



FREETHORPE PARISH COUNCIL

serving Freethorpe and Wickhampton

Chairman
Nick Spencer
Parish Clerk
Andrew Moll

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41-43 The Green
Freethorpe
NORWICH
NR13 3NY

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 19th June 2023 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 6^h June 2023

Weather permitting, at the start of the meeting, we will gather at the Freethorpe Village Sign to appreciate the refurbishment, now complete. Item 10c refers.

1. To consider apologies for absence

None

2. Public Forum

- a. County Councillor Report
- b. District Councillor Report
- c. Tree Warden Report
- d. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 15th May 2023

5. Matters arising from the previous meeting

- a. (6a) Contact supplier about SAM machine test / post movement (AM)
- b. (6b) Confirm Janet Church memorial (AM)
- c. (8a) Nominate tree wardens as community champions (AM) Done
- d. (10f) Clarify refund to Village Hall for electric vehicles (AM)
- e. (10g) Wickhampton Pond history (ALL) Done
- f. (10h) Rampant Horse queries to District Council (AM) Done
- g. (11a) Request resurfacing of Church Rd/School Rd and chase progress of chapel sign (AM) Done
- h. (14) Co-option of Andrea Rowlands with Acceptance of Office
- i. Other matters arising

6. Clerk's Report

7. Finance

- | | | |
|---|------------------------|---------------------|
| a. To review and approve monthly finance update | For approval | To follow |
| b. To consider payments set out in appendix A | For approval | Appendix A overleaf |
| c. To note receipts set out in appendix B | For information | Appendix B overleaf |
| d. Insurance renewal (three-year fixed rate) | For approval | To follow |

8. Correspondence

a. For decision	
i. Cluster meeting at The Lounge, Reedham Village Hall 22 nd June 7:30	
ii. Wickhampton Pond – resident concerns	
b. For information	
i. NALC training courses	
ii. Greater Norwich Green Spaces consultation (closes 21 st June)	

9. Planning

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|---------------------|---------------------------|--|
| a. New applications | None | |
| b. Decisions | None | |
| c. Enforcements | Two open cases, unchanged | For information Report |

10. Update on Ongoing Matters and Projects

- | | |
|--|-----------------------|
| a. Speed management statistics | For information |
| b. Play Area Inspections – proposal to replace vandalised post caps. | For information |
| c. Freethorpe Village Sign – clean-up planned in May. | For information |
| d. Allotments – no further progress | For information |
| e. Parish Nature Plan – published | For information |
| f. Electronic Vehicle Charging Point Feasibility | For approval |
| g. Wickhampton Pond – approval of report on history of the pond | For approval |
| h. Rampant Horse update (PC) | For discussion |

11. Other Matters

- a. New street name sign for Observer Close is in place

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 17th July 2023 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:

None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary May	183.80
2	Andrew Moll	Administration Expenses : postage	1.50
3	HMRC	PAYE	45.80
4	Business Services at CAS Ltd.	Insurance renewal	627.90
SO	Calica Computer Solutions	Speed management machine - mandates 3 & 4	24.00

APPENDIX B Receipts for information

Ref	Payer	Description	Amount (£)
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