Sept - nil                | For information |
| b. Trees along Low Road – progress & remaining concern | For discussion  |
| c. Freethorpe in Bloom – planters and bulbs            | For discussion  |
| d. Anglian Water – junction of Mill Road/Church Road   | For information |
| e. Village Hall AGM (JC/DL)                            | For discussion  |
| f. Community resilience plaque for Freethorpe?         | For decision    |
| g. Four Norfolk ALC webinars coming up                 | For information |

#### 9. Planning

- |                     |  |
|---------------------|--|
| a. New applications | 20211793 45A & rear garden, The Green                                |
| b. Decisions        | None   |
| c. Enforcements     | Granary Close, 104 The Common & Plantation                           |
| d. Planning summary | Summary listing<br>Letter of approval and conditions for Garage site |

**10. Update on Ongoing Matters and Projects**

- |   |                 |
|---|-----------------|
| a. Speed management statistics (AM)             | For information |
| b. Second SAM2 machine (AM)                     | For information |
| c. School Road Safety Project (GN)              | For information |
| d. Play Area Works & Wickhampton extension (AM) | For information |
| e. Freethorpe Play Area new equipment           | For decision    |
| f. Play Area Inspections                        | For information |
| g. Wickhampton Village Sign (AM)                | For information |
| h. Wickhampton Entry Sign (AM)                  | For information |
| i. Parish Partnership bid 2022-23 (AM)          | For information |
| j. Community Speedwatch (AM)                    | For information |
| k. Allotments (AM)                              | For approval    |
| l. Wickhampton Pond registration (AM)           | For discussion  |

**11. Other Matters****12. Councillor Reports and Items for the Next Agenda****13. Date of Next Meeting: Monday 15<sup>th</sup> November 2021, 7.45pm at Freethorpe Village Hall**

- |                       |              |
|-----------------------|--------------|
| a. Meeting dates 2022 | For approval |
|-----------------------|--------------|

**14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:**

None

**APPENDIX A Payments for Authorisation (Item 7b refers)**

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary September 2021	158.67
2	Andrew Moll	Administration Expenses - postage	1.51
3	HMRC	PAYE	39.80
4	The Sign Shed Limited	Invoice SHED728069 27/09/2021 Freethorpe Children's Play Area sign	58.81
5	Beckhithe Farms Ltd.	Invoice Ref. 579 04/10/2021 Annual Rental Wickhampton Play Area	200.00
6	Countrystyle Recycling Limited	Invoice Ref. INV258817 30/09/2021 Emptying can and bottle banks September	25.20
7	Freethorpe Village Hall	Annual donation, as agreed on 20/09/21	3600.00
8	All Saints' Church, Freethorpe	Annual Cemetery Grass Cutting, as agreed on 20/09/21	685.00
9	St. Andrew's Church, Wickhampton	Annual Cemetery Grass Cutting, as agreed on 20/09/21	685.00
10	Freethorpe Methodist Church	Annual Cemetery Grass Cutting, as agreed on 20/09/21	650.00
11	Freethorpe First Responders	Annual Section 137 donation, as agreed on 20/09/21	190.00
12	Norfolk Accident Response Service	Annual Section 137 donation, as agreed on 20/09/21	190.00
13	East Anglia Air Ambulance	Annual Section 137 donation, as agreed on 20/09/21	140.00
14	Broadland Tree Warden Network	Annual Section 137 donation, as agreed on 20/09/21	250.00
15	Royal British Legion	Annual Section 137 donation, as agreed on 20/09/21	45.00
16	Norwich Citizens' Advice Bureau	Annual Section 137 donation, as agreed on 20/09/21	35.00